



THE LIBRARY BOARD

The Library of Virginia
800 East Broad Street
Richmond, Virginia 23219-8000

(804) 692-3535

MEETING AGENDA

(file copy)

Monday
September 18, 2023

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA**
MONDAY, SEPTEMBER 18, 2023

AGENDA

10:00 am

The Library Board Meeting

Electronic Meeting

*The public may view the meeting at: <https://www.youtube.com/@LibraryofVa>
For assistance during the meeting, please call the Office of the Librarian at 804-692-3535*

- I. Call to Order *C. Paul Brockwell Jr., Chair*
- II. Approval of Consent Agenda *The Board*
- *Approval of Meeting Agenda and Minutes of June 26, 2023*
 - *Approval of Nominating Committee Members*
 - *Approval of amended 2023-2024 Meeting Schedule*
- III. Welcome to Visitors and Staff *C. Paul Brockwell Jr., Chair*
- IV. Information Items
- A. Committee/Division Reports
- Archival, Collections, and Records Management Services Committee *Peter E. Broadbent Jr.*
 - Education, Outreach, and Research Services Committee *Robert L Canida II*
 - Legislative and Finance Committee *L. Preston Bryant Jr.*
- Action Item:** *Approval of 2023-24 LSTA Budget*
- Public Library Development Committee *Blythe Ann Scott*

of
THE LIBRARY OF VIRGINIA

Committee Name: **ARCHIVAL, COLLECTIONS, AND RECORDS
MANAGEMENT SERVICES**

Date: Monday, September 18, 2023

Place: The Library of Virginia (*Electronic Meeting*)

Committee Members: Peter E. Broadbent, *Chair*
Shelley Viola Murphy, *Vice Chair*
C. Paul Brockwell, Jr.
Carol G. Finerty
Barbara Vines Little
Leonard C. Tengco
VACANT
VACANT

John Metz, Greg Crawford, Kathy Jordan – *Staff Liaisons*

AGENDA

1. Ancestry.com Partnership Update – Kathy Jordan
2. Transcribe-a-versary – Kathy Jordan
3. New archival staff in State Records – Greg Crawford
4. FY2024 CCRP grant cycle – Greg Crawford
5. Diseased Microfilm Update – John Metz
6. Virginia Depository Library Program Celebration – John Metz

Committee Action Items:

None

Board Information Items:

Report of the Committee Chair

Board Action Items:

None

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA**

Committee Name: **PUBLIC LIBRARY DEVELOPMENT COMMITTEE**

Date: **Monday, September 18, 2023**

Place: **The Library of Virginia (*Electronic Meeting*)**

Committee Members: Laura L.L. Blevins, *Chair*
Lana Real, *Vice Chair*
L. Preston Bryant Jr.
Robert L. Canida II
Maya Castillo
Suzette Denslow
Blythe Ann Scott

Nan Carmack – *Staff Liaison*

AGENDA

1. State Aid Update – Kim Armentrout
2. ~~State Aid Waiver Updates – Kim Armentrout~~

Committee Action Items:

None

Board Information Items:

Report of the Committee Chair

Board Action Items:

None

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA**

Committee Name: **LEGISLATIVE AND FINANCE COMMITTEE**

Date: **Monday, September 18, 2023**

Place: **The Library of Virginia (*Electronic Meeting*)**

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA**

Committee Name: **EDUCATION, OUTREACH, AND RESEARCH SERVICES
COMMITTEE**

Date: **Monday, September 18, 2023**

Place: **The Library of Virginia (*Electronic Meeting*)**

Committee Members: Robert L. Canida II, *Chair*
Barbara Vines Little, *Vice Chair*
Peter E. Broadbent Jr.
Carol G. Finerty
Shelley Viola Murphy
Lana Real
VACANT
VACANT

Gregg Kimball, Angela Flagg – *Staff Liaisons*

AGENDA

1. Brown Fellows and Teachers Institute (Catherine Fitzgerald Wyatt)
2. Indigenous Perspectives Exhibition Update (Gregg Kimball)
3. Update on Communications and Marketing – Angela Flagg

Committee Action Items:

None

Board Information Items:

Report of the Committee Chair

Board Action Items:

None

THE LIBRARY BOARD COMMITTEE MEETING MINUTES

Library of Virginia
June 26, 2023

ARCHIVAL, COLLECTIONS, AND RECORDS MANAGEMENT SERVICES COMMITTEE

The Archival, Collections, and Records Management Services Committee met at 8:30 a.m. on Monday, June 26, 2023, in Conference Room A at the Library of Virginia. The following committee members were in attendance: Robert L. Canida II, *chair*; Peter E. Broadbent Jr., *vice-chair*; C. Paul Brockwell Jr.; Carol G. Finerty; Barbara Vines Little; and Blythe Ann Scott. Also in attendance were John D. Metz, Deputy for Collections and Programs; Greg Crawford, State Archivist and Director of Government Records Services; and Kathy Jordan, Digital Initiatives and Web Presence Director. Committee member Leonard C. Tengco was absent.

Ms. Jordan reported that she spent nearly a year working with Ancestry to finalize a 5-year agreement between the Library and the company to digitize, index and make publicly available materials from the Library's collections. In the first year of the project, collection materials scheduled for digitization and indexing include Virginia Personal Property Tax Records, 1782-1900; Richmond City birth and death records, 1897-1912 (June 30); Norfolk City birth and death records, 1900-1912 (June 30); Portsmouth City birth and death records, 1897-1912 (June 30); and Virginia Department of Military Affairs Organization Cards, 1876-1947. Annually, Ms. Jordan will work with our Ancestry representative, Lisa Pearl, to identify additional collections to include in this project. As each collection is completed, Virginians will have free access to the indexes and images through our Ancestry for Virginians page, as will subscribers to Ancestry's products. Original records will be scanned on-site at the Library, while microfilm will be sent to Utah for digitization. All scanning should be starting by July 1, 2023. There is no financial cost to the Library for this project, which will make very large and very valuable collections available to the public. This is a wonderful opportunity for the Library to expand digital access to collections that we would otherwise not have the resources to digitize and index ourselves.

Ms. Little asked if the Library would receive electronic copies of the images and indexes created by Ancestry. Ms. Jordan answered that the Library could request those items at any time after three years, but there were no current plans to do so since they would be available online and accessible for free for state residents through the Ancestry for Virginians portal. Mr. Broadbent asked about the time frame for collections to become available online. Ms. Jordan answered that digitization would take about three months while an additional six months would be needed to process the digital material for online access.

Mr. Crawford reported that the Records Analysis staff have drafted new Electronic Records Guidelines for state and local government agencies. The draft is currently being reviewed by records officers in these agencies for feedback. Last updated in 2009, the guidelines were in dire need of updating given the tremendous increase in the number of electronic records since then.

The new guidelines will help agencies properly identify and preserve permanent electronic records as well as properly dispose of nonpermanent electronic records.

Mr. Crawford also reported that the NHPRC grant the Library received for the Virginia Untold project came to a successful conclusion on April 30. The Library was successful in attaining the primary of objectives of the project. Last year, the General Assembly appropriated funding to make the Virginia Untold Project Manager a permanent position. That means Lydia Neuroth will continue to be the Project Manager for Virginia Untold, and her position will remain in

numbers. This is redundant and, in some cases, unrealistic given that the entity retained to perform the secure destruction is already required to certify or provide written assurance of the destruction. A preliminary survey of records managers regarding the change indicates overwhelming support for this change. The Library is seeking Board approval to pursue the elimination of the agency witness requirement in records destruction through the Regulatory Town Hall in FY24.

Dr. Canida called for a vote from the committee to recommend that the full Board to authorize the Library to formally pursue the elimination of the agency witness requirement in records destruction through the Regulatory Town Hall in FY24. Ms. Scott made a motion to approve the recommendation and Mr. Broadbent seconded the motion. The vote of the committee members present was unanimous.

PUBLIC LIBRARY DEVELOPMENT COMMITTEE

moved that the waiver be granted contingent on additional documentation being provided at the

September meeting. Ms. Sims seconded the motion, and it was unanimously approved by the committee.

Ms. Armentrout presented the next set of Non-Technical Waivers, which dealt with missing audits. She explained that regulatory changes on the state level have caused many localities to be backlogged in accommodating the changes. Ms. Blevins moved to approve the waiver requests from Amherst, Blue Ridge Regional, Buchanan, Clifton Forge, Pamunkey Regional, Petersburg, Rockbridge Regional, Russell, and Wythe-Grayson Regional libraries contingent upon receiving the audits. Ms. Castillo seconded the motion, and it was unanimously approved by the committee.

The final Non-Technical Waiver addressed the failure to meet the Two-Thirds Requirement by Northumberland County, demonstrating a downward trend in local funding for the library. Mr. Bryant moved to approve the waiver, with the recommendation that staff provide the Northumberland County Library with a five-year plan to increase local funding to bring the library into compliance with the Board's regulations. Ms. Castillo seconded the motion, and it was unanimously approved.

Dr. Carmack presented the next agenda item, the Regulatory Reduction Proposal Discussion. Pursuant to the request of the board in the April meeting, Dr. Carmack conducted a survey of libraries to evaluate the burden placed on libraries by the three consecutive hours after 5:00 p.m. requirement. Seventy-five of 94 directors responded, with only 26 percent reporting the requirement to be a burden. Thus, this regulation was deemed relevant and not in need of changing. The Library of Virginia will ensure that all libraries are familiar with the waiver process and necessary documentation for those who do find it a burden. The second regulation considered was that of a five-year plan. The proposed regulatory change is to allow libraries who serve populations under 15,000 (approximately one third of libraries) to plan based on targets selected from the *Planning for Library Excellence* standards instead of performing a strategic planning process. Ms. Sims made a motion to acceptance this change. Ms. Blevins seconded the motion, and it was unanimously approved.

LEGISLATIVE AND FINANCE COMMITTEE

The Legislative and Finance Committee met at 9:30 a.m. on Monday, June 26, 2023, in Conference Room A at the Library of Virginia. The following committee members were in attendance: L. Preston Bryant Jr., *chair*; Laura L.L. Blevins; C. Paul Brockwell Jr.; Maya Castillo; and Blythe Ann Scott. Also in attendance was Sandra G. Treadway, Librarian of Virginia, and Dan Hinderliter, Deputy for Finance and Administrative Services. Committee members Suzette Denslow *vice-chair* and Leonard C. Teneco were absent.

Mr. Bryant opened the meeting with a summary of the General Assembly's historic turnover anticipated for the upcoming session. Mr. Hinderliter then provided the Statement of Financial Condition as of May 31, 2023. In summary, the Library, with one month remaining in the fiscal year, has expended 93 percent of all funding. The spend pattern is consistent with complete or

almost complete utilization of funds by year end close. The planned spending for the anniversary year reflects full utilization of funds, leaving very little, if any, for pre-payments at year-end. This sets up a 2023-2024 fiscal year that will require conservative budget levels.

Mr. Hinderliter advised the committee of the General Assembly budget negotiations. The negotiations were reported to be impacted by redistricting, anticipation of recession, and primary elections among other factors. As of the Board Meeting, no resolution is imminent. The negotiators began with the House Budget, which included additional funding for local libraries as well as funding for the Library of Virginia's IT needs, and thus a resolution is desired but not expected.

Mr. Hinderliter provided an overview of the Capital Outlay Decision Package that was offered to the Youngkin Administration for inclusion in the Governor's Proposed Budget, which is the starting point for the General Assembly Appropriation Act. This submission proposes a project for the renovation and update of the Library's public spaces and requests funds for the detailed design stage of the project. The preliminary design work is being completed by designLAB LLC via Library Foundation funding. The later stages of the capital project are proposed as split funding with the Commonwealth and the Foundation each contributing fifty percent of the costs.

Mr. Hinderliter discussed the other potential decision briefs for which Secretarial approval will be requested. The submission date for non-capital requests is August 21 and, if approved by the Secretary, September 5 for the Department of Planning and Budget.

The last item discussed was the Library IT decision package. Dr. Treadway discussed the various

visitors. This included 34 Library staff, 20 volunteers recruited by the Virginia Genealogical Society, 4 retired staff members, and 2 current Library volunteers. Several board members involved with NGS conveyed the many accolades they received from attendees on behalf of the Library. It was also noted that the Library received NGS's 2023 Genealogy Tourism Award at the Wednesday morning plenary session.

Ms. Wyatt reported on the second cohort of the Transforming the Future of Libraries & Archives Internship Program. As part of the Library's commitment to encourage diversity in the future workforce within libraries and archives, the Library of Virginia Foundation provides paid internship opportunities to college students from diverse backgrounds who are currently underrepresented in the library, archives, and public history fields. This summer we have seven undergraduate and graduate students working across the Library on a variety of projects from June to August. Working with their supervisor, interns will gain both work experience and skill development in their area of interest. They will also get a chance to connect with various members of the Library's staff to learn about their roles as well as their career paths and potential examples. Our cohort will also visit with professionals at the American Civil War Museum at Historic Tredegar and Black History Museum & Cultural Center of Virginia.

Ms. Wyatt reported on LVA on the Go events and future travels. The Library received the "On the Go" vehicle on April 20, 2023, and immediately took it on the road. To date, the vehicle and staff have visited seven public libraries: Washington County Public Library in Abingdon; Halifax County South Boston Public Library; Halifax County Museum; and Elbert Regional Library.

THE LIBRARY BOARD MEETING

Library of Virginia

June 26, 2023

The Library Board met on June 26, 2023, in the Board Meeting Room at the Library of Virginia, 800 East Broad Street, Richmond, Virginia.

I. CALL TO ORDER

C. Paul Brockwell Jr., *chair*, called the meeting to order at 10:30 a.m. The following members were in attendance:

C. Paul Brockwell Jr., *chair*
Laura L.L. Blevins
Peter E. Broadbent Jr.
L. Preston Bryant Jr.
Dr. Robert L. Canida II
Maya Castillo
Carol G. Finerty
Barbara Vines Little
Blythe Ann Scott
Marcy Sims

Shelley Viola Murphy attended virtually but had to disconnect early due to technical difficulties. Suzette Denslow, Lana Real, and Leonard C. Tengco were absent.

