



## **THE LIBRARY BOARD**

The Library of Virginia  
800 East Broad Street  
Richmond, VA 23219-8000

## **MEETING AGENDA**

Monday  
April 22, 2024

**THE LIBRARY OF VIRGINIA**  
800 East Broad Street  
Richmond, Virginia 23219-8000  
804-692-3535

**COMMITTEE MEETINGS**

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***Held April 16, 2024 at 2 p.m. via Zoom***

**Archival, Collections and Records  
Management Services Committee**

Peter E. Broadbent Jr., *Chair*  
Shelley Viola Murphy, *Vice Chair*  
C. Paul Brockwell Jr.  
Carol G. Finerty  
Barbara Vines Little  
Mary Prentice  
Leonard C. Tengco

John Metz, Greg Crawford – *Staff Liaisons*

***Report Shared in Lieu of Meeting***

**Public Library Development Committee**

Blythe Ann Scott, *Chair*  
Lana Real, *Vice Chair*  
Laura L.L. Blevins  
L. Preston Bryant Jr.  
Robert Canida II  
Maya Castillo  
Suzette Denslow  
Malfourd W. “Bo” Trumbo

Nan Carmack – *Staff Liaison*

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***Held April 17, 2024 at 11 a.m. via Zoom***

**Education, Outreach, and Research Services  
Committee**

Robert L. Canida II, *Chair*  
Barbara Vines Little, *Vice Chair*  
Peter E. Broadbent Jr.  
Carol G. Finerty  
Shelley Viola Murphy  
Mary Prentice  
Lana Real

Sarah Falls, Angela Flagg – *Staff Liaisons*

***Report Shared in Lieu of Meeting***

**Legislative and Finance Committee**

L. Preston Bryant Jr., *Chair*  
Laura L. L. Blevins, *Vice-Chair*  
C. Paul Brockwell Jr.  
Suzette Denslow  
Maya Castillo  
Blythe Ann Scott  
Leonard C. Tengco  
Malfourd W. “Bo” Trumbo

Daniel Hinderliter – *Staff Liaison*

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**THE LIBRARY BOARD  
of  
THE LIBRARY OF VIRGINIA  
MONDAY, APRIL 22, 2024**

**AGENDA**

**Slover Public Library  
235 East Plume Street  
Norfolk, VA 23510**

**10:00 a.m.**

- |       |  |                                     |
|-------|--|-------------------------------------|
| I.    | Call to Order  | <i>C. Paul Brockwell Jr., Chair</i> |
| II.   | Approval of Agenda   | <i>The Board</i>                    |
| III.  | Approval of the Library Board Minutes of January 8, 2024           | <i>The Board</i>                    |
| IV.   | Approval of Commending Resolution                                  | <i>The Board</i>                    |
| V.    | Welcome to Visitors and Staff                                      | <i>C. Paul Brockwell Jr., Chair</i> |
| VI.   | Public Comment   |                                     |
| VII.  | Information Items  |                                     |
|       | A. Reports from Other Organizations                                |                                     |
|       | B. Committee/Division Reports                                      |                                     |
|       | • Education, Outreach, and Research Services Committee             | <i>Robert L. Canida II</i>          |
|       | • Archival, Collections, and Records Management Services Committee | <i>Peter E. Broadbent, Jr.</i>      |
|       | • Legislative and Finance Committee                                | <i>Preston L. Bryant Jr.</i>        |
|       | • Public Library Development Committee                             | <i>Blythe Ann Scott</i>             |
|       | • Library of Virginia Foundation                                   | <i>Scott Dodson</i>                 |
|       | • Nominating Committee   | <i>Blythe Ann Scott</i>             |
|       | C. Report of the Librarian of Virginia                             | <i>Dennis T. Clark</i>              |
|       | D. Report of the Chair   | <i>C. Paul Brockwell Jr</i>         |
| VIII. | Old or New Business  |                                     |
| IX.   | Adjournment  |                                     |

*Next Meeting: Annual Meeting and Luncheon, June 24, 2024, in Richmond*

**THE LIBRARY BOARD  
MEETING MINUTES  
January 8, 2024, 10:30 a.m.  
Meeting Room 2m.020**

**I. CALL TO ORDER**

C. Paul Brockwell Jr., *chair*, called the meeting to order at 10:03 a.m. He noted the presence of a quorum assembled on site. The following members were in attendance:

C. Paul Brockwell Jr., *chair*  
Blythe Ann Scott, *vice chair*  
Laura L.L. Blevins  
Peter E. Broadbent Jr.  
L. Preston Bryant Jr.  
Dr. Robert L. Canida II  
Suzette Denslow  
Carol Finerty (Virtual)  
Barbara Vines Little  
Dr. Shelley Viola Murphy  
Dr. Mary Prentice  
Lana Real

Maya Castillo and Leonard Tengco were absent. Due to technical issues with unmuting, Ms. Finerty did not participate in any recorded votes. The Board granted unanimous consent to approve virtual participation for two members: Lana Real, who need to take her child to a doctor's appointment and Carol Finerty, who reported professional obligations prevented her from attending in person.

Mr. Brockwell opened by sharing a video for the Board that was a highlight reel of the yearlong celebration of the Library's 200th anniversary. The video was produced under the leadership of the Library's marketing and communications department and was a great reminder of the incredible events hosted throughout the year.

**II. APPROVAL OF AGENDA**

Mr. Brockwell asked for a motion to approve the agenda as presented. Suzette Denslow moved; and Peter E. Broadbent Jr. seconded. The Board approved the agenda unanimously on a voice vote.

**III. WELCOME TO VISITORS AND STAFF**

Mr. Brockwell thanked Board members and staff for their service and engagement. He shared the excellent news that the Governor made two appointments to the Board. He has reappointed Vice Chair Blythe Ann Scott and appointed Dr. Mary Prentice. He offered a special welcome to Dr. Prentice who was attending her first meeting, and he noted she joins the growing Lynchburg caucus of the Board, which includes Dr. Canida and Preston Bryant, an honorary lifetime resident of Lynchburg. Dr. Prentice teaches foreign

policy as an associate professor of government in the Helms School at Liberty University. She earned a Ph.D. in political science at the University of Florida and holds a Master of Science in Library Science from Clarion University in Pennsylvania. Those are just a few of the highlights from her impressive resume, and Mr. Brockwell shared she has already demonstrated enthusiasm and energy for the Library's work.

He also welcomed visitors, members of the Library's Executive Management Team, and special guests including Conley Edwards, president of the Friends of the Virginia State Archives; Amanda Jackson, president of the executive committee of the Virginia Public Library Directors Association and director of Chesapeake Public Libraries; Abigail

secretary of education and member of the Librarian Search Committee; and Dennis Clark, the next Librarian of Virginia.

#### **IV. PUBLIC COMMENT**

Dennis Clark, incoming Librarian of Virginia, offered a brief greeting to the Board. He thanked the Board for the opportunity to serve as the next leader of the Library and shared his excitement for the opportunity to lead one of the finest libraries and archives into its third century. His first day will be Thursday, January 25.

#### **V. APPROVAL OF SEPTEMBER 18, 2023 LIBRARY BOARD MINUTES**

Mr. Brockwell asked if there were any corrections to the minutes. Hearing none, Preston Bryant moved the approval of the minutes; Blythe Ann Scott seconded. The Board approved the minutes on a voice vote. Dr. Prentice abstained from the vote since she had not yet been appointed and present at the meeting.

She thanked the Board for their service and for volunteering to support public libraries throughout the state. She said she remains hopeful because of volunteer groups like the Board who work to ensure libraries can continue to be vital community places, and she is incredibly thankful for the increase in state aid recently passed. Ms. Jackson also shared her gratitude for Lisa Varga, the executive director of the Virginia Library Association, who recently received national recognition for her leadership. Finally, she offered her appreciation for the Library Development and Networking Division's work to help public libraries across the Commonwealth through resources and training.

**B. Committee/Division Reports:** Mr. Brockwell moved to committee reports:

- **Education, Outreach, and Research Services Committee:** Dr. Canida, committee chair, recognized Ashley Ramey Craig, community engagement and partnerships specialist, to provide a brief report. LVA on the Go concluded its inaugural and popular run with a visit to Russell County. In December, the Indigenous Perspectives exhibition opened and marks the culmination of three-year collaboration between the Library and 11 federally and state recognized tribes in Virginia. She invited all to enjoy tours either before or after lunch. Ms. Craig also shared updates on social media followership growth: followers increased 33% on Facebook, 14% on Instagram; and 454% on LinkedIn. Followers on X, formerly known as Twitter, plateaued. Overall, the Library exceeded 6.2 million ad impressions statewide through its multichannel advertising program. Mr. Brockwell added his appreciation for the Indigenous Perspectives opening reception and thanked the Foundation for securing support from Amazon for the exhibit. He also mentioned a billboard is currently promoting the exhibit on Interstate 95. Lastly, he shared that Board members should have received a

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save the date for the Strong Men and Women in Virginia History event on Feb. 22, and he noted that this timing was a change from previous years when the event was held in June. Additionally, this year's event will return to the downtown Marriott, and he asked members to let him know if they do not receive an invitation to the event.

- **Archival, Collections, and Records Management Services Committee:** Mr. Broadbent, committee chair, recognized Kathy Jordan and Greg Crawford to share updates from the committee. Ms. Jordan provided updates on the Library's partnership with Ancestry.com to digitize records as well as the NEH grant project to digitize World War II separation notices from the U.S. military. Progress on the Ancestry project has been proceeding well, and they have completed scanning half the Virginia personal property tax records, which encompasses 2,500 reels of film. The Library is preparing to ship the second half of that film. They completed digitizing births and death records from Richmond, Norfolk, and Portsmouth, 1897-1912. They are also beginning to index these materials and conduct quality control. They are working to digitize city directories from 60 localities from the Library's collections. Backstage Library Works is nearing completion of digitizing the World War II Separation Notices project, which was funded by a grant from the National Endowment for the Humanities. This encompasses 70 records center cartons. The effort to transcribe these records has begun, and the team is planning outreach efforts

to different stakeholder groups to participating in transcription. Ms. Jordan also shared she and Librarian Sandy Treadway presented a proposal to the Virginia American Revolution 250 Commission in October to create a large crowdsourcing project to transcribe legislative petitions from 1776-1786, to create data and transcriptions that will improve access to the collections and engage residents around Virginia in ways that help them better understand what was happening in their community during this historical era. The commission was very supportive of the project, and there is a component partnership with George Mason University to create a website from the findings. Support from the commission will be dependent on the final State Budget.

State Archivist Greg Crawford provided an update on the diseased microfilm project and changes to the workflow with the Library's digitization vendor. In February, the Library hopes to send an additional 1,500 reels. The new process should be a lot more efficient for this project. The team is also working on a pilot project with Backstage to provide some data entry for reels that will help make the process more efficient. If this slows down the duplication process, the team will reevaluate. Mr. Crawford shared the Library submitted another request for \$300,000 from the National Endowment for the Humanities for the Virginia Newspaper Project to support reformatting a wide variety of regions and cultural newspapers in Virginia. Mr. Crawford ended by sharing about the Virginia Untold project, whose success over 10 years has brought to life the stories of free and enslaved people in Virginia. The project manager is currently focused on contacting circuit court clerks around the Commonwealth who have original registers to see if they would like to collaborate on scanning and indexing locally held registers. Any records in the Library's collection have already been digitized. Six localities have transferred registers for scanning this year, and we are reaching out to 15 remaining localities. Circuit courts have been pleased to collaborate with the Library on this effort. A brief period of questions and discussion followed.

- **Legislative and Finance Committee:** Mr. Bryant, committee chair, reflected on the positive news from the Governor's introduced budget, which included increases in state aid, money for the Library's IT needs, and capital planning dollars for renovation plans. Mr. Bryant said that economists are projecting a mild recession in the coming year, which makes the proposed budget exceptionally good news given the overall climate on spending. Dan Hinderliter, deputy of finance and administrative services, echoed that sentiment. He reviewed the Library's finances. Through the end of November, the Library's budget remained on track. He explained variances in the spend rate on general funds appear faster primarily due to timing of state aid and payroll disbursements. Additionally, the Circuit Court Records Preservation program funds are being spent at a greater rate over last fiscal year, but the Library has strong reserves earmarked for this program should the appropriation need to increase. Mr. Hinderliter highlighted smaller impacts on the Library appropriations like the increase in the minimum wage, pay raises and the worker's compensation rate. He expressed gratitude that the Governor included an additional \$3.5 million in state aid in his proposed budget as well as \$1.4 million for continuing

IT needs at the Library. The General Assembly turnover of roughly 40 percent new members has, so far, resulted in fewer bills to track, which are primarily related to appropriations and one FOIA bill. The deadline to pre-file bills is Jan. 10, and staff will monitor for additional bills.

Mr. Hinderliter also reported the Library is also working on an updated MOU with the Foundation to reflect the Foundation's contribution to the Librarian's salary. On capital planning, Mr. Hinderliter shared that the Governor's proposed budget included the Library as one of only three projects authorized for pre-planning dollars. This is a positive development, and he thanked everyone who served on the joint task force on space planning. Mr. Brockwell shared that Deputy Secretary Emily Anne Gullickson wrote to express how their team loves the Library's work and is very happy to support these efforts. He echoed his appreciation for her partnership.

- **Public Library Development Committee:** Blythe Ann Scott, committee chair, recognized Nan Carmack, director of the Library Development and Networking Division, to provide highlights on the division's strategic planning survey results, Find It VA resource usage data and overall library use data. She also shared information about recent dissolution and unions in the state's public library community: King and Queen County has withdrawn from the Pamunkey Regional Library, and Cumberland County's library has been absorbed into the Central Virginia Regional Library. A brief discussion followed.
- **Library of Virginia Foundation:** Pia Trigiani, president of the Library of Virginia Foundation Board, shared updates on the work that the Foundation does to support the Library through applying for grants to fund projects and general fundraising to support exhibitions and programs. The Foundation's Executive Committee is working with the Library Board's Executive Committee on revisions to the MOU. Members of

\$5 million threshold, which was an exciting development. He shared that is in part due to the Foundation Board voting to lower the threshold for endowed funds from \$100,000 to \$25,000 to encourage conversations around multi-year pledges to be used for areas of donor passion such as conservation and education. He highlighted several proposed endowed funds for conservation and one to support expanding the state art collection. The Foundation has helped submit around \$170,000 in grant applications, and around \$500-600,000 in additional grant applications will go out in the coming weeks. He thanked the Library staff for their strong partnership on the applications. Mr. Dodson reported the Foundation is still seeking funding for this year's internship program and the Brown Teacher Institute. He highlighted recent cultivation events including a reception in Charlottesville, hosted by Foundation board members Shareef Taboub and Jeff Dreyfuss. On March 13, the Foundation will host a Collections Up Close event at the Library focused on maps. He shared around 120 people have RSVP'ed for the January 18 retirement reception for Dr. Treadway. On February 7, the Foundation and Black History Museum will host a reception to honor Tilt Creative, which recently donated background information and research from their documentary *Birth of a Planet*. Mr. Brockwell thanked him for the excellent report and work to help honor Dr. Treadway with the Third Century Fund.

#### C. Report of the Librarian of Virginia

corner of the state. The Governor surprised her last month with a proclamation declaring December 15, 2023 Sandra Gioia Treadway Day; additionally, members of the Virginia General Assembly have drafted a commending resolution to honor Dr. Treadway. Mr. Brockwell reported he anticipates more honors will follow and has been working on related projects.