II. APPROVAL OF AGENDA

Mr. Brockwell asked for a motion to approve the agenda. The motion was made by Mr. Broadbent, seconded by Dr. Canida, and passed unanimously.

III. WELCOME TO VISITORS AND STAFF

Mr. Brockwell welcomed all visitors, staff, and special guests including Crystal Jackson, Special Assistant and Project Manager in the Secretary of Education's office; Deborah A. Love, Senior Assistant Attorney General; and Abigail Gump, Assistant Attorney General and soon-to-be primary counsel for the Board. Mr. Brockwell acknowledged that Robert D. Aguirre, formerly the Board's vice-chair, had officially resigned from the Board in order to accept a position as Provost and Vice-President of Academic Affairs at the University of Windsor in Ontario, Canada. He then announced that the Board had reached 100 percent participation in terms of member donations to the Library of Virginia Foundation in the current fiscal year, for a total of just over \$9,000. Finally, he recognized and congratulated Dr. Murphy for her recent appearances on CNN and NBC's Today Show highlighting her genealogy research for segments celebrating the Juneteenth holiday. Mr. Brockwell shared a message from Dr. Murphy thanking Dr. Crawford for an article he wrote that helped inform the research behind her media appearances.

IV. PUBLIC COMMENT

There were no members of the public present who wished to make comment.

V. APPROVAL OF MINUTES

Mr. Brockwell asked if Board members had any additions or corrections to make to the minutes for the April 17 meeting. Ms. Little pointed out a grammar error on page three and asked that it be corrected. Mr. Brockwell asked for a motion to approve the minutes with Ms. Little's correction. The motion was made by Ms. Scott, seconded by Ms. Sims, and passed unanimously by the Board.

VI. INFORMATION ITEMS

A. Reports from Other Organizations

Conley Edwards, President of the Friends of the Virginia State Archives, reported that the Friends are planning their 23rd annual Fall Slatten Lecture program in early November. The program honors the memory of Dr. Richard Slatten, one of the founders of the Friends and the organization's first president. The Facilities staff at the Library have been helpful in identifying a date for the program and the Friends are making arrangements with a potential speaker, who was just recently on the program at the National Genealogical Society (NGS) conference in Richmond. More information will be forthcoming.

At the Friends' board meeting earlier in June, the board confirmed its commitment to support the conservation of The Virginia Convention of 1776 Records. Last year, the Friends donated \$10,000 to this project and plan to donate an additional \$10,000 this year. The Friends are pleased to join with the Roller-Bottimore Foundation, the Virginia Law Foundation, and others in this worthwhile effort.

Since January 2023, through the extremely dedicated efforts of Mr. Broadbent, the

position at the Library, rather than an NHRPC grant-funded position. He also noted that the State Records Center project is anticipating construction to begin in spring 2024 with a move-in date in 2025 should everything proceed according to plan.

Speaking on the diseased microfilm project, Dr. Canida reported that since the April Board meeting the Imaging Services team lost a member, which leaves a total of three vacancies. This will have a negative impact on the speed with which they can process the diseased reels. As of June 2023, the total number of reels evaluated for replacement need is 27,147, and nearly 71 percent of those were identified as needing replacement. To date, the Library has sent 21 shipments to Backstage Library Works, starting in November 2019. The team continues working to refine the inspection process to increase the volume of film being delivered to Backstage. Given the chronic shortage of Imaging Service technicians, they are considering pushing more of the diseased film identification to Backstage and using in-house staff to enter the reels into Infolinx once the new reels have been returned to the Library.

Mr. Brockwell, a member of the AGRMS Committee, reminded the Board that the Library has been reviewing all of its regulations in order to support an initiative from the Governor's Office which seeks to reduce the regulatory burden on state and local governments. One of the recommendations the committee considered regards requirements concerning destruction of documents. Acting on this recommendation, Dr. Canida made a motion for the Board to authorize the Library to formally pursue the elimination of the agency witness requirement in records destruction through the Regulatory Town Hall in FY24. Mr. Brockwell noted that because the motion came from a committee it did not need a second, and asked if there were any questions or discussion. Ms. Love reminded Mr. Brockwell that per the Board's bylaws he should recognize virtual participants when taking votes. He did so, but Dr. Murphy was experiencing technical difficulties and was not responsive, so Mr. Brockwell noted that she would not be participating in the vote. There being no questions or discussion, Mr. Brockwell called for a vote on the motion, and it passed unanimously.

- **Education, Outreach, and Research Services Committee**

Dr. Canida, committee vice-chair, reported that the Library received the National Genealogical Society's Genealogical Tourism Award during the NGS conference in Richmond. He applauded Dr. Kimball and his team for the program and outreach work they do that contributed to the Library receiving this honor. At the committee meeting, Ms. Wyatt discussed the Transforming the Futures of Libraries and Archives internship program, which is currently in its second year. She also shared that the LVA On the Go bus made its eighth stop recently, and that in 2024 they hope to take the bus to all of the Pow Wows held throughout the Commonwealth. Ms. Flagg updated the committee on communications and marketing activities, including recent news reports and multimedia advertisements highlighting the 200th anniversary and related events and programs.

Mr. Brockwell noted that Dr. Murphy had, at this point, disconnected from Zoom due to technical issues and was therefore no longer participating in the Board meeting.

- **Legislative and Finance Committee**

Mr. Bryant, committee chair, reported that the Statement of Financial Conditions shows the Library is on track and contains nothing out of the ordinary. He also noted that primary elections for the General Assembly were just held and as a result there will be a lot of new faces in the House and Senate, and the Library will need to begin reaching out to form relationships with new members. He suggested the Library reach out to both Clerks' offices to see if we could be of assistance during new member orientation after the November elections. New committee assignments will be revealed in January 2024. Additionally, the General Assembly may be coming back for a special session to address lingering budget issues, and the Library has a few items that may be affected including funding for IT and state aid. Mr. Bryant reported that planning continues on the State Records Center project, and that the groundbreaking is anticipated to occur sometime next spring.

Mr. Hinderliter reported that the Library is spending a lot to promote the 200th anniversary, but it is resulting in a lot of attention, and so the efforts are paying off. While we have spent 95 percent of our general funds with one month remaining in the fiscal year, this was planned and is nothing to be concerned about. Overall, the Library is at 93 percent spent across all of our funding types, but we never get to 100 percent because of the difference in the closing dates for the state and federal fiscal years. Additionally, a large portion of what we spend is Circuit Court Records Preservation (CCRP) dollars that are paid out based on grants from local circuit courts, which means these payments are not necessarily aligned with total spend each year. Mr. Hinderliter reviewed the Statement of Financial Condition and reiterated that everything is as it should be.

Mr. Hinderliter reported that the House Appropriations and Senate Finance negotiators are working on the budget. During the initial negotiations the House had included \$1.4 million in their budget for the Library, and the House and Senate had both included additional money for state aid. Mr. Hinderliter noted that if both houses agree to a budget, then it is likely that we would see that additional money for state aid. The potential \$1.4 million is there to enable the Library to pay for the services it provides and for administrative items like rent to DGS, but mainly it is meant to offset IT needs, particularly online subscriptions that are not really funded through legislation. We remain hopeful that the budget negotiations produce a good result for the Library.

The final item discussed in committee were possible decision briefs that the Library would be submitting to the Governor's Office requesting additional dollars for the Library be included in the budget bill for the 2024-2026 biennial budget. Mr. Hinderliter reported that the Library currently has three items identified for potential decision briefs. One item would not be needed if the General Assembly approves the funding for IT needs. Since the starting point of negotiations is always the House budget, the \$1.4 million is guaranteed to be a point of discussion. Another potential decision brief deals with the Library's capital needs. Mr. Hinderliter noted that the

Library building is outdated in terms of design which negatively impacts patron experience. The architectural firm designLAB will be speaking during the coming luncheon about ways to redesign the building for better use, and the Library has already submitted a request to the Governor's Office to move from our preliminary design documents to detailed design planning. If approved, this request would go on as part of the introduced budget for General Assembly negotiations. The third and final decision brief deals with the aligning of our future plans and resources from an administrative and operational standpoint. This would involve hiring a consultant to develop a plan around our operations that would also support the capital construction.

- **Public Library Development Committee**

Committee chair Marcy Sims reported that the committee had seven motions to bring to the Board relating to State Aid waiver requests and FY 24 State Aid allotments. She then asked Ms. Armentrout to proceed with the report, and she began by recognizing Scott Firestine, Director of the Richmond Public Library, who was visiting and wanted to be available as a subject matter expert in the field to answer any questions the Board may have.

Ms. Armentrout started with technical waiver requests received from several public libraries who were not in compliance with the Library Board's requirement that "local operating expenditures from taxation or endowment for any library or library system, shall not fall below that of the previous year." The first category of waivers to this requirement involved revenue decreases due to one-time expenditures in the previous fiscal year. Galax-Carroll had extensive repairs done, Jamerson had computer hardware expenditures, Manassas Park City opened a new library, and Samuels purchased computer hardware and furniture.

The second category of waivers involved common government decreases, which are decreases

questions or discussion. There being none, he asked for a vote, and the motion passed unanimously.

Ms. Armentrout then addressed the non-technical waivers, which have to be looked at on a case-by-case basis. One of the requirements for State Aid is that libraries must keep open a headquarters library or centrally located branch at least 40 hours a week for a full range of library services. This schedule must include at least three consecutive evening hours, which are defined as the hours after 5:00 p.m. Two libraries applied for a waiver from this requirement: Chesapeake Public Library and Mathews Memorial Library. Ms. Armentrout confirmed that the Board would have to vote on each of these waivers separately. Ms. Sims moved that a contingent waiver be granted to Chesapeake pending receipt of additional survey data and analysis, since the committee was confused by some of the initial data presented to them and wanted further clarification. Ms. Armentrout noted that Chesapeake has the data but recently changed to a new system and do not have access to the data, but as soon as they regain access, they will provide it. Mr. Brockwell, noting no need for a second, asked for a vote, and the motion passed unanimously. Ms. Sims stated there were similar data questions from Mathews, specifically that they surveyed for the month of December, which the committee felt was not an appropriate month to survey because

private funding. The only library being considered for a waiver on this requirement was Northumberland. Ms. Sims noted that each Board packet contains a copy of a letter to the Northumberland library detailing a plan for meeting this requirement. She moved, on behalf of the committee, to approve the waiver and encourage the use of

events, grossing \$130,000 from the 2022 Literary Awards, investing significant time and resources into the space planning study, bringing food back to the Library via the Can Can Café, and securing grant funding. In FY23 the Foundation submitted over 26 grant applications and the Library was awarded \$206,000 with an additional \$150,000 outstanding. These grants fund Library programs like the Transforming the Future of Libraries and Archives internship, conservation of the Virginia Convention of 1776 records, digitization of WWII separation notices, the Brown Teacher Institute, and the upcoming Indigenous Perspectives exhibit.

Ms. Trigiani stated the Foundation had revenues of \$1.4 million, compared to \$2.7 million last year which was due to an unusually large gift and a sizable bequest. This year, the Foundation has \$4.9 million in investment funds, \$1.5 million in operational expenditures with a deficit of \$28,000, though the latter figure depends on where expenses are because in FY23 the Foundation absorbed roughly \$538,000 in bicentennial activities and WWII records expenses. The Virginia Shop is currently operating in the black, despite the Capitol location remaining closed due to construction. The Foundation hosted nine different events at the Library, ranging from donor collection events, affinity group coffee, and professional groups. The last Collections Up Close event had more than 50 people in attendance. The Foundation also hosted five out-of-town cultivation events in Fairfax, Norfolk, Alexandria, Wytheville, and Washington DC.

VII. REPORT OF THE LIBRARIAN OF VIRGINIA

Dr. Treadway reported that since the April Board meeting, LVA On the Go has participated in events in Halifax, South Boston, Montgomery, Floyd, Essex, Northumberland, Botetourt, and Prince William, and at the end of July will be at another event in Lynchburg. We have had excellent engagement during these events, as both Virginians who are familiar with the Library and others who have never heard of us stop

Mr. Brockwell reported that the Executive Committee met on June 13 to review recommendations from a selection committee for the Library's honorary Patron of Letters degree. Since the 1980's, the Library Board has had the authority to award this degree to individuals who have made outstanding contributions to the fields of history, library, or archival science. Following the policy the Board adopted in September, the selection committee reviewed nominations that were submitted through the online portal this spring before forwarding recommendations to the Executive Committee. The Executive Committee worked with Dr. Treadway to confirm the proposed recipients could attend the Literary Awards this fall to receive this honor in person and voted unanimously to recommend that the Library Board award the honorary degree to the following individuals: David Baldacci, Michelle Baldacci, Nikki Giovanni, and Meg Medina. Mr. Brockwell pointed the Board to the short biographies of these individuals included in their packets and briefly highlighted their respective accomplishments. Mr. Brockwell moved for the Board to accept the Executive Committee's recommendation to award the degree to these four individuals. There being no questions or discussion, the Board voted unanimously to approve the motion.

Mr. Brockwell stated that at their meeting, the Executive Committee also conducted their annual evaluation of the Librarian of Virginia. The committee concluded that Dr. Treadway has served the Library with distinction and has strengthened the agency's reputation for excellent service and positioned the Library to have productive and trusting relationships with our partners across state and local government and the public that we serve. It is belief of the Executive Committee that the Library has been extraordinarily fortunate to have her steady leadership at the helm since 2007. After a brief discussion, the committee voted unanimously to recommend the Board exercise its right to award a one-time discretionary bonus of 5 percent pursuant to the Librarian's contract and the Code of Virginia. The committee strongly recommended the Board consider this as a small way to recognize her tremendous service and dedication to the Library. Mr. Brockwell moved to approve the committee's recommendation, and the Board voted unanimously to do so.