#### **D. Report of the Chair**

Mr. Brockwell commented that the fall was a very eventful one for the Library. At the October Literary Awards, the Board honored four outstanding individuals through a revival of the honorary Patron of Letters degree during a special evening.

Shortly afterward, the Librarian Search Committee completed its work which culminated in the announcement of Dennis Clark as the next Librarian of Virginia. He also thanked the members of the Search Committee – Peter Broadbent, Preston Bryant, Robert Canida, Emily Anne Gullickson, and Blythe Ann Scott – for their hard work, as well as Vanessa Anderson and Taylor Melton for providing additional assistance to the committee. He also expressed his appreciation to the Foundation's Executive Committee for helping recruit the person to the position through their engagement in the process and

support. Currently, Mr. Brockwell reported that he is working on a historical memo since this was the first national search conducted for this position given the history of its selection over the years, and he hopes that his written report may be a helpful guide for future searches.

While this is not required, Mr. Brockwell shared that he felt it would be a good practice to have the full board record a vote to affirm the work of the Librarian Search and Executive committees this fall. Ms. Scott moved the Board vote to affirm and ratify the actions of the Executive and Search Committees to appoint Dennis Clark as Librarian of Virginia; Dr. Canida seconded. The motion carried unanimously on a voice vote.

Mr. Brockwell reported that Mr. Clark will start on Thursday, January 25, and that staff have been working diligently to ensure a seamless transition on day one. Major goals for the year include working with senior leadership and the Foundation to begin the next strategic planning process, continue working on the space planning, and spending a good portion of time building relationships internally and with friends across the Commonwealth.

Finally, Mr. Brockwell shared that Dr. Treadway's retirement has initiated a season of honors for her outstanding career at the Library. To add to that, the Board is planning a special event on January 18, 2024 in partnership with the Foundation. At this time, pursuant to the Code of Virginia, Section 2.2-3711, Ms. Scott moved the Library Board enter a closed meeting for the following purposes.

Mr. Broadbent seconded the motion, and the Board passed it unanimously on a roll call vote: Ayes – Mr. Brockwell, Ms. Scott, Ms. Blevins, Mr. Broadbent, Mr. Bryant, Dr. Canida, Ms. Denslow, Ms. Little, Dr. Murphy, Dr. Prentice; Ms. Real; Nos – None; Abstentions – None. Mr. Brockwell asked the Board for unanimous consent to include Deputy Secretary Gullickson, Mr. Clark and Ms. Trigiani in the closed session. Hearing no objection, they were invited to remain.

Once the Board returned from closed session, Ms. Scott moved that the Board certify by roll call vote that, to the best of each member's knowledge, only public business matters lawfully exempted from open business meeting requirements, and only such public business matters as were identified in the motion by which the closed meeting was convened were, here, discussed or considered in the meeting by the public body. Mr. Broadbent seconded the motion. Mr. Brockwell asked if any member believed there was a departure from the requirement of the clauses Ms. Scott cited in the motion. Hearing none, the Board unanimously voted to certify the closed session was conducted in accordance with the Virginia Freedom of Information Act: Ayes – Mr. Brockwell, Ms. Scott, Ms. Blevins, Mr. Broadbent, Mr. Bryant, Dr. Canida, Ms. Denslow, Ms. Little, Dr. Murphy, Dr. Prentice; Ms. Real; Nos – None; Abstentions – None.

Finally, he shared that a timeline for 2024 nominations for the honorary Patron of Letters degree will be announced soon; he also looks forward to the April 15 Board meeting in Norfolk, Va., and thanked Blythe Ann Scott for her help planning this meeting.

## **VII. NEW BUSINESS**

Mr. Brockwell presented a revised Policy on Electronic Participation in Library Board Meetings. On the advice of counsel, he shared that amendments are recommended to ensure a new criterion for remote participation is included for members who reside more than sixty (60) miles from the meeting location identified in the meeting notice. Additional edits include simplifying the process for approving virtual participation from a Board vote to allowing the Chair or Vice Chair in his/her absence to approve requests made for remote participation. Suzette Denslow moved the approval of the amended policy; Dr. Shelley Viola Murphy seconded. Hearing no questions or discussion, Mr. Brockwell called the question, which Board approved unanimously on a voice vote.

Mr. Brockwell shared a commending resolution distributed to members that will be considered today in a motion from the vice chair:

*WHEREAS, Dr. Sandra "Sandy" Gioia Treadway is a distinguished historian who has preserved Virginia's heritage and strengthened educational outreach to communities throughout the Commonwealth; and*

*WHEREAS, Sandy Treadway joined the Library of Virginia staff in 1978 as an associate editor of publications after earning a doctorate in history from the University of Virginia; and*

*WHEREAS, Dr. Treadway progressively assumed greater responsibilities and leadership roles, co-editing major scholarly publications like the history of the Library of Virginia and as a founding editor of the Dictionary of Virginia Biography; and*

**WHEREAS**, Dr. Treadway served as deputy librarian for eleven years prior to her appointment as Librarian of Virginia in 2007, advancing a clear and strong vision for expanding access to and awareness of the Library's comprehensive collections and helping patrons understand and unlock powerful stories of everyday Virginians throughout the Commonwealth's history; and

**WHEREAS**, Dr. Treadway will retire as the ninth Librarian of Virginia after sixteen years of outstanding service, ably managing The Library's collections documenting the history, culture, and government of the Commonwealth and demonstrating exemplary leadership while elevating the Library and its reputation; and

**WHEREAS**, Sandy Treadway has overseen The Library's participation in all major historical commemorations, including the anniversary of the founding of Jamestown in 2007, the Virginia Sesquicentennial of the American Civil War, the Virginia Bicentennial of the American War of 1812, and the American Evolution Commemoration in 2019; and

**WHEREAS**, Sandy Treadway ably and admirably led the Library through challenging economic and financial times, making tough, yet strategic, decisions to address devastating budget reductions in the wake of the 2008 recession, and working to position the Library to be able to regain momentum when economic pressures eased; and

**WHEREAS**, Sandy Treadway has been tireless in encouraging and empowering Library of Virginia staff to find new and creative ways to make the collections more accessible to wider audiences, through popular crowdsourced transcription and indexing project, Making History; the Virginia Untold project, which provides digital access to hard-to-find records documenting the lives of enslaved and free Black Virginians prior to 1865; and the Library's Uncommonwealth blog; and

**WHEREAS**, Dr. Treadway served on the Virginia Women's Monument Commission and partnered with its members to research, plan, raise funds, and build an impressive monument to Virginia women from across four centuries; and

**WHEREAS**, Sandy Treadway has overseen plans for the Library to celebrate its 200th anniversary, making the most of this milestone as an opportunity to increase awareness of the Library's mission and to engage with Virginians across the Commonwealth and to introduce new audiences to the Library's rich collections; and

**WHEREAS**, Dr. Treadway has been an invaluable advocate and a tireless ambassador for the Library, creating an enduring legacy for libraries and historical research in Virginia, mentoring and inspiring countless board members and library professionals while building a dedicated and highly motivated team that will continue to serve well the residents of the Commonwealth; now, therefore,

**BE IT RESOLVED** by the Library Board on this 8th day of January 2024 that the Library Board recognizes Dr. Sandra Gioia Treadway on the occasion of her retirement for her dedicated service to the Library of Virginia and her many contributions to the Library's success; and

**BE IT FURTHER RESOLVED** that this Resolution be spread upon the minutes of this meeting, and that a copy of it be given to Dr. Sandra Gioia Treadway as a token of the Board's gratitude for her service to the Library and to the Commonwealth of Virginia.