Mr. Brockwell then reported that Dr. Treadway informed the Executive Committee that she plans to retire by the end of the calendar year. She shared this information with the Library's Executive Management Team last week and will be informing all Library staff via email shortly after the Board meeting. Mr. Brockwell expressed his gratitude for Dr. Treadway's many years of service to the Library. He stated that one of the Board's most important duties is hiring the Librarian of Virginia, and that the Executive Committee is committed to conducting a national search to find the next Librarian. The committee has begun to organize for the search and in doing so has reviewed research on compensation for the role as well as how other states have handled the hiring process. They discovered that the current level of compensation is very competitive with comparable positions across the country. The committee believes that they, along with human resources and other key staff, are well equipped to handle the search internally, without the need to bring in an outside firm.

Mr. Brockwell appointed the following Board members to serve on the Librarian Search Committee: L. Preston Bryant Jr., Peter E. Broadbent Jr., Robert L. Canida II, Blythe Ann Scott, and himself. He noted that all of these members, with one exception, had served as Library Board Chair, and that the other has been a key member on the Executive Committee. He also invited Aimee Rogstad Guidera, Secretary of Administration, to serve on the committee or have a designee stand in. Typically, in searches like this, the relevant section chief from the Office of the Attorney General serves as counsel to the committee, and Mr. Brockwell confirmed that Ms. Love will be doing so. The Library will be issuing a press release by the end of the week to publicly announce Dr. Treadway's coming retirement. After that goes out, Mr. Brockwell plans to hold an organizational meeting of the Search Committee to prepare the position announcement for distribution, and then he will send out an agency-wide message to update Library staff on the search process. The search will be conducted in two phases: 1) advertising the position in at sixteen different places, collecting applications for review of applicants' qualifications, and initial screening of candidates, then 2) interviewing finalists, inviting them to visit the Library as part of the process, and identifying the top candidate for the job. Mr. Brockwell reiterated his thanks for Dr. Treadway's service, and the Board gave her a round of applause. Ms. Little stressed the importance of having a Librarian that values both the library collections as well as our wealth of archival records.

WHEREAS prior to joining the Library Board, Marcy was the director of the Virginia Beach Public Library for thirty-seven years and just weeks before her retirement opened a pioneering state-of-the-art new library jointly operated by the city of Virginia Beach and Tidewater Community College; and

WHEREAS throughout her career Marcy has been a strong advocate for public libraries, literacy, and the humanities across Virginia and has been recognized for her advocacy with the Liberty Bell Award given by the Virginia Beach Bar Association and the Award for Excellence in the Humanities by Virginia Humanities; and

WHEREAS both as a community leader, a Library Board member and as chair of the Library Board, she has been an enthusiastic, knowledgeable, and effective supporter of library ethics and values; now therefore

BE IT RESOLVED by the Library Board on this 26th day of June 2023 that the Library Board recognizes Marcy Sims for her dedicated and thoughtful leadership; and

BE IT FURTHER RESOLVED that this Resolution be spread upon the minutes of this meeting, and that a copy of it be given to Marcy Sims as a token of the Board's gratitude for her service to the Library and to the Commonwealth of Virginia.

Mr. Brockwell asked for vote, and the Board voted unanimously to approve the resolution. He then noted that he would be waiving the reading of the resolution for Dr. Aguirre, due to his absence at the meeting. The resolution reads as follows:

WHEREAS Robert D. Aguirre was appointed to a five-year term on the Library Board in 2018 by Governor Ralph Northam; and

WHEREAS he served faithfully as a member of the Board during his term and provided the Board and Library staff with sound advice based on his more than twenty-five years' experience in university teaching and administration; and

WHEREAS during his tenure on the Board, he was a member of all of the Board's committees, serving as chair of the Education, Outreach, and Research Services Committee from July 1, 2022 to June 30, 2023, as a member of the Executive Committee, and as the Board's vice chair from July 1, 2022 to June 30, 2023; and

WHEREAS he has been an advocate for libraries and the important role they play in the educational life of the Commonwealth and the nation; now therefore

BE IT RESOLVED by the Library Board on this 26th day of June 2023 that the Library Board recognize Robert D. Aguirre for his service; and

BE IT FURTHER RESOLVED that this Resolution be spread upon the minutes of this meeting, and that a copy of it be given to Robert Aguirre as a token of the Board's appreciation of his service to the Library and to the Commonwealth of Virginia

Mr. Brockwell asked for a vote, and the Board voted unanimously to approve the resolution for Dr. Aguirre.

IX. NOMINATING COMMITTEE

Ms. Sims, chair, recognized and thanked the other members of the committee: Laura L.L. Blevins, L. Preston Bryant Jr., Robert L. Canida II, and Blythe Ann Scott. She then presented the committee's proposed slate of officers for FY24: C. Paul Brockwell Jr. for chair; Blythe Ann Scott for vice chair; and Laura L.L. Blevins, L. Preston Bryant Jr., Robert L. Canida II, and Suzette Denslow for the Executive Committee. Ms. Sims asked if there were any additional nominations from the floor. There being none, she asked for a vote to approve the slate of officers, which passed unanimously.

X. OLD OR NEW BUSINESS

Mr. Brockwell briefly discussed the proposed Board meeting dates for FY24, which were included in the Board packet. He then asked for a motion to approve the proposed dates. The motion was made by Ms. Scott, seconded by Ms. Blevins, and approved unanimously by the Board.

XI. ADJOURNMENT

There being no further business, Mr. Brockwell asked for a motion to adjourn. Ms. Scott made the motion and asked that the Board adjourn in honor of Dr. Treadway's tremendous service to the Library and the Commonwealth of Virginia. Ms. Sims seconded the motion, the Board voted unanimously to approve it, and the meeting adjourned at 12:31 p.m.

Library of Virginia

STATEMENT OF FINANCIAL CONDITION As of June 30, 2023

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENTS	TOTAL EXPENDITURES	AVAILABLE BALANCE	PERCENT SPENT
General Fund	\$ 37,603,000	\$ 9,803,000	\$ 5,529,000	\$ 22,205,000	\$ 37,537,000	\$ 66,000	100%
Federal Funds	\$ 6,151,000	\$ 1,481,000	\$ 4,389,000	\$ -	\$ 5,870,000	\$ 281,000	95%
Special Funds	\$ 1,849,000	\$ 587,000	\$ 849,000	\$ -	\$ 1,436,000	\$ 413,000	78%
CCRP Funds	\$ 5,500,000	\$ 936,000	\$ 296,000	\$ 3,414,000	\$ 4,646,000	\$ 854,000	84%

\$ 51,103,000 \$ 12,807,000 \$ 11,063,000 \$ 25,619,000 \$ 49,489,000 \$ 1,614,000 97%

Total

STATEMENT OF FINANCIAL CONDITION As of June 30, 2022

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENTS	TOTAL EXPENDITURES	AVAILABLE BALANCE	PERCENT SPENT
General Fund	\$ 32,919,515	\$ 8,676,380	\$ 6,007,811	\$ 18,233,584	\$ 32,917,775	\$ 1,740	100%
Federal Funds	\$ 4,652,749	\$ 1,322,236	\$ 3,031,475	\$ -	\$ 4,353,711	\$ 299,038	94%
Special Funds	\$ 1,329,231	\$ 480,196	\$ 610,645	\$ -	\$ 1,090,841	\$ 238,390	82%
CCRP Funds	\$ 3,342,561	\$ 812,264	\$ 441,048	\$ 1,682,782	\$ 2,936,094	\$ 406,467	88%

\$ 42,244,056 \$ 11,291,076 \$ 10,090,979 \$ 19,916,366 \$ 41,298,421 \$ 945,635 98%

SOURCE

General Fund
Federal Funds
Special Funds
CCRP Funds

Total

STATEMENT OF FINANCIAL CONDITION YTD COMPARISON 6.30.23 to 6.30.22

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENTS	TOTAL EXPENDITURES	AVAILABLE BALANCE	PERCENT SPENT
General Fund	\$ 4,683,485	\$ 1,126,620	\$ (478,811)	\$ 3,971,416	\$ 4,619,225	\$ 64,260	0%
Federal Funds	\$ 1,498,251	\$ 158,764	\$ 1,357,525	\$ -	\$ 1,516,289	\$ (18,038)	-2%
Special Funds	\$ 519,769	\$ 106,804	\$ 238,355	\$ -	\$ 345,159	\$ 174,610	4%
CCRP Funds	\$ 2,157,439	\$ 123,736	\$ (145,048)	\$ 1,731,218	\$ 1,709,906	\$ 447,533	3%
Total	\$ 8,858,944	\$ 1,515,924	\$ 972,021	\$ 5,702,634	\$ 8,190,579	\$ 668,365	1%

SOURCE

General Fund
Federal Funds
Special Funds
CCRP Funds

Total

Department of Virginia Expenditures Comparison as of June 30, 2023

Comparison as of

100%

95%

Special
78%

CCRP
84%

Percent Expended

STATE OF FINANCIAL CONDITION as of June 30, 2023

	TOTAL				
EXPENDITURES	SUBRECIPIENTS	EXPENDITURES	AVAILABLE BALANCE	PERCENT EXPENDED	
000 \$	22,205,000	\$ 37,5			
000 \$	-	\$ 5,8			
000 \$	-	\$ 1,437,000	\$ 66,000	100%	
000 \$	3,414,000	\$ 4,670,000	\$ 281,000	95%	
		36,000	\$ 413,000	78%	
000 \$	25,619,000	\$ 49,446,000	\$ 854,000	84%	
			\$ 1,614,000	97%	

is in accordance with the Appropriation Act and the intent of the General Assembly.

Dan Hinder
 Deputy of Finance

ation Act and the intent of the General Assembly.

Director
 Finance and Administrative Services

Period 10.1.2023 - 9.30.2024		<u>Salary</u> <u>Dollars</u>	<u>Operating</u> <u>Budget</u>	<u>Total</u> <u>Budget</u>
<u>Project Title</u>	<u>Task</u>			
21st Century Work Skills	21WS	88,816	134,300	223,116
Adult Services Consulting	ASC	48,607	25,000	73,607
Cultural Heritage Access and Engagement	CHAE	265,331	120,000	385,331
Document Bank	DBANK	31,029	3,000	34,029
E-Rate	ERATE	9,714	4,500	14,214
Electronic Records and Open Data	EROD	141,380	23,000	164,380
Find It Virginia	FIVA	30,521	1,574,007	1,604,528
Interlibrary Loans	ILL	84,104	20,000	104,104
Technology Infrastructure	ITS	149,154	521,557	670,711
Lifelong Learning	LLP	133,828	1,500	135,328
Leadership and Stakeholder Development	LSD	84,688	115,140	199,828
Newspaper Program	NP	34,118	35,000	69,118
Public Library Data	PLD	42,595	56,725	99,320
Public Library Infrastructure	PLI	35,545	158,600	194,145
Youth Services Coordinator	YSC	85,088	115,883	200,971
TOTAL Proposals	Project totals	1,264,516	2,908,212	4,172,728
Administrative Costs	ADM	\$ 140,000	\$ 3,500	\$ 143,500
GRAND TOTAL	Grand Totals	\$ 1,404,516	\$ 2,911,712	\$ 4,316,228
Available Grant Funding				\$ (0)
Total Award				\$ 4,316,228

State Aid for Virginia Public Libraries		
	FY2024 (before increase)	FY2024 (after \$3.5 million increase)
Full Funding	\$27,547,006	\$27,547,006
Actual Funding	\$20,543,514	\$24,297,584
Difference	\$7,003,492	\$3,249,422

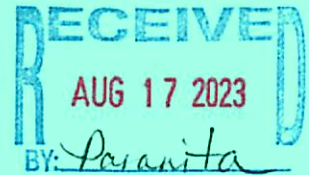
Mathews Memorial Library

251 Main Street
P.O. Box 980
Mathews, Virginia 23109-0980



Phone: 804-725-5747
FAX: 804-725-7668

August 14, 2023



Ms. Kimberley Armentrout
Grants and Data Coordinator
Library Development and Networking Division
Library of Virginia
800 East Brad Street
Richmond, Virginia 23219

Dear Ms. Armentrout:

The Mathews Memorial Library has completed a survey to determine whether library patrons find the current operating hours sufficient for their needs or whether extending the opportunity to visit the library would be beneficial. The survey results are enclosed along with supporting documentation.

I would be happy to answer any questions or engage in a discussion of alternative methods of serving the public in Mathews. I can be reached at 804.725.5747.

Sincerely,

A handwritten signature in black ink that reads "Bette H. Dillehay".
Bette H. Dillehay
Director

BD
Attachments

In January, 2023, Mathews Memorial Library submitted a request for a waiver of the requirement to be open at least three consecutive evening hours after 5 pm. This request was based on information collected during December, 2022, documenting the number of visitors to the library from 5 to 8 pm at least one evening each week. While the data clearly demonstrated the small number of patrons visiting the library during that period, it was concluded that the time frame chosen to collect the information may have been a factor affecting its validity. It was thus determined that a more comprehensive study would be appropriate.

A survey questionnaire (attached) was developed and widely distributed during the latter part of July through the end of August 2023. The survey questionnaire was posted on the library website, patrons received an electronic version urging them to participate and hard copies were available to library visitors. The objective was to document what services patrons utilized and

We received 34 responses. Seventy-nine percent (79%) indicated their purpose in visiting the library was to check out materials while 27% use library computers and 33% other services such as copy machine and newspapers. When asked if the current hours met their needs, 82% responded "yes." The library is currently open 7 days a week and 78% (7) reported they would

**MATHEWS MEMORIAL LIBRARY
SURVEY QUESTIONNAIRE**

The library staff is reviewing and evaluating services offered to the public.

The library is currently open seven days a week – Monday-Friday 9 am to 5 pm., Saturday 10 am to 2 pm and Sunday 1 pm to 3 pm. We would like your help in determining if the current operating hours are sufficient for your needs or would extending the opportunity to visit the library be of benefit.

Please respond to the following questions. Your assistance is appreciated.

How frequently do you visit the library?

☐ Daily ☐ Weekly ☐ Frequently ☐ Occasionally

Do you usually?