Ms. Scott moved the following:

1. That the Library Board name Dr. Sandra Gioia Treadway as Librarian of Virginia Emerita upon her retirement from state service;

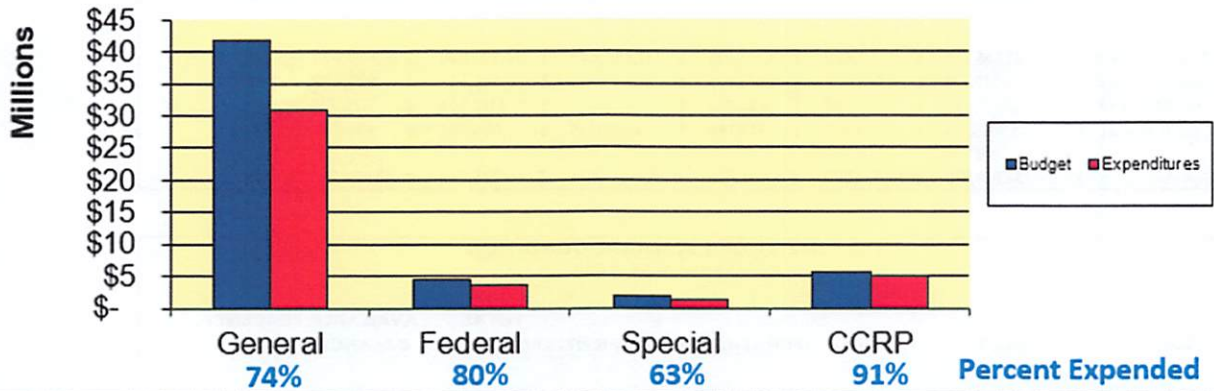
2. *That she be granted volunteer status and continued access to her Library email;*
3. *That the Library Board award the honorary Patron of Letters Degree to Dr. Sandra*

Mr. Broadbent seconded; hearing no discussion or questions, the Board voted unanimously voted to approve the motion as presented.

#### **VIII. ADJOURNMENT**

There being no further business, Mr. Brockwell adjourned the meeting at 12:20 p.m. He reminded everyone of the next meeting on April 15, 2024 in Norfolk and encouraged everyone to enjoy lunch together, check out the new exhibition and the Digital Studio. He also shared his hope that he will see many members on January 18 for Dr. Treadway's retirement reception.

## The Library of Virginia Budget to Expenditures Comparison as of March 31, 2024



### STATEMENT OF FINANCIAL CONDITION As of March 31, 2024

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENT	TOTAL EXPENDITURES	AVAILABLE BALANCE	PERCENT EXPENDED
General Fund	\$ 41,895,779	\$ 8,166,822	\$ 4,915,375	\$ 17,894,849	\$ 30,997,046	\$ 10,898,733	74%
Federal Funds	\$ 4,573,731	\$ 1,097,237	\$ 2,551,405	\$ -	\$ 3,648,642	\$ 925,089	80%
Special Funds	\$ 1,849,000	\$ 522,524	\$ 649,745	\$ -	\$ 1,172,269	\$ 676,731	63%
CCRP Funds	\$ 5,500,000	\$ 764,977	\$ 172,740	\$ 4,068,575	\$ 5,006,292	\$ 493,708	91%
<b>Total</b>	<b>\$ 53,818,510</b>	<b>\$ 10,571,560</b>	<b>\$ 8,289,265</b>	<b>\$ 21,963,424</b>	<b>\$ 40,824,249</b>	<b>\$ 12,994,261</b>	<b>76%</b>

*As of March 31, 2024, the financial condition of the Library of Virginia is in accordance with the Appropriation Act and the intent of the General Assembly.*

**Don Hinderliter**

Deputy of Finance and Administrative Services

# Library of Virginia

## STATEMENT OF FINANCIAL CONDITION As of March 31, 2024

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENT	TOTAL EXPENDITURE	AVAILABLE BALANCE	PERCENT SPENT
General Fund	\$ 41,895,779	\$ 8,186,822	\$ 4,915,375	\$ 17,894,849	\$ 30,997,046	\$ 10,898,733	74%
Federal Fund	\$ 4,573,731	\$ 1,097,237	\$ 2,551,405	\$ -	\$ 3,648,642	\$ 925,089	80%
Special Fund	\$ 1,849,000	\$ 522,524	\$ 649,745	\$ -	\$ 1,172,269	\$ 676,731	63%
CCRP Funds	\$ 5,500,000	\$ 764,977	\$ 172,740	\$ 4,068,575	\$ 5,006,292	\$ 493,708	91%
<b>Total</b>	<b>\$ 53,818,510</b>	<b>\$ 10,571,560</b>	<b>\$ 8,289,265</b>	<b>\$ 21,963,424</b>	<b>\$ 40,824,249</b>	<b>\$ 12,994,261</b>	<b>76%</b>

## STATEMENT OF FINANCIAL CONDITION As of March 31, 2023

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENT	TOTAL EXPENDITURE	AVAILABLE BALANCE	PERCENT SPENT
General Fund	\$ 37,185,282	\$ 7,785,760	\$ 4,650,952	\$ 21,083,584	\$ 33,520,296	\$ 3,664,986	90%
Federal Fund	\$ 4,471,564	\$ 1,086,979	\$ 2,666,480	\$ -	\$ 3,753,459	\$ 718,105	84%
Special Fund	\$ 1,375,000	\$ 457,167	\$ 732,790	\$ -	\$ 1,189,957	\$ 185,043	87%
CCRP Funds	\$ 5,500,000	\$ 743,829	\$ 262,216	\$ 2,623,328	\$ 3,641,373	\$ 1,858,627	66%
<b>Total</b>	<b>\$ 48,531,846</b>	<b>\$ 10,079,735</b>	<b>\$ 8,312,438</b>	<b>\$ 23,712,912</b>	<b>\$ 42,105,085</b>	<b>\$ 6,426,761</b>	<b>87%</b>

## STATEMENT OF FINANCIAL CONDITION YTD COMPARISON 3.31.24 to 3.31.23

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENT	TOTAL EXPENDITURE	AVAILABLE BALANCE	PERCENT SPENT
General Fund	\$ 4,710,437	\$ 401,062	\$ 264,423	\$ (3,188,735)	\$ (2,523,250)	\$ 7,233,747	16%
Federal Fund	\$ 102,167	\$ 10,258	\$ (115,075)	\$ -	\$ (104,817)	\$ 206,984	4%
Special Fund	\$ 474,000	\$ 65,357	\$ (83,045)	\$ -	\$ (17,688)	\$ 491,688	23%
CCRP Funds	\$ -	\$ 15,148	\$ (83,476)	\$ 1,433,247	\$ 1,364,919	\$ (1,364,919)	-25%
<b>Total</b>	<b>\$ 5,286,664</b>	<b>\$ 491,825</b>	<b>\$ (23,173)</b>	<b>\$ (1,749,488)</b>	<b>\$ (1,280,836)</b>	<b>\$ 6,567,500</b>	<b>11%</b>

## **A COMMENDING RESOLUTION OF THE LIBRARY BOARD**

Honoring the Commonwealth's Tidewater Area Public Libraries

WHEREAS the citizens of the Tidewater area have the great fortune to be served by 13 outstanding library systems dedicated to meeting their information and lifelong learning needs; and

WHEREAS these systems formed a regional council of public libraries that includes Blackwater Regional Library, Chesapeake Public Library, Eastern Shore of Virginia Public Library System; Gloucester County Public Library, Hampton Public Library, Newport News Public Library System, Norfolk Public Library, Poquoson Public Library, Portsmouth Public Library, Suffolk Public Library, Virginia Beach Public Library, Williamsburg Regional Library, and York County Public Library; and

WHEREAS these libraries are part of Region 3 of the Virginia Library Association, and collectively they serve more than 1.2 million patrons across 64 branches, with a total regional circulation of more than 6.8 million items during each year; and

WHEREAS recognizing this and wishing to facilitate residents' access to enriching activities, these library systems have collaborated on Tidewater Library Museum Day, allowing any patron who displays their library card to receive free admission to partnering museums and cultural institutions; and

WHEREAS these library systems offer an impressive array of programs across the region – from National Library Week Scavenger Hunt to Healthier 757, a community-wide initiative designed to improve the health and wellness of residents by promoting health literacy through an interactive digital platform; and

WHEREAS the Tidewater Area Public Libraries provide meaningful engagement to all in the region who connect with them in person and online; now therefore

BE IT RESOLVED by the Library Board on this 22nd day of April 2024 that the Library Board recognize and thank Tidewater Area Public Libraries for their exemplary commitment and service to the citizens of the Tidewater region and to the Commonwealth; and

BE IT FURTHER RESOLVED that this Resolution be spread upon the minutes of this meeting, and that a copy of it be given to each of these library systems as a token of the Board's gratitude and esteem.