☐ Check out materials ☐ Use library computers ☐ Other

If Other, please specify:

Do you access the online resources of the library: ☐ Yes ☐ No

If yes, which of the following resources or services do you access?

☐ E-Books ☐ E-Audiobooks ☐ Music ☐ Online classes ☐ Research databases

Do current hours of services meet your needs? ☐ Yes ☐ No

If no, what changes to the library schedule, would enhance your use of the library

Extending weekend hours: ☐ Yes ☐ No

Extending evening hours: ☐ Yes ☐ No

If yes, which of the following would you recommend

Wednesday to 8 pm ☐ Yes ☐ No

Wednesday to 6 pm ☐ Yes ☐ No

Monday/ Wednesday to 6 pm ☐ Yes ☐ No

Name _____

Contact email/telephone _____

Date _____

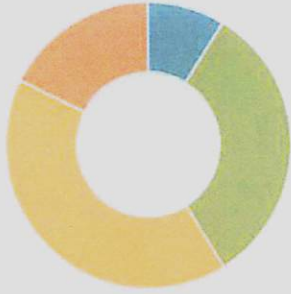
Patron Services Questionnaire

The library staff is reviewing and evaluating services offered to the public.

The library is currently open seven days a week - Monday-Friday 9 am to 5 pm, Saturday 10 am to 2 pm and Sunday 1 pm to 3 pm. We would like your help in determining if the current operating hours are sufficient for your needs or would extending the opportunity to visit the library be of benefit.

Please respond to the following questions. Your assistance is appreciated.

1 How frequently do you visit the library?



9% (3)
Daily

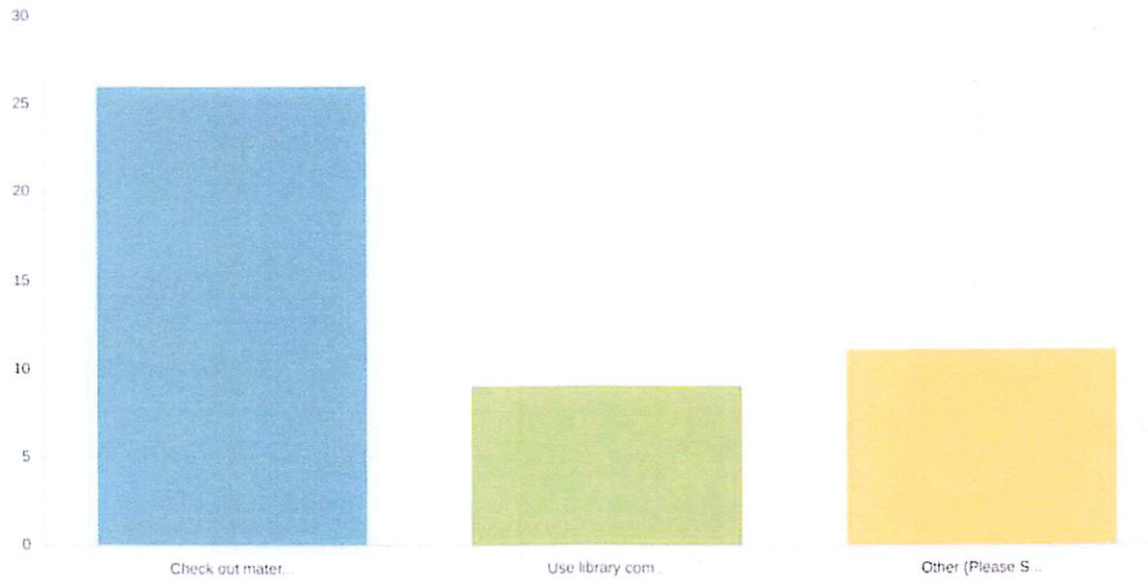
32% (11)
Weekly

41% (14)
Frequently

18% (6)
Occasionally

(34)
Responses

2 Do you usually...



79% (26)

Check out materials

27% (9)

Use library computers

33% (11)

Other (Please Specify)

(46)

Responses

copy machine

And go to the used book store

volunteer

ebooks e-audiobooks

speeches, company

Reading

genealogy research

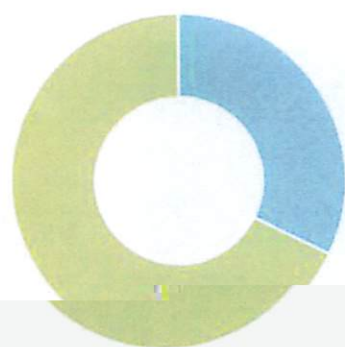
Classes

Read Wall Street Journal

FAX

Play in the kids section

3 Do you access online resources at the library?



32% (11)

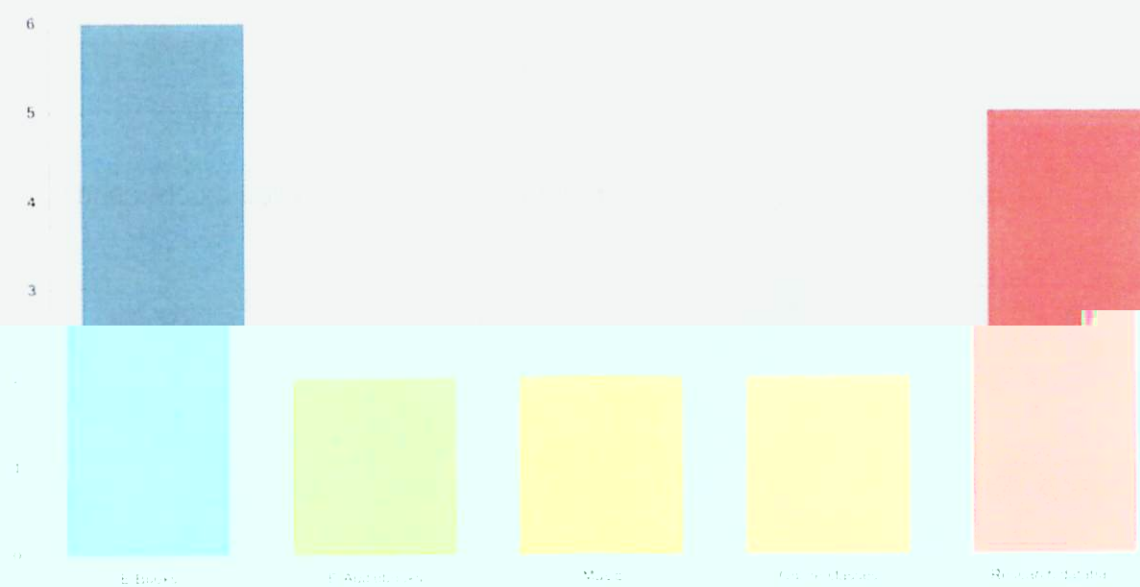
Yes

68% (23)

No

(34)
Responses

4 If yes, which of the following resources or services do you access?



50% (6)

E-Books

17% (2)

E-Audiobooks

17% (2)

Music

17% (2)

Online classes

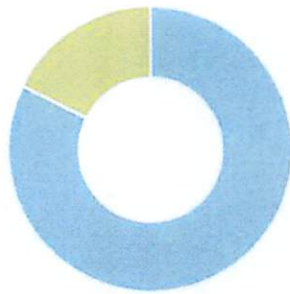
42% (5)

Research databases

(17)

Responses

5 Do the current hours of service meet your needs?

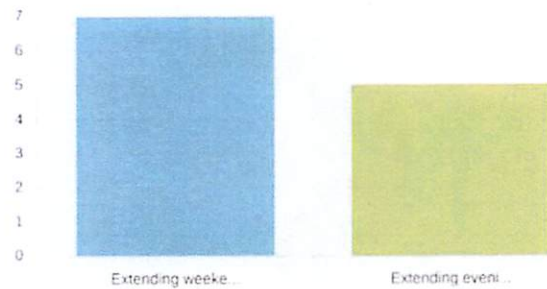


82% (28)
Yes

18% (6)
No

(28)
Responses

6 If no, what changes to the library schedule would enhance your use of the library?



78% (7)

56% (5)

Extending weekend hours

Extending evening hours

(7)
Responses

7 If you chose "Extending evening hours", which of the following would you recommend?



63% (5)

25% (2)

Wednesday to 8 pm

Wednesday to 6 pm

13% (1)

Monday and Wednesday to 6 pm

(5)
Responses

Library- July 2019

CL - Central

	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon
10:00 AM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	382	134	236		2	187		456	183	261	177	135	118		457
11:00 AM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	280	177	209	1	2	210		385	225	260	220	130	95		267
12:00 PM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	224	172	184	2		226		245	141	207	254	168	183		214
1:00 PM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	171	210	170			185	167	262	300	240	256	175	170	154	190
2:00 PM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	188	229	233			185	242	167	352	200	245	166	198	144	199
3:00 PM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	158	203	233			136	127	210	228	209	119	190	150	151	181
4:00 PM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	171	162	132			152	134	162	143	169	124	144	135	107	123
5:00 PM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	115	167	95			25	9	132	148	138	158	101	9	6	124
6:00 PM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	83	113	72					95	105	102	98	4			137
7:00 PM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	65	86	74					112	119	100	89				147

Library- July 2019

Averages

256

Library- July 2019

	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	165	308	165	165	373		389	225	268	158	26	27	28	29	30
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	241	316	162	191	288		305	235	226	159	26	27	28	29	30
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	247	253	150	199	221		195	195	171	176	26	27	28	29	30
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	287	219	128	126	169	152	158	197	178	178	26	27	28	29	30
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	297	214	175	217	149	128	196	208	195	150	26	27	28	29	30
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	246	202	184	362	120	163	196	133	248	135	26	27	28	29	30
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	173	169	152	265	135	170	137	127	178	121	26	27	28	29	30
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	169	134	141	170	9	10	119	116	126	89	26	27	28	29	30
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	134	114	128	12			121	73	72	144	26	27	28	29	30
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	87	97	114				109	56	68	95					

93

Library- July 2019

	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	2046	2046	1499	1707	1484	623	1925	1585	1730	1405	1611	4886	2637	2071	1787
Total															50,944

Library- July 2020

CL - Central

	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon
10:00 AM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	55	44				76	52	48	48	63	38		66	84	52
11:00 AM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	42	37				45	44	34	35	54	59	61	25	29	16
12:00 PM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	56	39				38	58	40	32	37	32		49	65	48
1:00 PM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	55	30				48	53	54	51	51	52	35	59	64	51
2:00 PM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	52	35				25	39	50	38	38	47	31	27	36	48
3:00 PM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	58	43				26	40	42	49	24	40	20	28	51	39
4:00 PM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	39	35				23	38	37	38	25	34	27	22	33	45
5:00 PM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	29	34				6	21	23	29	17	15	17	9	17	29
6:00 PM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	4	3				7	2	4	1	4	4			5	4
7:00 PM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15

	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	130	387	362	376	330	290									
Total															9,058

Library Closed

Library- July 2021

CL - Central

	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	285	295	241	112	339	425	357	485	339	345					
Total															9,058

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Library- July 2020

	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	35	49	43		43	67	77	72	61	60	26	27	28	29	30
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	28	44	28	24	77	62	73	41	50	26	27	28	29	30	31
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	58	42	28	49	68	45	118	32	41	26	27	28	29	30	31
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	37	25	36	44	45	58	41	47	45	34	54	40	46	36	36
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	39	32	30	21	51	40	39	52	48	40	54	47	49	55	37
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	18	30	34	19	31	37	40	50	35	36	26	27	28	29	30
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	23	28	14	12	38	24	20	11	31	9	26	27	28	29	30
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	2	2	2	2	4	5	2	3	3	4	2	3	2	4	1
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30

3

Library- July 2020

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79	65	212	18	50	54	51	53	43	67		30	117	41	40	55	21
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
50	52	202		78	95	51	50	76	249		58	132	83	61	46	35
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
77	56	147		76	103	83	68	47	360		46	101	81	84	89	60
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
74	45	141	57	75	89	71	33	69	413	91	65	130	64	70	66	54
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
54	58	89	51	69	58	56	71	68	344	47	54	63	68	66	55	35
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
33	66	45	67	63	62	68	56	52	241	35	63	45	35	88	49	44
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
89	54	36	46	31	48	42	61	146	22	44	64	55	32	54	44	
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
45	22	34	53	43	16	50	48	122	27	48	38	39	21	33	29	
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
28	21	14	45	36	39	22	19	66	20	31	15	29	36	33	10	
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
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	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total
504	933	259	585	621	518	472	483	2008	212	465	734	562	530	482	332	16,668

al Library- July 2022

	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	9:00 AM
162		131	168	76	69	174	228		66	100	73	66	157	105	5	
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	10:00 AM
168		111	162	96	96	225	305		103	154	91	107	244	206		
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	11:00 AM
160		86	119	77	85	73	367		93	166	66	80	82	162	3	
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	12:00 PM
131		119	148	79	82	79	405		81	129	71	81	134	148	24	
16	17	18	19	20	21	22	23	278	25	28	27	28	29	30	31	1:00 PM
98	1	79	137	78	79	82	288	307	86	113	59	51	117	121	220	
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	2:00 PM
66	88	89	66	68	84	52	231	396	90	83	92	71	76	96	143	
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	3:00 PM
41	66	72	68	111	43	101	278	155	80	80	83	73	68	118	132	
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	4:00 PM
26	66	71	67	54	78	64	199	206	44	80	50	70	72	53	87	
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	5:00 PM
6	45	50	30	73	35	165	38	34	35	44	53	32	16	3	12	
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	6:00 PM
3	37	44	39	28					49	27	20	17	1			
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	7:00 PM
	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total
869	269	845	1007	751	679	1015	2337	1098	727	976	658	648	967	1012	626	24,560

Page 34

128

25235

66

CL - Central Library- October 2021

[illegible]