[LVA SEAL]

Board Chair Sig

Secretary / Librarian of Virginia Sig

## Library Development and Networking Executive Summary

April 2024

The LDND team continues to engage in our “usual” duties. The below report indicates some activity of note.

### **Children’s and Youth Services- Sue La Paro**

*Summer Reading:* Began term as Chair of Collaborative Summer Library Program (CSLP) Membership Committee. Attended monthly Board meetings. Held first Committee meeting March 12. Volunteered to help with Ad Hoc Partnership Committee to evaluate profit and non-profit partnerships and create guidelines As Membership Chair, serve on Nominating & Leadership Committee

and is the liaison with the judges.

*Virginia State Literacy Association:* Committee work underway for VSLA Reader’s Choice for Elementary for

## **Adult Services Consulting-Barry Trott**

*Created a VA Library Staff Best Books of 2023 list compiled from over 120 entries comprising nearly 300 titles. The list was shared on LDND listservs as well as in the Uncommonwealth and the LVA staff newsletter.*

*Reference User Services Association Scholarships:* Began promoting the FY24 RUSA scholarship process.

*Library Consultations:* 17 consultations with library systems on a variety of topics

*Trainings Conducted:* *Dealing with Materials Challenges (South Central Kansas Library System, virtual presentation, Readers Advisory Trends (SECC 2024); Crucial Conversations for Region 5.*

## **Technology Projects – Barry Trott**

*WordPress:* Completed moving Madison County, Rappahannock County, and Central Virginia Regional libraries to the new theme and editor, and trained staff on using the new editor. As part of the project to move libraries to the new theme I have been creating a series of “how-to” guides for editing content and using various tools in the new editor. Began working on moving Blackwater, Galax-Carroll, and Pearisburg sites to the new editor and theme.

*Find It Virginia:* Find It VA use for January and February was excellent, with February seeing the highest use ever. Average use in the first five months of FY24 (Oct23-Sep24) is up 6% over the first five months of FY23. Developed and conducted a Find It VA training ideas survey. Trott will be using the results to shape training and newsletter articles. A major request was more ideas about marketing FIVA resources, and so redesigned the Info Center FIVA section to include a single page with all the marketing content.

## **Public Library Data – Kim Armentrout**

*Bibliostat:* Edited and submitted the Bibliostat data to the Public Library Survey (Federal) by March 15<sup>th</sup> deadline.

*LSTA:* Convened two LSTA check-in meetings (January 18<sup>th</sup> and March 14<sup>th</sup>) in order to discover questions and foster sharing of project ideas and issues. Attended (virtually) the State Data Coordinators annual conference January 23-25. Worked with Finance personnel and IMLS to submit the Interim Financial Report for the State Program Report. Reviewed and edited individual project reports and coordinated submission of the SPR with the validator and certifier.

*State Regulations:* Worked with the Deputy for Collections and Programs to submit revised regulations for the Regulatory Town Hall for the purpose of periodic review.

## **Administration – Nan Carmack**

*Exploratory:* Met with John Marshall Civics Center (with Barry Trott) to explore a civics curriculum for civics in libraries; met with Serve Virginia (with Cindy Church) to explore the possibility of using Americorp volunteers as digital navigators in libraries in need. Met with the Department of the Blind and Visually Impaired to offer assistance and discuss possibility of opening a Talking Books Library in Southwestern Virginia. Met with Real

Life program manager, Richmond Public Library and Career Online High School representative to allocate scholarships to their program. Attended a brainstorming meeting with Plan RVA.

*William and Mary Externs:* Collaborated with staff agency wide to provide a library experience for two William and May undergraduate students interested in the field.

*WorldWide Knit in Public Day:* collaborating with staff to produce an event featuring LVA content to a different user group.

*Strategic Future Foresights:* gave opening remarks to the Virginia cohort; organized quarterly futuring sessions to uncover library trends. 16 people attended the first session.

*Attended:* Ribbon cutting of the new Midlothian Library as LVA representative; the Public Library Association Conference; Lyrasis Member Summit as LVA representative;

## LIBRARY OF VIRGINIA

### Press Coverage | January through March 2024

The Library was featured in 51 news stories and mentioned in 66 news stories across the state, including:

- 18 on the 2024 Circuit Court Records Preservation Program grants
- 8 on the 2024 Strong Men & Women in Virginia History honorees
- 5 on the *Indigenous Perspectives* exhibition
- 4 on the Black History Month film screening of *Current: A Descendant's Journey for Truth*
- 2 on the LVA On the Go programming van and tour
- 2 on the exhibition-related panel discussion about the legacy of the Racial Integrity Act of 1924
- 2 on Dennis Clark, the new Librarian of Virginia
- 2 on the new Children's Virginia Literary Award
- 2 on the Americana Corner Preserving America Grant
- 1 on Sandra G. Treadway's retirement as Librarian of Virginia
- 1 on the 2024 Genealogy Workshop Series
- 1 on the Envisioning Ancestors with AI workshop
- 1 on the 2024 Carole Weinstein Author Series
- 1 on an author talk by Bill Rhodes on *Peggy's War*
- 1 on Library research resources & workshops featured on the TV show *VPM News Focal Point*

Below are some examples and highlights:

Richmond Magazine print issue | January 2024

**"'Indigenous Perspectives' shows that local tribes remain relevant"**

<https://richmondmagazine.com/january-2024-issue/>

WWBT 12 On Your Side (Richmond) | Jan. 5, 2024

**"Library of Virginia presents Indigenous history exhibit"**

<https://www.12onyourside.com/video/2024/01/05/library-virginia-presents-indigenous-history-exhibit/>

Richmond Magazine | Jan. 18, 2024 | Also in January 2024 print edition

**"Turning the Page: Dennis T. Clark books a return to Richmond as the 10th Librarian of Virginia"**

<https://richmondmagazine.com/news/dennis-clark-librarian-of-virginia/>

The Free Lance-Star (Fredericksburg) | Jan. 18, 2024

**"Local Entertainment Roundup: Jan. 18-25 – Library of Virginia: 'Indigenous Perspectives,'"**

[https://fredericksburg.com/life-entertainment/local-entertainment-roundup-jan-18-25/article\\_a72f0e12-b15d-11ee-8cdc-4b0f39a82e12.html](https://fredericksburg.com/life-entertainment/local-entertainment-roundup-jan-18-25/article_a72f0e12-b15d-11ee-8cdc-4b0f39a82e12.html)

Richmond Free Press | Jan. 25, 2024

**"Next chapter: Sandra G. Treadway retires as Virginia's state librarian"**

<https://richmondfreepress.com/news/2024/jan/25/next-chapter/>

The Henrico Citizen | Feb. 1, 2024

**"Library of Virginia to preview documentary about slavery as part of Black History Month"**

<https://www.henricocitizen.com/articles/library-of-virginia-to-preview-documentary-about-slavery-as-part-of-black-history-month/>

The Henrico Citizen | Feb. 11, 2024

**"Library of Virginia hosting genealogy workshops"**

<https://www.henricocitizen.com/articles/library-of-virginia-hosting-genealogy-workshops/>

Style Weekly (Richmond) | Feb. 14, 2024

**"Off the Record: The Library of Virginia holds a workshop to create portraits of underrepresented historic people of color"**