		Fri		Sat		Sun		Mon		Tue		Wed		Thu		Fri		Sat		Sun		Mon		Tue		Wed		Thu		Fri		Sat		Sun																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
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		0	301	136	557	289	235	289	321	285	37	246	402	269	195	240	268	123	0	266	315	296	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																
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9:00 AM	44
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3:00 PM	
4:00 PM	
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6:00 PM	
7:00 PM	20
Total	
0.256	
9:00 AM	94
10:00 AM	
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1:00 PM	
2:00 PM	
3:00 PM	
4:00 PM	
5:00 PM	
6:00 PM	
7:00 PM	19
Total	
18.332	

- Central Library- April 2021

Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
21	22	23	24	25	26	27	28	29	30	31						
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
22	23	24	25	26	27	28	29	30	31							
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22

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CL - Central Library- April 2022

Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
111	112	113	114	115	116	117	118	119	120	121	122	123	124	125	126	127
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18

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Total	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total
	437	385	222	551	646	509	690	489	628	270	770	534	525	482	426	500	0	486	499	934	444	375	374	256	435	474	511	584	595	705	0	14,726

CL - Central Library- April 2023

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
9:00 AM	61		119	74	68	63				104	54	68	33	47	143		93	87	104	75	64	92		71	107	105	74	51	67				9:00 AM		
10:00 AM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
	77		85	90	76	170				112	91	92	61	69	208		77	63	122	99	63	91		87	41	63	85	170	125				10:00 AM		
11:00 AM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
	88		64	135	55	95				103	129	74	72	93	147		60	52	89	102	38	64		110	65	82	52	61	130				11:00 AM		
12:00 PM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
	62		41	72	66	77				92	80	82	66	110	123		48	49	60	50	54	131		83	71	51	62	101	133				12:00 PM		
1:00 PM	1	2	3	4	5	6	7	8	9	10	12	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
	58	136	34	53	37	76				120	104	65	59	86	63	117	62	50	54	38	52	94		115	63	93	34	39	39	94	282			1:00 PM	
2:00 PM	1	2	3	4	5	6	7	8	9	10	12	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
	64	88	71	63	68	63				88	40	72	45	113	73	79	20	66	56	58	57	75		97	61	83	55	47	66	150	110			2:00 PM	
3:00 PM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
	59	34	49	81	87	128				80	86	70	62	60	51	71	84	95	57	75	52	45		56	84	85	93	96	72	111	122			3:00 PM	
4:00 PM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	16	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
	39	53	54	60	202	104				58	67	38	41	37	47	27	69	109	75	50	53	35		45	84	65	63	66	71	81	72			4:00 PM	
5:00 PM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
										50	45	48	28				54	52	46	41					57	107	74	59						5:00 PM	
6:00 PM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
										31	18	32	21				47	37	17	46					54	48	33	45						6:00 PM	
7:00 PM	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
																																			7:00 PM

	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total							
508	321	603	741	862	902	0	0	0	838	714	641	488	615	855	294	514	660	680	634	431	627	313	754	765	654	625	631	591	586	0	17,247

Library Closed
Closed to Public-Reservations

**FY 2023 STATE AID TO LOCALITIES & FY 2024 STATE AID
ADOPTED**

Library	\$20,543,514 State Aid 2023	\$24,107,514 State Aid 2024	Variance FY 2023 and FY 2024
COUNTY			
Amelia (Hamner)	88,904	99,410	10,506
Amherst	196,590	231,210	34,620
Appomattox (Jamerson)	56,519	84,397	27,878
Arlington	240,248	281,263	41,015
Augusta	210,227	247,664	37,437
Bland	49,300	70,166	20,866
Botetourt	197,505	232,370	34,865
Buchanan	167,201	189,612	22,411
Campbell	202,124	237,824	35,700
Caroline	140,073	163,343	23,270
Charlotte	69,381	80,537	11,156
Chesterfield	268,352	319,639	51,287
Craig	10,762	12,598	1,836
Culpeper	200,498	236,060	35,562
Cumberland	47,394	56,601	9,207
Essex	77,407	103,519	26,112
Fauquier	206,627	243,715	37,088
Fluvanna	130,552	157,192	26,640
Franklin	203,596	239,068	35,472
Gloucester	195,860	230,853	34,993
Henrico	261,629	309,142	47,513
Highland	37,813	43,174	5,361
King George (Smoot)	176,087	206,907	30,820
Lancaster	143,619	141,510	(2,109)
Loudoun	283,245	334,970	51,725
Lunenburg	67,347	68,557	1,210
Madison	59,716	71,341	11,625
Mathews	104,326	131,750	27,424
Mecklenburg	173,667	200,751	27,084
Middlesex	58,249	77,416	19,167
Northumberland	83,186	104,405	21,219
Nottoway	76,113	87,574	11,461
Orange	196,591	231,319	34,728
Pittsylvania	206,806	243,073	36,267
Powhatan	154,752	169,869	15,117
Prince William	293,064	359,763	66,699
Pulaski	195,524	228,681	33,157
Rappahannock	74,176	79,767	5,591
Richmond County	35,089	46,386	11,297
Roanoke County	208,842	246,329	37,487

Russell	113,367	128,394	15,027
Shenandoah	199,391	234,922	35,531
Smyth	196,014	230,483	34,469
Tazewell	199,063	233,776	34,713
Warren (Samuels)	196,513	231,437	34,924
Washington	202,097	237,919	35,822
York	202,312	238,175	35,863

REGIONAL

Appomattox Regional	517,113	614,920	97,807
Bedford	226,453	266,748	40,295
Blackwater (W C Rawls)	569,082	677,951	108,869
Blue Ridge	422,012	488,492	66,480
Central Rappahannock	875,878	1,027,399	151,521
Central Virginia (Buck-Farmv)	252,382	326,916	74,534
Charles P. Jones	95,430	113,452	18,022
Eastern Shore	275,613	292,133	16,520
Fairfax	415,837	489,207	73,370
Galax-Carroll	202,345	237,700	35,355
Halifax-South Boston	148,945	169,716	20,771
Handley Library	536,923	598,785	61,862
Heritage Library	126,152	132,835	6,683
Jefferson-Madison	867,151	1,026,150	158,999
Lonesome Pine	527,205	613,058	85,853
Massanutten (Rockingham)	480,600	617,807	137,207
Meherrin	165,774	273,950	108,176
Montgomery-Floyd	329,364	388,374	59,010
Pamunkey	592,112	662,509	70,397
Rockbridge	415,676	474,964	59,288
Williamsburg	402,646	474,670	72,024
Wythe-Grayson	234,895	258,076	23,181

CITY

Alexandria	221,603	260,576	38,973
Bristol	189,870	223,414	33,544
Chesapeake	243,728	287,472	43,744
Colonial Heights	189,858	195,640	5,782
Danville	195,211	230,345	35,134
Falls Church (Styles)	189,222	222,639	33,417
Hampton	216,834	255,098	38,264
Lynchburg	204,449	240,231	35,782
Manassas Park	161,730	125,195	(36,535)
Newport News	226,975	267,973	40,998
Norfolk	241,259	281,770	40,511
Petersburg	193,178	227,628	34,450
Poquoson	188,851	222,211	33,360
Portsmouth	207,425	244,773	37,348
Radford	190,068	223,318	33,250

Richmond City	237,512	278,809	41,297
Roanoke City	208,539	245,385	36,846
Salem	191,757	225,496	33,739
Staunton	191,702	225,753	34,051
Suffolk	210,115	247,524	37,409
Virginia Beach	289,176	341,207	52,031
Waynesboro	191,067	224,776	33,709

TOWN

Clifton Forge	50,048	56,714	6,666
Narrows (Brammer)	13,584	14,732	1,148
Pearisburg	62,447	78,192	15,745

TOTALS	20,543,514	24,107,514	3,564,000
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NOTE:

Fairfax will receive an additional \$190,070 to supplement the state formula aid distribution provided in Title 42.1, Code of Virginia, for libraries or library systems serving populations greater than 600,000. The supplement is added to the Fairfax County allocation, the only library to exceed 600,000 population. The amount is not included in this worksheet.

LIBRARY OF VIRGINIA

Strategic Plan Assessment

2018-2023

Collecting the New Virginia

Reimagine a collection model that is cooperative and proactive, builds relationships that bring value, helps build capacity where possible, and reflects those who are shaping 21st -century Virginia.

Strategy 1 A: Create a future-focused collection policy with provisions for expanding collections in the areas of family and community history, civic life, government, and literature in Virginia, along with provisions for refining existing collections.

- The effort to create a comprehensive, future-focused collection policy is still very much a work in progress. A collections strategy group was appointed in 2018 to begin this work. The group revised collection loan policies, collected information on best practices followed by other similar libraries, and created a template for an updated collections policy. The departure of the staff member coordinating the group in 2020 and the pandemic that followed brought these efforts to a temporary standstill. Plans are to renew this work this fall. Conversations were initiated with Virginia Commonwealth University and the Virginia Museum of History and Culture to assess mutual collecting priorities and potential areas of duplication, but they have not yet led to any formal understandings or agreements.

- The Library made a concerted effort to diversify its collections during the past five years. Among the most significant acquisitions are the multi-ethnic Columbia Pike photograph collection (ca. 30,000 items) documenting the extraordinary cultural diversity found along the Columbia Pike corridor in northern Virginia; a large collection of photographic negatives (ca 30,000) taken by L.H. Freeman, Jr. (1914-1982), a freelance photographer who captured images of weddings, sporting and school events, social activities, public ceremonies, and African American community life in the greater Richmond area; and the papers of Roland J. “Duke” Ealey, a Civil Rights-era lawyer from Jackson Ward in Richmond (100+ cu. ft.). The Library also accessioned the City of Richmond Protest Collection -- documents, photographs, videos, and body camera footage documenting protests against racial injustice that took place at the Lee Monument on the evening of June 1, 2020, and the police response. These materials were assembled in connection with a suit filed against the city and given to the Library in 2022 as part of the mediated settlement of the case.
- The Library has continued to explore new collecting models that build positive connections with users and stakeholder groups. Between 2018 and the present, the Library has added hundreds of scanned pages from grade school and high school yearbooks and made them accessible through the popular Yearbooks Digital Collection. These images become part of the Library’s digital holdings while the “donors” maintain physical control of the originals. This project has also facilitated donations of physical yearbooks from people who might otherwise have thought they had nothing historically significant to offer us. Diversifying the digital collections we provide to public libraries through LSTA funds has also been a priority. The Welcoming Library, for example, is a curated collection of picture books that celebrates diversity through the lens of modern migration, resettlement, and new generation experience. Through an impact-grant process, nine Virginia libraries received a collection of 30 books housed in a display case that can travel throughout their library systems and communities. New electronic resources added to Find It Virginia include language learning for more than 140 languages through the Transparent Languages database, as well as American Sign Language training.

To enhance the transparency and accountability of the Library's collections, the Library will identify, collect, and process collections that reflect

Strategy 1 B: Plan and begin the expansion and improvement of collections storage facilities at the State Records Center.

- In 2019, the Library began serious planning to expand the State Records Center (SRC) by adding a third wing, or pod, to the existing structure. By fall of that year, a draft of a capital outlay budget request had been developed, and the Library secured approval from the Secretary of Education and the Department of Planning and Budget to submit a decision package requesting funding for the project. Included in the plan is was badly needed storage space for Virginia Commonwealth University Libraries, which had agreed to pay rent to the Library to help finance the ongoing operations costs. Funding for the project was included in the 2020-2022 budget for the Department of General Services (DGS) to manage the planning and construction. Once the additional property needed for the expansion was procured and environmental and other assessments occurred, DGS issued a Request for Proposals to hire an architectural and engineering firm to design and oversee the expansion project. A firm was selected in September 2021, and the design work was completed by summer 2022, when work was suspended to address a funding shortfall caused by increased costs on a variety of DGS projects. The General Assembly provided additional capital outlay funding in the FY 24 budget and the SRC project moved forward again in spring 2023. Groundbreaking is anticipated in spring 2024, with the building opening projected for late 2025 or early 2026. The new wing will allow twenty years' additional growth for the Library's collections.

Dynamic Digitization

Set the Library's collections free through a robust digitization program that includes data sharing, citizen engagement, cross-collection connections, and attention to the research goals and issues of importance to the people of Virginia and beyond.

Strategy 2 A: Create digital resources that connect personal narratives, newspapers, and archival photographic, geographic, and architectural materials to promote a full picture and greater understanding of family, community, and civic life in Virginia.

- Just as we were launching our 2018-2023 strategic plan, the Library acquired several new tools for managing digital content -- Alma, Primo and Rosetta (all products offered by our primary library management vendor, Ex Libris). Each of these required an adjustment period as staff learned how best to deploy these resources to meet our needs and those of our users. Our Digital Initiatives and Web Presence (DIWP) team spent a good deal of time optimizing the workflows involved with each of these tools and then applied the new tools to projects that had been temporarily suspended during the transition. These included digitizing the Virginia inmate glass plate negatives, the Foster and Lorraine photographic studio negatives, and the Board of Public Works maps. The DIWP also took on several new projects that connect a variety of collection materials organized around a particular topic. Probably the best

example of this is the Virginia Constitutions Project undertaken in 2021 in connection with the 50th anniversary of the Constitution of 1971. The team created a robust website linking information about all of Virginia's constitutions with the special programs and events commemorating the 50th anniversary and an exploration of how well Virginia's current constitution serves the needs of Virginians today. Projects such as these make connections between many of the Library's resources and

- The Virginia Newspaper Program's (VNP) Virginia Chronicle continues to be one of the Library's most popular and heavily used online resources. In the past year, for example, the VNP added more than 1,500,000 pages to Virginia Chronicle, bringing the total number of accessible pages to 3,612,585. Virginia Chronicle receives more than 850 user sessions and 2,000 to 3,000 searches each day. The Virginia Chronicle staff actively promotes use of the online collection and seeks ways to share content widely. The project has partnered with History Unfolded and the U.S Holocaust Memorial Museum, adding our newspaper collection to this national research database via crowdsourcing, engaging volunteers meaningfully with the collection to better understand Virginia during World War II and make connections to the present. The VNP project has been dependent on federal grant funding throughout its history, but since that funding has been significantly reduced in recent years, the Library sought state funding to support two key positions associated with the project. This funding was secured in the 2022-2024 budget passed by the General Assembly.
- The Chancery Records Index is another popular online resource. The collection consists of indexed court cases dating back to the early 18th century. Created by Virginia's circuit courts, chancery causes contain considerable genealogical and research information. They also document the lived experiences of free and enslaved individuals; women; children; people living with physical disabilities or mental health

from Governor McAuliffe's administration have been processed – a tremendous accomplishment. As of this writing, none of these have yet been made available to researchers as our DIWP team has encountered unanticipated issues with ingesting this volume of electronic records into Rosetta, our new digital asset management system. They are working hard to resolve the technical issues and hope soon to release these gubernatorial records to the public.