<https://www.styleweekly.com/off-the-record/>

Daily Press / Virginia Gazette (Williamsburg) | Feb. 16, 2024

**"New Virginia literary award focuses on children's literature"**

<https://www.dailypress.com/2024/02/16/new-virginia-literary-award-focuses-on-childrens-literature/>

WVEC ABC 13 News Now (Norfolk) | Feb. 20, 2024

**"Trailblazing Naval officer to be honored as Library of Virginia's 'Strong Men & Women in Virginia History' nominee"**

<https://www.13newsnow.com/article/news/national/military-news/naval-officer-to-be-honored-as-library-of-virginias-strong-men-women-in-virginia-2024-nominee/291-abf76ab1-4ef5-425d-8e52-c2b79420e907>

Richmond Free Press | Feb. 22, 2024

**"Library of Virginia hosts Weinstein Author Series"**

<https://richmondfreepress.com/news/2024/feb/22/library-virginia-hosts-weinstein-author-series/>

WVVA NBC (Bluefield, West Virginia) | Feb. 23, 2024

**"Tazewell Circuit Court awarded grant to preserve local records"**

<https://www.wvva.com/2024/02/23/tazewell-circuit-court-awarded-grant-preserve-local-records/>

Augusta Free Press | Feb. 26, 2024

**"Library of Virginia to bring mobile programming van to Staunton Public Library"**

<https://augustafreepress.com/news/library-of-virginia-to-bring-mobile-programming-van-to-staunton-public-library/>

Gazette Leader (Fairfax) | March 4, 2024

**"Fairfax Circuit Court gets state grant to preserve records"**

<https://www.gazetteleader.com/fairfax/news/fairfax-circuit-court-gets-state-grant-to-preserve-records-8389109>

The Daily Progress (Charlottesville) | March 7, 2024

**“Bookmarks: The Library of Virginia Foundation has been awarded a \$10,000 grant from the Americana Corner Preserving America Grant Program”**

[https://dailyprogress.com/news/local/novelist-amir-ahmadi-arian-to-read-at-uva/article\\_8acd9f9e-da35-11ee-a87d-27b20974ae15.html](https://dailyprogress.com/news/local/novelist-amir-ahmadi-arian-to-read-at-uva/article_8acd9f9e-da35-11ee-a87d-27b20974ae15.html)

Richmond Free Press | March 7, 2024

**“Dominion recognizes African-American leaders, students”**

<https://richmondfreepress.com/news/2024/mar/07/dominion-recognizes-african-american-leaders-stude/>

RVAHub | March 8, 2024

**“Library of Virginia Announces \$3.2 Million in Court Record Preservation Grants”**

<https://rvahub.com/2024/03/08/library-of-virginia-announces-3-2-million-in-court-record-preservation-grants/>

Richmond Times-Dispatch | March 11, 2024

**“Hanover Circuit Court Clerk awarded grant to preserve local records”**

[https://richmond.com/news/article\\_ee693462-dfc3-11ee-b455-0f773ad71b0e.html](https://richmond.com/news/article_ee693462-dfc3-11ee-b455-0f773ad71b0e.html)

News on the Neck (Warsaw) | March 13, 2024

**“Over 220K awarded for local courts preservation needs”**

[https://www.newsontheneck.com/news/over-220k-awarded-for-local-courts-preservation-needs/article\\_d4a1ba10-e16f-11ee-813b-e310f0ef704f.html](https://www.newsontheneck.com/news/over-220k-awarded-for-local-courts-preservation-needs/article_d4a1ba10-e16f-11ee-813b-e310f0ef704f.html)

WCYB NBC News 5 (Bristol) | March 15, 2024

**“Bristol Sheriff Tyrone Foster honored with ‘Strong Men and Women of Virginia Award’”**

<https://wcyb.com/news/local/bristol-sheriff-tyrone-foster-honored-with-strong-men-and-women-of-virginia-award-dominion-energy-charitable-foundation-library-of-virginia-obstacles-significant-impacts-bristol-virginia-school-board-virginia-school-boards-association-police-officer>

VPM News (Central Virginia) | March 21, 2024

**“Can at-home DNA tests challenge racial identity?”**

The Library’s research resources and genealogy workshops were featured in an episode of the TV show *VPM News From Front Porch*.

<https://www.vpm.org/2024-03-21/can-at-home-dna-tests-challenge-racial-identity>

<https://commonwealthtimes.org/2024/03/27/paper-genocide-virginia-tribal-leaders-speak-on-race-laws-centennial/>

WVIF

<https://www.wvif.org/2024-03-28/tribal-leaders-discuss-consequences-of-virginias-racial-integrity-act-100-years-later>

## **LIBRARY OF VIRGINIA**

### **Social Media Metrics | January through March 2024**

#### **Facebook**

The Library's Facebook page continues to show growth and engagement.

- 16,498 followers = 778 new followers since the last report
- 263K organic reach total is down 83% from the last period
- 597K paid reach total is up 42% from the last period
- 20.6K organic and paid content interactions total is down 74% from the last period
- 5.2K outbound link clicks total is up 127% from the last period
- 18.5K overall link clicks total is up 105% from the last period (this includes outbound link clicks plus internal clicks on images, videos, etc.)

#### **Instagram**

The Library's Instagram page continues to show growth and engagement.

- 5,384 followers = 239 new followers since the last report
- 4.7K organic reach total is up 8.5% from the last period
- 4.5K paid reach total is down 95% from the last period
- 4.4K organic and paid content interactions total is up 12% from the last period
- 323 outbound link clicks total is up 84.5% from the last period (this includes 120 clicks from Stories and 203 "link in bio" clicks)

#### **X**

The Library's X page continues to show growth and engagement.

- 7,524 followers = 71 new followers since the last report
- 46.7K impressions total is down 42.7% from the last period
- 3% engagement rate is up 25% from the last period
- 251 outbound link clicks total is down 17.4% from the last period

#### **LinkedIn**

The Library's LinkedIn page has shown growth and engagement since we began using it as a marketing tool in the fall of 2022.

- 895 followers = 335 new followers since the last report
- 31.3k impressions total is up 38.7% from the last period
- 5.8% engagement rate is down 18.3% from the last period
- 794 outbound link clicks total is up 56% from the last period

**Executive Summary**  
**Library of Virginia Activities and Accomplishments**  
**January 2024 – March 2024**

The Library of Virginia continues to make progress on goals relating to the development of and access to collections and services; leadership in the records management, library, and archival communities; increased outreach, engagement, and education for the citizens of the commonwealth; and nimbleness as an organization that empowers its staff to lead. Below are the highlights of our activities for the last quarter.

**Collections Access and Management Services**

The Virginia Newspaper Program (VNP: The VNP continues its important work of making the historic newspapers of the commonwealth digitally available. These offerings are hosted on the Chronicling America (Chronicling America « Library of Congress (loc.gov)) and Virginia Chronicle (Virginia Chronicle: Digital Newspaper Archive) free of charge to the public. Titles added to Virginia Chronicle in February include: The College Topics from UVA, Free Press (Woodstock), Daily Item, Morning News Item, Evening News Item (Winchester), Record (Leesburg), Shopping News (Fredericksburg), Remington News, Tri-County Herald (Remington), Virginia News (Arlington), Southern Echo (Calverton), College Topics (Charlottesville), 2011-2018 Herald Progress, 1919-1923 Rappahannock Record, 1949-1954 Floyd Press, 1994-1999 Northside, 1923, 1956-1953 Peninsula Enterprise, 1924-1929 Remington Press, 1889-1909 Warrenton Virginian, 1923-1925 Warrenton Times. The site currently has 4,243,426 pages.

There are also about 55,000 more pages ready to load onto Virginia Chronicle. Those batches include the Yorktown Crier, Yorktown Crier and Poquoson Post, Shenandoah Free Press, several Presbyterian titles, additional issues of the Peninsula Enterprise, and miscellaneous newspapers borrowed from the Fauquier County Heritage and Preservation Foundation. This also includes issues of EMQ and Rappahannock Central Gazette, two papers published by Black schools in Middlesex during the 1940s and 1960s, respectively.