- To increase public access to records in our collections that are so voluminous that we will never have the resources to digitize and index them ourselves, the Library has entered into a five-year agreement with Ancestry.com to accomplish this work. The first records they are scanning, indexing, and making available online are personal property tax records, birth and death records for several major cities, and records of the Virginia Department of Military Affairs. We will add other record groups once these are accessible. Ancestry retains exclusive access to the digitized records for three years, then they will provide the digital records and indexes to the Library for its use. During the three-year restricted period, Virginia residents will have access to these digital records free of charge through the Ancestry for Virginians site.
- Development of a long-term digital preservation plan is still in progress, in large measure dependent on how the technical issues related to full implementation of Rosetta are resolved.

Strategy 2C: Continue to grow our legions of devoted volunteers for Making History: Transcribe, expanding their opportunities to enhance our digital collections and encouraging them to create their own meaning and stories from the collections while facilitating access and understanding for others.

- Transcribe remains incredibly popular as an online resource and an in-person activity. During the pandemic, we saw a huge uptick in the number of transcribers and transcriptions produced as Making History was accessible to the public even during the months that the Library was closed and staff who teleworked during the first few weeks of COVID took this work on from home as well. Online participants continue to engage with the content, but the in-person transcription events held in the Library every month also remain well attended and supported. The DIWP team have incorporated different kinds of materials into the mix to peak new interest, adding cemetery records and free negro registers, for example, continuing to widen our audience. During the 2022 and 2023 General Assembly sessions, 90 young House of Delegates pages participated in Making History as their designated service project. In addition we have conducted training in using Making History for public library staff, who are interested in hosting transcription events in their localities.
- In 2020, the Library joined with other state archives in a Council of State Archivists-sponsored project to improve the quality of crowd-sourced transcriptions. The Library contributed funds and staff expertise to the effort to enhance the results generated by From the Page, an open-source transcription platform. Enhanced

metadata, more robust quality control, and the incorporation of a review process to verify the transcriptions were among the enhancements that have made Making History much more useful. The DWIP team developed advanced applications aimed at importing transcribed material from From The Page, autonomously generating visuals for patrons, and performing bulk updates on content within Rosetta. These applications significantly increased operational efficiency and improved accessibility to Making History content.

- To advance learning and understanding through Making History, the Library collaborated with James Madison University Professor Gianluca De Fazio's Justice Studies 2022 Senior Seminar on Lynching and Racial Violence in Virginia. The Library contributed digitized documents from our collections related to lynchings in Virginia for student study and transcription through Making History and Professor DeFazio's project site, Racial Terror: Lynchings in Virginia. The Library also has a partnership with the library at the Maggie Walker Governor's School to engage students with the documents contained in Virginia Untold history through Making History.

Civic Leadership

Foster civic engagement throughout the commonwealth by collaborating to facilitate civil public discourse, build stronger communities, and realize the power of democracy.

Strategy 3 A: Make civic engagement a focus of the Library of Virginia's programming and outreach across a diverse range of opportunities.

- The Library is deeply committed to fostering public engagement with the commonwealth's history and the Library's collections to increase knowledge and understanding of the past but also to facilitate constructive dialog about moving from that past toward a future in which all Virginians thrive. This has been evident in much of our programming over the past five years.

Between 2018 and 2023, many of our programs focused on books and authors that addressed themes that connect history to issues of concern to Virginians today. Among the speakers whose work challenged audiences to think about contemporary problems in new ways were: Khizr Khan (*An American Family: A Memoir of Hope and Sacrifice*), Tom Kapsidelis (*After Virginia Tech: Guns, Safety, and Healing in the Era of Mass Shootings*), Michael Twitty (*The Cooking Gene*), Beth Macy (*Raising Lazarus: Hope, Justice, and the Future of America's Opioid Crisis*), and Gregorv

Smithers (*Reclaiming Two-Spirits: Sexuality, Spiritual Renewal & Sovereignty in Native America*). We also featured talks by two long-time public servants – former Governor and U.S. Senator Charles Robb and Bill Leighty, former head of the Virginia Retirement System and chief of staff to two governors – about their memoirs based on their long careers in Virginia politics. The engaged audiences at all of these talks bore witness to the public's interest in these topics. In 2020 we

launched a monthly discussion series called Civic Conversations focused on a contemporary and often controversial topic affecting Virginia today, with Library staff bringing an informed historical perspective to the conversation. This in-person series was temporarily disrupted by the onset of the COVID-19 pandemic but resumed as a virtual program several months afterwards. Attendees were invited to share their perspectives on topics such as Monuments, Freedom Riders and Nonviolent Activism, Feminism, Xenophobia, LGBTQ+ identities, and Equity in Education.

In 2021, the Library partnered with the JXN Project and the Richmond Public Library to offer a virtual lecture on the history of Jackson Ward as part of the neighborhood's 150th anniversary. The lecture explored the arc of Jackson Ward as a neighborhood that was gerrymandered in the 1870s, redlined in the 1950s, and gentrified in the 2000s, with accompanying disruption of families, communities, and businesses.

- The Library's exhibitions and publications have also addressed themes that invite civic engagement and reflection. During the period covered by this plan, the Library presented *New Virginians: 1619- 2019 and Beyond* (December 2018-December 2019), dealing with the topic of immigration and what it means to be a new citizen; *We Demand: Women's Suffrage in Virginia* (January 2020 – May 2021), on the campaign to achieve the vote for Virginia and American women; *Unfinished Business* (February 2020 – May 2021), which focused on all those who were still unfranchised after women's suffrage was achieved; *Columbia Pike: Through the Lens of Community* (August 2021-January 2022), a photographic exhibition documenting the rich, cultural diversity of a vital northern Virginia thoroughfare; and *Your Humble Petitioner: Legislative Petitions Gave Voice to Virginians* (February-November 2022), highlighting early Virginians interactions with their representatives in the General Assembly. The Library's current exhibition in observance of our 200th anniversary – *200 Years, 200 Stories* – invites engagement with the wide variety of people from across the past four centuries who have lived and worked in Virginia and whose contributions have made our commonwealth what it is today. *Broadside* magazine and the Uncommonwealth blog regularly feature articles that tie our collections to issues that are making headlines or are forefront in the minds of Virginians today.
- Partnerships of all kinds played an important part in our work during the past several years. In terms of public policy and public history programs at Virginia universities, we worked closely with Norfolk State University, James Madison University, the University of Richmond, and the University of Virginia on programming connected to the Library's observance of the 50th anniversary of Virginia's current constitution. The first two cohorts of summer interns in our Transforming the Future of Libraries and Archives came from area colleges and universities as well. We also engaged in a variety of other partnerships that relate to civic leadership.

During the period covered by this plan, the Library hosted five Virginia Datathons cosponsoring these events with the Office of Data Governance and Analytics. We have partnered with private companies, other state agencies, government officials,

and universities, hosting hundreds of teams of high school and college students, state and corporate employees, and private citizens both in-person and virtually. The Datathon topics between 2018 and 2023 related to the challenges posed by the opioid crisis, equity in education, communities & Covid-19, hunger, and maternal mortality. Participant teams used publicly available datasets related to these topics to develop practical solutions to address the problems head on. Prizes were awarded for the top solutions as voted on by a panel of expert judges.

In 2022, the Library partnered with Made by Us, a coalition of history museums and civic education organizations, on a program called Civic Challenges, designed to inspire and empower young Virginians in seeking out trusted information and becoming more active citizens. LVA staff developed an informational series for the general public on the topics of the rights and duties of citizenship and the importance of voting. The series was introduced at a special event held at Monticello and promoted through Virginia's public libraries and by adult services librarians.

- In 2019, the Library hosted two naturalization ceremonies in connection with our *New Virginians* exhibition and planned on continuing to serve as a site for these important events going forward. The pandemic made gatherings such as these

impractical in our space, but we resumed doing this in spring 2023 and hope to continue working in cooperation with the U.S. District Court for Eastern Virginia. Another Library initiative that encourages civic engagement is our Common Ground Book Club, which hosts conversations about new works in Virginia history, culture and politics.

- The Library secured funding in the 2022 state budget to support a newly created Community Engagement & Partnerships position that will allow us to be focused and

Library as Place

Create inviting, comfortable, safe, and enjoyable environments throughout the Library's public spaces where people can explore the collections and engage in meaningful interactions.

Strategy 4 A: Develop a comprehensive space plan for the first two floors of the Library that maximizes accessibility, visitor experience, engagement and interaction.

- For the past ten years, the Library has identified transforming the public spaces on the first two floors of the Library building as a priority but the path forward to a final design, cost estimation, and funding stream has been long and challenging. Between 2019 and 2020, staff gathered information and discussed which parts of architectural plans that had been commissioned in 2013 were still relevant. In 2021 the Library Board and the Library of Virginia Foundation Board became actively engaged in the

effort. This issue was a key agenda item for the Joint Board Retreat in November 2021, with board members affirming the need to make the exterior of the building and the lobby more welcoming and inviting; to align our spaces to the social needs of users; to ensure that the space changes helped to make the collections more accessible to the public, both physically and digitally; to add more helpful, interactive, and multilingual wayfinding; to reconfigure the spaces to make them more appealing to younger audiences; and to reintroduce a vibrant café to the first floor. Following the retreat, the Library and Foundation Board chairs created a small working group of members from each board to set a timeline and put a strategy in place to accomplish the changes.

The working group met several times during 2022, set parameters for the planning project, and issued an RFP through the Library of Virginia Foundation to hire a firm to review our current space, understand what needs to happen or what we would like to happen in our public spaces in the future, redesign our spaces to align with our needs, and project the costs associated with these changes. The Boston firm of designLAB began this work in February 2023 and submitted their plan and cost estimates in early August. The Library has asked for capital outlay funding to begin this work be included in the Governor's upcoming biennial budget, and the Foundation is currently assessing how best to approach private fund-raising to carry this plan across the finish line.

Strategy 4 B: Identify and implement short-term opportunities to reconfigure the Library's first and second floors in order to increase public access and provide semi-private work and study spaces for the public and staff.

- In 2019, the Library explored short-term options for altering some of the spaces in the East Reading Room on the second floor (new furniture, installing several smaller modular meeting/conference rooms, etc.) but the cost associated with these were not insignificant and might have affected future interest in or funding for a permanent

solution to our larger space needs, so plans to create an interim solution were put aside in favor of pursuing a longer-term, more holistic and permanent approach.

Strategy 4 C: Explore new ways to activate the first and second floors in order to engage the public and amplify our collections, exhibitions, and expertise.

- With technology so critical to everything that the Library does and to the public's engagement with us, the Library focused on making a number of important technology enhancements to the first and second floors. We have upgraded all the audio-visual equipment used in our public meeting spaces, including new cameras, display monitors and sound systems. We have quintupled our network bandwidth and increased the number of WiFi access points to make internet accessibility faster and easier than ever for our patrons. We have also added device charging stations in the Lobby for free public use. In the reading rooms, we have upgraded the heavily utilized microfilm readers to the latest camera technology, we and continue to provide PCs for those who need them. The Computer Classroom has been updated and is being used to foster discussions about historical documents/transcriptions. The clunky exhibit cases on the west wall in the lobby have been removed and been replaced by large video monitors displaying engaging content from our collections.
- The metal detectors that discouraged visitation were removed from the first floor, making the Library much more welcoming. We have added security staff who have been charged with ensuring that the building remains a safe as well as welcoming place to visit.
- The Foundation successfully attracted a celebrated local restaurant, Can Can, to open a café on the first floor of the Library. The café, which began operation in October 2022, is drawing many people who ordinarily would not come to the Library, giving us exposure among new audiences. It is also an amenity for employees and patrons who come here

- The Library's robust web presence and vast number of online resources made it possible for us to pivot quickly when the COVID-19 pandemic hit in March 2020 to maintain as many services as we could for our users during the four months the Library building was closed to the public and during the year that followed when many users were not travelling or spending time in public spaces. Our reference librarians and public service archivists were able to assist patrons remotely with little adjustment or downtime, which meant a great deal to researchers who otherwise would not have been able to continue their work. Public services staff also used their time when not serving in-person visitors to improve and update our online research guides and finding aids. The digital collections discovery page and LibGuide pages were updated not only in terms of content but also navigation and aesthetics. A new more use-friendly discovery layer was also added to Virginia Untold. Implementation of Alma/PrimoVE and Rosetta has also modernized our collection management abilities.
- The Find It VA website was also redesigned and streamlined to improve the user experience. The LDND Info Center pages on Find It VA were also improved to add instructions on setting up access, authentication, and collecting statistics to build consistency across public libraries statewide. The Deaf Culture Digital Library was also expanded to include a digital humanities map project and a LibGuide on locating materials on deaf communities in Virginia within the Library's collections. The site, built in collaboration with the Central Rappahannock Regional Library, was awarded the Virginia Public Library Directors website award in 2023.
- Planning for a complete redesign of the Library's website that will improve navigation and functionality has begun. An RFP has been issued to secure an outside assistance in assessing how users experience the site and what changes they would like to see to make it easier for them to navigate. In the meantime, the site has been refreshed with new branding being used by the agency, including branding relating to our 200th anniversary. This has given the most public facing pages on the site a more attractive and cohesive appearance.

Strategy 5 B: Improve our resources and services to help users achieve their research, learning, and professional goals.

- During the pandemic, the Library transitioned quickly to virtual programming to keep audiences engaged and connected. Within a few weeks, staff had figured out how to adapt the technology and spaces we had on hand to make a variety of programs available. Staff offered short Facebook Live presentations focused on interesting collection items, filmed gallery talks in the exhibition area, transitioned book club discussion groups from in-person to virtual, and offered genealogical workshops, Weinstein lectures, and even our annual Literary Awards celebration via Zoom (with recordings available afterwards on YouTube). We even held virtual transcribe-a-thons throughout the pandemic period, which were surprisingly successful. When in-person events resumed in 2021, we realized that online programming would need to continue as an option alongside the programs on site as the public had come to appreciate the convenience and the demand

for digital content would only continue to grow. Preparing for this, the Library designed a digital studio that would allow streaming and video production to be more professional. The Library of Virginia Foundation raised funds to support this project, and the studio is now finished and ready for use.

- We are continually looking for ways to make important collections more accessible to users through our digital initiatives. We have embarked on a major effort to digitize all the separation notices for all military personnel mustered out of service in Virginia following World War II through a substantial National Endowment for the Humanities grant secured by the Foundation. The partnership we recently entered into with Ancestry (referenced earlier) will also enhance public access to several large record groups that the Library will never have the funding to accomplish.
- Our Library Development team has offered a wide variety of training opportunities for Virginia public library staff to enable them to help users achieve their research, learning, and professional goals, both in person and online. They have reached more than 5,000 in the past two years alone. In addition we have offered on-demand training for over 3,700 Virginia library staff to develop their skills and learn new approaches.



- In 2018, when this strategic plan was written, the Library's 200th anniversary was not top of mind, but it has been a major priority for the agency for the past two years. With generous support from the Library of Virginia Foundation and some small amounts of state funding we were able to carve out of our existing budget, we were able to offer a robust series of events here at the Library – beginning with the opening of our anniversary exhibition -- 200 Years, 200 Stories – to book talks, lectures, the Virginia Folklife Festival, and other events that attracted wide attention thanks to the efforts of the Library's marketing and communications team and excellent attendance. Funding from the Foundation made it possible to purchase a specially fabricated vehicle, which we named LVA On The Go, which allowed us to bring a glimpse of the Library and its collections and services to Virginia communities across the state. While an anniversary-year initiative, our intention is to continue the On The Go program for years to come. While our web resources and presence will remain the most far-reaching way that we take the Library beyond our four physical walls, we know that Library Beyond Place must also include meeting people where they are, visiting their communities to build meaningful connections, to hear their stories and to share the Library with them. Building on the momentum of our milestone anniversary is an excellent starting point for a new strategic plan that will launch this amazing organization into its third century.

Press Coverage | Mid-June through August 2023

The Library was featured in 46 news stories and mentioned in 48 news stories across the state, including:

- 14 on our Celebration of Virginia Folklife events
- 11 on the 2023 Strong Men & Women in Virginia History honorees and contest winners
- 7 on the Virginia Literary Awards and author finalists
- 7 on the LVA On the Go mobile programming vehicle and tour
- 2 on Librarian of Virginia Sandra Treadway's upcoming retirement
- 2 on Carole Weinstein Author Series talks
- 1 on our August First Fridays at LVA event
- 1 on a talk by entrepreneur B.K. Fulton on his book *The Blueprint*
- 1 on the Library's "200 Years, 200 Stories" anniversary exhibition

Below are some examples and highlights:

Richmond Magazine | June 30, 2023

"Preserving Traditions: The Virginia Folklife Program teams up with the Library of Virginia for a celebration of culture"

<https://richmondmagazine.com/arts-entertainment/celebration-of-virginia-folklife-2023/>

Style Weekly (Richmond) | July 3, 2023

"Passing It Down: A celebration of Virginia music and folklife at the Library of Virginia"

<https://m.styleweekly.com/richmond/passing-it-down/Content?oid=20226894>

WTVR CBS 6 (Richmond) | July 7, 2023

"A-List Events: Library of Virginia's 'Celebration of Virginia Folklife' aims to 'get people to participate'"

<https://www.wtvr.com/community/a-list-events/library-of-virginia-celebration-of-virginia-folklife-july-8-9-2023>

Richmond Free Press | June 22, 2023

"Dominion, Library of Virginia honor 'extraordinary people during challenging times'"

<https://richmondfreepress.com/news/2023/jun/22/dominion-library-virginia-honor-extraordinary-peop/>

Peninsula Chronicle (Williamsburg) | July 4, 2023

"Dominion Energy, Library of Virginia Honor Six Strong Men And Women In Virginia History"

<https://peninsulachronicle.com/2023/07/04/dominion-energy-library-of-virginia-honor-six-strong-men-and-women-in-virginia-history/>

The Henrico Citizen | Aug. 8, 2023

"2 with Henrico ties to receive honorary degrees at Virginia Literacy Awards ceremony"

<https://www.henricocitizen.com/articles/2-with-henrico-ties-to-receive-honorary-degrees-at-virginia-literacy-awards-ceremony/>

The Daily Progress (Charlottesville) | Aug. 10, 2023

"Library of Virginia reveals finalists for 26th annual Virginia Literary Awards"

https://dailyprogress.com/life-entertainment/local/events/library-of-virginia-reveals-finalists-for-26th-annual-virginia-literary-awards/article_18c8d4de-35ff-11ee-8652-3b205e76e200.html

Lynchburg News & Advance | July 22, 2023

"Library of Virginia celebrates 200th anniversary by taking resources bus on the road"

https://newsadvance.com/news/local/library-of-virginia-celebrates-200th-anniversary-by-taking-resources-bus-on-the-road/article_b7ddb8c2-28b8-11ee-ad3e-a3dc6152738c.html

CBS 19 News (Charlottesville) | July 27, 2023

"LVA On The Go coming to Nelson Memorial Library"

<https://www.cbs19news.com/story/49276937/lva-on-the-go-coming-to-nelson-memorial-library>

Richmond Free Press | July 13, 2023

"Librarian of Virginia announces retirement plans"

<https://richmondfreepress.com/news/2023/jul/13/librarian-virginia-announces-retirement-plans/>

RVAHub | July 20, 2023

"Librarian of Virginia to Retire, Nationwide Search on for Replacement"

<https://rvahub.com/2023/07/20/librarian-of-virginia-to-retire-nationwide-search-on-for-replacement/>

Richmond Magazine | July 24, 2023

"River City Roundup: Food Findings" (Weinstein Author Series Talk, Erica Abrams Locklear, *Appalachia on the Table*)

<https://richmondmagazine.com/life-style/river-city-roundup-july-24-2023/>

CultureWorks Newsletter | July 27, 2023

"Weinstein Author Series – Kidada Williams | I Saw Death Coming"

<https://mailchi.mp/d3aac6f1cafd/cultureworks-quarterly-newsletter-12616200?e=64fc335b04>

Richmond Magazine | July 31, 2023

"River City Roundup: State, Us Quote" (Storytelling presentation during our First Fridays at LVA event)

<https://richmondmagazine.com/life-style/river-city-roundup-july-31-2023/>

Richmond Magazine | Aug. 21, 2023

"River City Roundup: Plan the Work, Work the Plan" (Book talk by B.K. Fulton on *The Blueprint: Lessons for Living Your Best Life*)

<https://richmondmagazine.com/life-style/river-city-roundup-aug-21-2023/>

LIBRARY OF VIRGINIA

Social Media Metrics | June 15–Aug 31, 2023

Facebook

The Library's Facebook page continues to show growth and engagement.

- 14,687 followers = 365 new followers since the last report
- 10,981 page & profile visits total is up 5.4% from the last period
- 1,002,868 total reach (organic & paid) is up 4.8% from the last period (posts organic reach = 226,606)
- 6,697 organic engagement total is up 37% from the last period

Instagram

The Library's Instagram page continues to show growth and engagement.

- 4,964 followers = 146 new followers since the last report
- 1,223 profile visits total is up 39.1% from the last period
- 358,719 total reach (organic & paid) is up 87.9% from the last period (posts organic reach = 49,851)
- 3,058 organic engagement total is up 45% from the last period

Twitter

The Library's Twitter page continues to show growth and engagement.

- 7,432 followers = 34 fewer followers since the last report
- 76K impressions total is up 22% from the last period
- 2.4% engagement rate is up .2% from the last period

LinkedIn

The Library's LinkedIn page has shown growth and engagement since we began using it as a marketing tool last fall.

- 326 followers = 99 new followers since the last report
- 9,146 impressions total is up 42% from the last period
- 8% engagement rate is up 10% from the last period

Executive Summary

Library of Virginia Activities and Accomplishments

June 2023 – September 2023

The Library of Virginia continues to make progress on our strategic planning goals relating to the development of and access to collections and services; leadership in the records management, library, and archival communities; increased outreach, engagement, and education for the citizens of the Commonwealth; and nimbleness as an organization that empowers its staff to lead. Below are highlights of our activities during the past quarter.

Collections Access and Management Services

The Private Papers section added a historically significant Civil Rights-era collection to the Library's holdings. A gentleman named Jim Vigeant is renovating a house on East Clay Street in Richmond. During his work, Mr. Vigeant discovered the papers of an African American lawyer and state legislator named Roland Ealey and the papers range from the 1930s to the 1990s. "Duke" Ealey graduated from Virginia Union in 1936 and from the law school at Howard University in 1939. He practiced law in Richmond and played a part in desegregation/integration cases in Richmond and elsewhere in the state, including winning the case for the desegregation of Richmond court rooms. He was on the legal staff of the National Association for the Advancement of Colored People (NAACP). Ealey was prominent in the life of the Jackson Ward community, handling cases for residents including the legal issues resulting from the building of the interstate. Ealey was first elected to the General Assembly to finish an unexpired term in 1983 and served until his death in 1992. The collection is currently 140+ cubic feet and could contain as many as 200,000 pages.

Alicia Starliper, the Library's Registrar, spent the past three months working with First Lady Suzanne Youngkin and her staff to plan, coordinate, and install a new art experience at the Executive Mansion. This dynamic exhibition features artwork and artifacts that portray the spirit of Virginia – its past, its present, its landscape, and its people. The exhibition highlights works from a mix of genres and mediums with particular focus on Virginia artists and themes. The focus of the new rotation opening in September, *Do What You Love in Virginia*, highlights the diversity and wealth of experiences Virginians and other visitors can enjoy. In support of this initiative, Alicia worked diligently to coordinate and execute the movement of more than 100 pieces of artwork and artifacts over the course of one week, 35 pieces which were returned to lenders and 67 new pieces which were installed. Alicia was also responsible for the administration of loans for the 33 art partners in this new rotation which included loan agreements, condition reports, insurance coverage and courier logistics. She was additionally supported by Special Collections (Visual Studies) colleagues, Dale Neighbors, Dana Angell and Christine Brooks, who provided critical assistance with courier trips, installation and exhibition label production.

Errol Somay, Director of the Virginia Newspaper Program (VNP), retired at the end of August, marking the end of an era for the Library of Virginia. Errol arrived in 1993 to begin

work on the newly formed newspaper program when NEH funding became available to identify and microfilm historic newspapers throughout Virginia. The program was immensely popular and switched to a digital focus in the early 2000s, providing free-online access to millions of pages of historic newspapers nationwide. The VNP became one of the nation's most successful programs under Errol's direction, securing a record seven two-year

The NEH-funded National Digital Newspaper Program (NDNP) supports Chronicling America, the Library of Congress's user interface that provides access to millions of grant-funded digital newspaper pages from across the United States. While Virginia has contributed nearly 2,000,000 pages of content to the NEH-funded Chronicling America, Errol also created a Virginia-specific online newspaper repository called Virginia Chronicle that provides free public access to approximately 3,612,585 newspaper pages, much of which falls outside the "scope" of the NDNP. The future of the VNP is in good hands with Errol's longtime colleagues, Kelley Ewing and Henry Morse.

Digital Initiatives & Web Presence

In an update to last quarter's summary, Ancestry and the Library have agreed to add a large number of city directories to the list of items that will be digitized, indexed, and made available to the public via Ancestry's subscription offerings, as well as freely to Virginia residents via Ancestry for Virginians. Digitization has begun on originals in house, and the microfilm is being sent to Utah this month. Hopefully, next quarter will have a status update with additional information on timing for public availability.

Our ninth annual Transcribe-a-versary is scheduled for Saturday, September 23, at the Library. We are very excited to launch the World War II Separation Notices Collection for transcription. The initial group of records that will be released are approximately 500 forms for Marines who served during the conflict. The Marines' forms were selected since this branch of service had only one form throughout the period; forms with variations and revisions require additional analysis before we offer them. Registration for the event is closed, as we've filled all 75 spots (with a waiting list). However, Board members are welcome to stop by if in town that day.

From June to August, The UncommonWealth published 28 articles. The most popular articles during this time period were "The Veney family of the Northern Neck: Sarah's Story" (June), a June 2021 posting that attracted attention following the family's mention during a CNN interview with Shellen Xie's March 2021 "The Case of the ... The ... Articles ... Library and

The CCRP FY24 grant cycle will begin October 16. The award amount is \$3 million and the deadline for applications is January 12, 2024. The CCRP grant review board will convene in mid-February to award grant funds.

Library Development and Networking

The LDND team continues to engage in our “usual” duties. Sue La Paro. Children’s and Youth

Services Consultant, serves on the national Collaborative Summer Learning Program and hosted listening sessions for the group. Sue adds agency support to her regular duties in planning and executing crafts for the Folklife Festival, First Fridays and LVA On the Go. Sue has also been collaborating with the Poe Museum for potential intersections.

Reagan Thalacker, Public Library Consultant, has procured additional trainings for trustees and stakeholders through United For Libraries and is researching bringing the Research Institute for Public Libraries to Virginia. Reagan has collaborated with three new library directors this quarter as they begin their careers in Virginia Public Libraries. Reagan has joined the Advisory Committee for the CX Certificate Program for the University of Richmond.