The Library's partnership with Newspapers.com provides a way for the Library to make in-copyright newspapers (post-1923) available at no charge to the LVA. The Library provides microfilm to Newspapers.com who handles all the legal issues, digitizes the film, and mounts the resulting images on their web platform. The Library will be able to put those titles on Virginia Chronicle after a three-year embargo period elapses. The Martinsville Bulletin is the most recent title we sent to them, which has been loaded onto the site.

The Virginia Newspaper Program also received a \$15,000 donation from the Virginia Conference Historical Society to digitize 1844-1939 of the Richmond Christian Advocate. The microfilm, mostly lent by Laurie Preston from Randolph Macon College, is going up to Backstage

tomorrow for scanning. She also wants to provide funds to digitize additional issues of the Yellow Jacket, the Randolph Macon student paper.

NDNP: The VNP continues work to satisfy requirements for Virginia and West Virginia NDNP grants. Several titles have already been processed including the Peninsula Enterprise, Clinch Valley News and several early 19th century titles. The three editions of the Virginia Gazette, published from 1736-1780, are currently being processed and should be ready to send to LC soon. They will be ingested into Chronicling America and then will be added to Virginia Chronicle, hopefully within the next two months or so.

Virginia applied for another NDNP grant for the 2024-2026 cycle, which was submitted in January.

New staff member in Private Papers: Theana Kastens is our new Communities and Cultures Archivist and the first to hold this position at the Library of Virginia. Theana's position is one of three in the Private Papers section of Manuscripts & Special Collections. Private Papers archivists are responsible for all non-governmental records and federal records, including Bible records, business records, cemetery records, church records, genealogical notes and charts, organizational records, and personal papers. She will initially assist Trenton Hizer and Chad Underwood with unprocessed and incoming archival collections that are from traditionally marginalized/underrepresented groups within our collections.

Theana is currently becoming familiar with our cataloging rules and process. In the three months since she joined the LVA, she has updated over 800 collection records in the Private Papers Accession Database, which contains 1,200+ collection records, using the accessioning reports from each quarter as a reference tool. She has also met with stakeholders – internally and externally, as well as gone on several donor trips to retrieve collections. She has processed and cataloged 20 smaller collections in her first quarter here – collections that are not available or even known about by researchers until they were cataloged. Her most recent accession is from the Headquarters of Colored Troops in Norfolk, Va., dating to 1864. The writer, named Ned (last name unknown) was most likely mustered into the 5th United States Colored Infantry Regiment. Theana is conducting research to identify this Civil War Soldier more definitively.

In the coming months, we will work out exactly how Theana can best serve as a guiding resource to groups, donors, and other institutions, for all the communities and cultures within the Commonwealth. We are excited by what she has already accomplished in her short time of three months with us.

### **Government Records Services**

State Records archival staff continue to process the backlog of governors' paper records through the Northam administration. We are still awaiting an opinion from the Attorney General's concerning records that have potential privacy issues that may need to be restricted.

State Records archival staff also continue to process the backlog of governors' non-email electronic records totaling over 10 terabytes. Once processed, the governors' electronic records will be accessible in the Archives Research room.

The Circuit Court Records Preservation Program (CCRP) Grant Review Board met on 13 February 2024 at the Library of Virginia to evaluate 124 records preservation grant requests from 102 circuit courts across the commonwealth, the largest number of localities to have ever participated in the grants program. The board approved 122 grant projects totaling \$3,204,869.62. Most of the approved applications covered professional conservation treatment for over 600 records that date from the 1690s to the mid-twentieth century. They include deed books, will books, land tax books, marriage licenses, order books, and plat books, housed in circuit court clerks' offices, which suffered damage from use, age, pests, water, cellulose acetate lamination, or previous non-professional repairs. The remaining grants funded records reformatting, indexing, shelving, and climate control equipment. Since 1992, the CCRP has awarded over 2,000 preservation grants totaling over \$36 million dollars.

Two Records Analyst positions that had been vacant since October 2023 were filled. Emily Johnson and Teshawna Threat joined the Records Analyst section in March 2024. In late April, the Records Analyst section will lead a webinar on the proper management of electronic records. It will be made available to all the commonwealth's records officers.

### **Digital Initiatives and Web Presence**

The Library's project with Ancestry has continued apace. Digitization of all collections included in the first year of our agreement with Ancestry is nearing completion, with the last 1500 reels of personal property tax film in production. Estimated dates for release on Ancestry.com and Ancestry for Virginians are:

- Personal Property Tax Records, 1782-1900 – images available October 2024, indexing TBD
- Death and Births, ~1896-1911 – images and indexing available mid-October 2024
- Virginia Department of Military Affairs Index Cards – images and indexing available November 2024
- Virginia City Directories (select) - images and indexing available March 2025

Kathy Jordan is currently in discussion with Lisa Pearl from Ancestry regarding collections for the 2nd year of the agreement. One collection of special interest to the Library is the Land Tax Records, 1782-1927.

The World War II Separation Notices project is also moving along quite smoothly. In March 2024, our vendor, Backstage Library Works, completed digitization of the 80 boxes of World War II Separation Notices, for a grand total of 525,580 images for 252,900 veterans. Since the fall of 2023, over 8000 forms for separating Marines and Army veterans have been available for

public transcription on From the Page. We have held several Making History transcription events since the fall highlighting the Separation Notices, including our annual Transcribe-a-versary in September, two events with students at Maggie Walker Governor's School, four events with students and Henrico County Public Library, and two events with the 2024 House of Delegates pages. We are looking forward to more events, including tabling and transcribing at the Virginia War Memorial's Hill of Heroes event on June 29, 2024. The June issue of the Broadside will have several articles on the project. Keep an eye out!

The web team is excited to start work on a user research & web redesign project. The first step of this effort involves an approximate 8–10-week engagement with a local company called BKO, a Richmond-based technology, design, and marketing company. The core of this stage includes user research and persona development, web data analysis, and preliminary designs and web architecture. Staff throughout the Library will join DIWP's web team in this project, as we all have a deep interest in ensuring our web users have an accessible, informative, and useful experience.

Lastly, our long-time System Librarian, Jo Byrd, is retiring from the Library at the end of April. Jo, who started in technical services in 1999, has been instrumental over the years in insuring that the Library's collections are well-managed and available to users via the catalog. Her knowledge of MARC cataloging, Library of Congress standards for authority records and subjects, and of how systems work, were invaluable. We will miss her.

## **Library Development and Networking**

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### *Children's and Youth Services- Sue La Paro*

Summer Reading: Began term as Chair of Collaborative Summer Library Program (CSLP) Membership Committee. Attended monthly Board meetings. Held first Committee meeting March 12.

Volunteered to help with Ad Hoc Partnership Committee to evaluate profit and non-profit partnerships and create guidelines As Membership Chair, serve on Nominating & Leadership Committee

Children's Literary Award: Sue collaborates with the Foundation on establishing a children's literary awarded and is the liaison with the judges.

Virginia State Literacy Association: Committee work underway for VSLA Reader's Choice for Elementary for 2025-2026. Charged with nominating 3 titles for consideration at April meeting. Attended Virginia State Literacy Conference (March 18-20).

### *Leadership and Stakeholder Development – Reagan Thalacker*

New Directors Orientation: Two new library directors began their orientation. Developed a new capstone certificate to acknowledge those who it through their three years of being "new". Seven awarded since we revamped the process early in 2020. Reagen is also monitoring seven open library directorship and supports library boards on hiring practices as requested.

Harwood Institute: Organizing the 2024 Harwood with 18 participants set to attend the lab at end of March through April.

Trainings Conducted: Crucial Conversations virtually; Achieved Silver Status level as a Trainer for Crucial Conversations

Strategic Future Foresights Training: managed the logistics of enrolling Virginia Librarians.

eRate/21st Century Work Skills- Library Staff – Cindy Church

eRate: Attended 5 ALA E Rate Task Force meetings; Working with ALA E Rate Task Force to submit an IMLS grant to revive the state library E Rate coordinator's training and our grant was selected to complete a full proposal; Writing letters for E Rate Central to comply with PIA reviews.

21stCWS: Cindy once again played a crucial role in 2024 Southeast Collaborative Conference (5th) in partnership with other southern State Library Agencies: 23 sessions were selected from 80 proposals; six of the sessions selected were Virginia presenters. Over 2,700 people attended sessions during the three-day event.

Adult Services Consulting-Barry Trott

Created a VA Library Staff Best Books of 2023 list compiled from over 120 entries comprising nearly 300 titles. The list was shared on LDND listservs as well as in the Uncommonwealth blog and the LVA staff newsletter.

*Reference User Services Association Scholarships:* Began promoting the FY24 RUSA scholarship process.

*Library Consultations:* 17 consultations with library systems on a variety of topics

the first five months of FY23. Developed and conducted a Find It VA training ideas survey. Trott

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will be using the results to shape training and newsletter articles. A major request was more ideas about marketing FIVA resources, and so redesigned the Info Center FIVA section to include a single page with all the marketing content.

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Bibliostat: Edited and submitted the Bibliostat data to the Public Library Survey (Federal) by March 15th deadline.

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Strategic Future Foresights: gave opening remarks to the Virginia cohort; organized quarterly futuring sessions to uncover library trends. 16 people attended the first session.

Attended: Ribbon cutting of the new Midlothian Library as LVA representative; the Public Library Association Conference; Lyrasis Member Summit as LVA representative.

#### **Public Services and Outreach**

Sarah Falls, MA, MSLS joined the staff of PSO as its Director on March 25th. She comes to the library with over twenty years as a librarian, with increasing leadership positions in academic libraries.

The Archives and Library Reference, and Access Services units remain busy spaces in the library, serving our users both in and outside of the building. Trends overall show that distance reference services for both librarians and archives continue to rise and now outpace those requests made in person 46% to 54%. Reference interactions serve our patrons with a great deal of nuance and expertise, often helping to find documentation for business and legal purposes, family and locality research, and scholarship. During this quarter, significant statistics include: 4233 total reference interactions, over 1700 new library cards issued, and over 2000 physical items served to patrons.

Education and Outreach held 84 public programs, tours and other events that yielded over 2300 in-person interactions with library users during this time. Of note, the first few months of the exhibition Indigenous Perspectives, had a viewership of almost 3000. Several school and community groups toured the exhibit, and successful public programs helped to further the dialogue with the community outside of the gallery space. The Carol Weinstein Authors Series continues to be popular, with Richmond author Rachel Beanland's new publication on the Richmond theatre fire drawing a sold-out crowd on March 16. The upcoming scheduled talk for Senator Tim Kaine is also already fully booked. In February during Black History month, Education and Outreach staff worked on the Strong Men & Women in Virginia History program, which honors African American Virginians of distinction through educational outreach that includes an exhibition, materials sent across Virginia to schools, and an informational webpage.

LVA on the Go is an excellent opportunity to tell the story of the library statewide. The van continues to make stops at venues such as public libraries and festivals, helping Virginians learn about the library and state history. Staff from across the division including Archives and Library Reference Services, take turns going out with the van to answer questions and deliver programs onsite.

As documented in this month's BroadSides magazine, it must be noted that the Dictionary of Virginia Biography published its 1000th online entry on African American civic leader Temple Cutler Erwin. This is a notable accomplishment for the publication, which increasingly works to surface biographies of those who may have been left out of the historical canon.

While many of the staff members of the division work with the public through daily service points and programs, several vital staff members work on the 3rd and 4th floor stacks to maintain and care for the collections. This work includes a great deal of navigation and organizational management to find materials, and long-term strategies to make ensure we have adequate space. They are already thinking ahead to the expansion of the SRC, and what opportunities may exist on those floors.

### **Marketing and Communications**

The Marketing and Communications team has focused on continued promotion and media coverage of the Indigenous Perspectives Exhibition for this past quarter, as well as exhibition-related events and the kickoff of this year's Carole Weinstein Author Series. Our integrated marketing campaign includes TV, print, digital and social media ads, as well as an Indigenous

Perspectives exhibition billboard that was secured along a main artery through Richmond earlier this quarter.

Some key press announcement included our series of exhibition-related events, our Circuit Court Records Preservation Program grant awards and our 2024 Weinstein Author Series. Building off the momentum of our press releases, we secured full-page ads in the Times-Dispatch to announce the exhibition-related programming and the Weinstein Series. To date, events in both series have had high attendance, with the Weinstein Series exceeding the lecture hall capacity in

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Regarding media coverage, the Library was featured in 51 news stories, with a substantial amount focused on the Circuit Court awards. A highlight of our coverage was a story on VPM's News Focal Point TV program about our genealogy workshops and a WTVF Public Radio story about our racial integrity act panel discussion.

Marketing and Communications also produced and distributed an edition of Broadside magazine. The cover story for this edition highlighted the State Art Collection and the Library's role in managing it.

The Library's social media has maintained a steady growth in followers and overall engagement.

Month Sent	Batch Number	Storage Box numbers	Number of reels evaluated for replacement	Total Number of reels Sent to Backstage	Total Reels Replaced	Percentage of evaluated reels replaced
November 2019	1	1-4	113	102	102	90%
January 2020	2	5-13	267	191	191	72%
March 2020	3	14-23	283	189	189	67%
June 2020	4	24-35	335	201	201	60%
August 2020	5	36-48	371	217	217	58%
October 2020	6	49-57	259	194	194	75%
December 2020	7	58-67	284	219	219	77%
April 2021	8	68-75	224	210	210	94%
June 2021	9	76-84	283	223	223	79%
August 2021	10	85-101	558	414	414	74%
August 2021	11	various	271	217	217	80%
October 2021	12	102-123	756	507	507	67%
December 2021	13	124-146	781	595	595	76%
February 2022	14	147-179	1052	805	805	77%
April 2022	15	180-206	922	784	784	85%
June 2022	16	207-226	594	405	405	68%
August 2022	17	227-268	1494	530	530	35%
October 2022	18	269-290	670	519	519	77%
December 2022	19	291-319	927	513	513	55%
February 2023	20	320-345	824	499	499	61%
April 2023	21	346-368	636	610	610	96%
June 2023	22	369-390	606	525	525	87%
August 2023	23	391-420	838	608	608	73%
<b>Totals:</b>			<b>13,348</b>	<b>9,277</b>	<b>9,277</b>	<b>70%</b>
<b>New Procedures: Backstage Evaluates reels for replacement</b>						
October 2023	24	421-466	1299	1299	999	77%
December 2023	25	467-501, 1394-1403	1269	1269	1057	83%
February 2024	26	502-521, 1516-1545	1427	1427	Not included in below totals	
April 2024	27	522-561, 1546-1575	2047	2047		
<b>Totals:</b>			<b>6,042</b>	<b>6,042</b>	<b>2,056</b>	<b>80%</b>
<b>Totals for entire project:</b>			<b>19,390</b>	<b>15,319</b>	<b>11,333</b>	<b>71%</b>

THE LIBRARY BOARD • July 1, 2023 – June 30, 2024



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## **AMENDED Library Board Meeting Dates 2023 – 2024**

*(Meetings unless otherwise noted will be held at  
the Library of Virginia in Richmond)*

**Monday, September 18, 2023**  
**Electronic Meeting,**

**Monday, January 8, 2024**  
**8:30 am – 12:00 pm**

**Monday, April 22, 2024**  
**8:30 am – 12:00 pm**  
**Slover Library**  
**235 E Plume Street**  
**Norfolk, VA 23510**

**Monday, June 24, 2024**  
***(Annual Meeting and Lunch)***  
**8:30 am – 12:00 pm**