Cindy Church, Continuing Education Consultant, is working with the ALA's eRate Task Force to submit an IMLS grant to revive the state library eRate coordinator's training, based on stakeholder feedback. Cindy had the honor of being invited to a luncheon with FCC Chairwoman Jessica Rosenworcel and was able to share the success of Virginia Public Libraries' E Rate sustainability program. Cindy is also working to expand the reach of the 21st Century Work Skills spring and summer in-person sessions on Community Collaboration with Aubrey Barbakoff by hosting the training virtually as well.

Along with Sue La Paro and Nan Carmack, Director of Library Development and Networking, Adult Services Consultant Barry Trott worked on collaborations with Blue Star Welcome Week to coordinate welcoming military families into new communities via the library. The trio also met with UVa-Wise's Healthy Appalachia project manager to see how libraries might support improving health outcomes in that part of the state. Barry also supports the One Small Step Project by connecting them with public libraries across the state. Barry has provided trainings on materials challenges for several libraries, upon request, and has completed the administration of the scholarships for the Reference and User Services Association courses.

Nan and Barry have collaborated on several technology projects. Two libraries were updated to the new WordPress theme and a new-to-WorPress library is being onboarded. Nan and Barry concluded the relationships with OCLC's First Search, saving \$98,000 which has enabled the Library to retain Apple's Business Library and Access Video on Demand. Just for Kids was

statistics and had them uploaded to the Library of Virginia website. Kim conducted a Public Library Survey ballot review of proposed data elements, submitted the SDC ballot, and gave recommendations to the state librarian for her vote.

The Division is engaging in updating our strategic plan and the team has surveyed our internal and external stakeholders, held focus groups and individual interviews to discern challenges and opportunities. The team is evaluating the resulting data now and plans to have strategic priorities established by the end of the year.

Public Services and Outreach

The Brown Teacher Research Fellowship provides Virginia educators the opportunity to research and study a specific aspect of Virginia history and produce educational resources to support the Library's ongoing exhibition and education programs. The award includes a generous stipend as well as an allocation to cover registration fees and travel for conference presentations. Over the course of the summer, the Brown Fellows worked with Library staff members—including consultation with reference and archival staff members—to pursue research on the selected topics for the year. Their research will be added to the Library's Document Bank of Virginia.

This year's fellows were:

- Andrew Abeyounis, a Social Studies teacher at Grafton High School in Yorktown. He teaches World History for York County and recently created a National History Honors Society at his school which encourages students to create projects to compete in National History Day.
- Lorraine Dresch, a native of Wise County. She taught Africana Studies and English classes for three years at Waynesboro High School before moving back to Wise County to teach history at Piedmont High School. As a 2022 Virginia Humanities K-12

Educator Fellow, Lorraine created "Counter-Narratives for Resistance," which is available on the Virginia Humanities website [here](#). For the Fellowship, Lorraine researched Black resistance and interracial solidarity in Wise County during the 19th-mid 20th centuries.

- T.J. Hindley, a Social Studies teacher at Broadway High School in Rockingham County. His interest in urban renewal efforts on the city of Harrisonburg led him to widen his research by examining the city of Charlottesville and the razing of Vinegar Hill, a historically Black neighborhood.

The Library also held the fourteenth annual Anne and Ryland Brown Teacher Institute with generous funding from the Library's endowment and support from Virginia Humanities and Peachtree House Foundation. The institute focused on research and projects on local stories and histories that have typically been hidden or neglected from mainstream narratives. Institute participants not only learned about the rich history of Virginia, but also enriched their understanding of how local stories fit into our national history. Teachers explored how to use primary sources to enhance student learning and discover new digital resources. 2022 and 2023

Pre- and post-institute surveys from attendees indicated that the institutes improved both the ability to use primary sources in their classrooms and gave them more primary sources to incorporate into their lessons. One teacher remarked that “I feel like I’ve been handed a large treasure box full of applicable resources.” Another commented, “Yes, I feel like I have the library at my fingertips now and on numerous topics and people.” Attendees also overwhelmingly expressed that the content, presenters, and institute logistics made for a valuable professional development experience. Our teacher fellows’ presentations were well received, and our local partners at each institute were fantastic. One educator commented, “Everything about this conference was first rate. One of the best that I’ve attended in 37 years of teaching. It was practiced, interesting, and well-presented.”

The exhibition *Indigenous Perspectives* is scheduled to open on Monday, December 4, 2023, and continue through Saturday, August 17, 2024. The focus of the exhibition will be excerpts from the interviews conducted with Virginia’s tribal leaders supplemented by lent material cultural items. The Library has completed site visits to nine of Virginia’s eleven state or federally recognized tribes. We continue to reach out to the other two tribes. The Library has interviewed representatives of the following tribes: Nottoway, Patawomeck, Rappahannock, Cheroenhaka (Nottoway), and Chickahominy. Interviews with the Pamunkey, the Upper Mattaponi, the Mattaponi, and the Chickahominy Eastern Division are being scheduled and will be completed by September. In collaboration with the tribes, we selected two sets of documents to stimulate discussion during the interviews. One set of documents, which includes the 1612 map of Virginia by John Smith and the circular letter of names sent by Walter Plecker to court clerks, is applicable to all tribes. We then suggested other documents from the Library collections that are more specific to a Tribe and invited the Tribes to suggest documents that they have used in their research. The interviews conducted thus far speak not only to the specific documents but also more generally to the themes, suggesting that the exhibition will focus as much on what the Tribal citizens have to say as the documentary evidence. We also asked the Tribes to consider loans of objects and crafts that speak directly to their identity and customs. The Tribes enthusiastically responded to this request, offering evocative objects, from eel pots used in traditional fishing practices to pow wow regalia to quilts crafted by Tribal members. The project is proceeding well and we look forward to the exhibition and continuing our collaboration with the tribes in the future.

The Library has continued to promote anniversary activities and other signature programs through robust, integrated marketing. Our efforts are generating greater awareness of the Library across the metro region and the Commonwealth. One example of this impact is our LVA on the Go social media advertising. To date we have reached more than 1.3 million people in areas the van has visited across the state. Our marketing efforts have also continued to drive high attendance at key events, including our Weinstein book talk series. In addition, the Library has maintained a consistent presence in the media across Virginia and beyond. Since the start of the year, we have been the focus of 117 stories and have been mentioned in 133 stories.

THE LIBRARY BOARD

Standing Committees/Special Committees/Representatives
2023-2024

Executive Committee

C. Paul Brockwell Jr., *Chair*
Blythe Ann Scott, *Vice Chair*
Laura L.L. Blevins

L. Preston Bryant Jr., *Past Chair*
Robert L. Canida II
Suzette Denslow

STANDING COMMITTEES

Archival, Collections and Records Management Services Committee

1. Peter E. Broadbent Jr., *Chair*
2. Shelley Viola Murphy, *Vice Chair*
3. C. Paul Brockwell Jr.
4. Carol G. Finerty
5. Barbara Vines Little
6. Leonard C. Tengco
7. VACANT
8. VACANT

John Metz, Greg Crawford, Kathy Jordan – *Staff Liaisons*

Public Library Development Committee

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3. L. Preston Bryant Jr.
4. Robert L. Canida II
5. Maya Castillo
6. Suzette Denslow
7. Blythe Ann Scott

Nan Carmack – *Staff Liaison*

Education, Outreach, and Research Services Committee

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2. Barbara Vines Little, *Vice Chair*
3. Peter E. Broadbent Jr.
4. Carol G. Finerty
5. Shelley Viola Murphy
6. Lana Real
7. VACANT
8. VACANT

Gregg Kimball, Angela Flagg – *Staff Liaisons*

Legislative and Finance Committee

1. L. Preston Bryant Jr., *Chair*
2. Blythe Ann Scott, *Vice Chair*
3. Laura L.L. Blevins
4. C. Paul Brockwell Jr.
5. Suzette Denslow
6. Maya Castillo
7. Leonard C. Tengco

Daniel Hinderliter – *Staff Liaison*

Library of Virginia Foundation Committee

1. C. Paul Brockwell Jr.
2. Suzette Denslow

Bylaws Committee

1. C. Paul Brockwell Jr., *Chair*
2. L. Preston Bryant Jr.
3. Leonard C. Tengco

Nominating Committee

1. Blythe Ann Scott, *Chair*
2. Laura L.L. Blevins
3. L. Preston Bryant Jr.

4. Robert L. Canida II
5. Maya Castillo

AMENDED Library Board Meeting Dates 2023 – 2024

*(Meetings unless otherwise noted will be held at
the Library of Virginia in Richmond)*

Monday, September 18, 2023
Electronic Meeting,

Thursday, November 16, 2023
(Joint retreat with Foundation Board, 12:30-4:00 pm)

Monday, January 8, 2024
8:30 am – 12:00 pm

January 15, 2024

Monday, January 22, 2024
12:00 noon – 1:00 pm

THE LIBRARY BOARD • July 1, 2023 – June 30, 2024



Paul Brockwell Jr.,
1810 Broadway Street, Box 980234
Lynchburg, Virginia 23298
paul.brockwell@lva.virginia.gov
Cell: 555-5589
5-year term ending June 30, 2027.
Succeeding Himself; **Seat 2**



Ann Scott, Vice-
Avenue
Fairfax, Virginia 23507
ann.scott@fox.net
5-year term ending June 30, 2023.
Succeeding Carol Hampton; **Seat 6**



L. L. Blevins
Street NW,
Richmond, Virginia 23210
llevins.com
Cell: 808-5454
5-year term ending June 30, 2024.
Succeeding David Skiles; **Seat 7**



P. Broadbent Jr.
Street, Suite 1800
Alexandria, Virginia 22319
p.broadbent@cbclaw.com
Cell: 703-97-4109
5-year term ending June 30, 2027.
Succeeding E. Chambliss Light Jr.; **Seat 1**



Jon Bryant Jr.
Bryant Consulting LLC
1810 Broadway Street
Lynchburg, Virginia 23219
Cell: 555-75-1923
jlbryant@bryantllc.com
5-year term ending June 30, 2026.
Succeeding Himself; **Seat 15**



Dr. Robert L. Canida II*
1810 Broadway Street, Unit 100
Lynchburg, VA 24501
(910)736-4713
Robert.Canida.PhD@gmail.com
canida_rl@lynchburg.edu
5-year term ending June 30, 2025.
Succeeding Kathy Johnson Bowles; **Seat 11**
**use both email addresses*



Maya Castillo
4409 Rockcrest Drive
Fairfax, VA 22032
maya.a.castillo@gmail.com
Cell: 540-870-1677
5-year term ending June 30, 2024.
Succeeding Jon Bowerbank; **Seat 9**



Suzette Denslow
4303 Monument Park
Richmond, VA 23230
suzettedenslow@outlook.com
Cell: 804-929-4051
5-year term ending June 30, 2026
Succeeding Mohammed Esslami; **Seat 13**



Carol G. Finerty
7113 Colgate Drive
Alexandria, Virginia 22307
finnzer@aol.com
Phone: 724-567-7432
5-year term ending June 30, 2027.
Succeeding Mark Miller; **Seat 3**



Barbara Vines Little
P.O. Box 1273
Orange, Virginia 22960
bvlittle@earthlink.net
Phone: 540-832-3473
Cell: 540-222-7600
5-year term ending June 30, 2025.
Succeeding Herself; **Seat 12**



Shelley Viola Murphy
36 Colonial Road,
Palmyra, Virginia 22963
shelleyviola@gmail.com
Cell: 434-806-7433
5-year term ending June 30, 2026.
Succeeding Herself; **Seat 14**



Lana Real
294 Rosebud Run
Aylett, VA 23009
(520)232-4361
exlibrislana@gmail.com
5-year term ending June 30, 2025.
Succeeding Dr. Mark E. Emblidge;
Seat 10



Leonard C. Tengco
2817 Shawn Leigh Drive
Vienna, VA 22181
leonardtengco@gmail.com
Cell: 757-647-1985
5-year term ending June 30, 2024.
Succeeding Kristin Cabral; **Seat 8**

Vacant
5-year term ending June 30, 2028.
Succeeding Marcy Sims; **Seat 4**

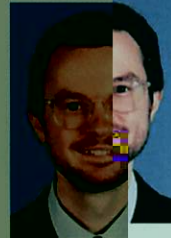
Vacant
5-year term ending June 30, 2028.
Succeeding Robert D. Aguirre; **Seat 5**



Dan Hinderliter
Deputy for Finance & Administrative Services
 804-692-3811
daniel.hinderliter@lva.virginia.gov



Greg Crawford
State Archivist and Director of Government Records Services
 804-692-3505
gregory.crawford@lva.virginia.gov



R. Scott Dodson
Executive Director
Library of Virginia Foundation
 804-692-3590
scott.dodson@lva.virginia.gov



John D. Metz
Deputy for Collections & Programs
 804-692-3607
 804-615-5784 (c)
john.metz@lva.virginia.gov



Angela L. Flagg
Marketing & Communications Director
 804-692-3653
angela.flagg@lva.virginia.gov

Taylor S. Melton
Executive Assistant
 804-692-3535
taylor.melton@lva.virginia.gov

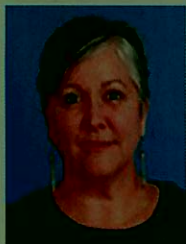


Vanessa Anderson
Human Resources Manager
 804-692-3582
vanessa.anderson@lva.virginia.gov



Gregg D. Kimball
Public Services/Outreach Division Director
 804-692-3722
gregg.kimball@lva.virginia.gov

Abigail Gump
Counsel
Office of the Attorney General
 804-371-0076
agump@oag.state.va.us



Nan B. Carmack
Library Development & Networking Division Director
 804-692-3792
nan.carmack@lva.virginia.gov



Kathleen Jordan
Digital Initiatives & Web Presence Division Director
 804-692-3913
kathleen.Jordan@lva.virginia.gov

Vacant
Collection Management Services Director

Updated 9/11/23

Executive Management Team & Key Contacts



Sandra G. Treadway
Librarian of Virginia
 804-692-3597
 804-938-6741 (c)
sandra.treadway@lva.virginia.gov



Paul J. Casalaspi
Information Technology Division Director
 804-692-3756
paul.casalaspi@lva.virginia.gov

