

THE LIBRARY OF VIRGINIA

800 East Broad Street
Richmond, Virginia 23219-8000
804-692-3535

AGENDA

MONDAY, September 13, 2021

8:00 a.m.	Continental Breakfast		Conference Rooms A & B
	8:30 a.m.	9:25 a.m.	
Orientation Room		Conference Room C	
Archival, Collections and Records Management Services Committee		Public Library Development Committee	
Barbara Vines Little, <i>Chair</i>		Mark Miller, <i>Chair</i>	
R. Chambliss Light Jr., <i>Vice Chair</i>		Shelley Viola Murphy, <i>Vice Chair</i>	
Robert D. Aguirre		Laura L.L. Blevins	
Paul Brockwell Jr.		L. Preston Bryant Jr.	
Robert L. Canida II		Maya Castillo	
Blythe Ann Scott		Lana Real	
Leonard C. Tengco		Marcy Sims	
		Nan Carmack	<i>Staff Liaison</i>
John Metz, Kathy Jordan	<i>Staff Liaisons</i>		
	9:30 a.m.	10:20 a.m.	
Orientation Room		Conference Room C	
Legislative and Finance Committee		Education, Outreach, and Research Services Committee	
R. Chambliss Light Jr., <i>Chair</i>		Shelley Viola Murphy, <i>Chair</i>	
Paul Brockwell Jr., <i>Vice Chair</i>		Marcy Sims, <i>Vice Chair</i>	
Robert D. Aguirre		Robert L. Canida II	
Laura L. L. Blevins		Barbara Vines Little	
L. Preston Bryant Jr.		Mark Miller	
Mayo Castillo		Lana Real	
Blythe Ann Scott		Leonard C. Tengco	
		Gregg Kimball, Paul Casalaspi	<i>Staff Liaisons</i>
Sandra Treadway	<i>Staff Liaison</i>		

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AGENDA

MONDAY, September 13, 2021

8:00 a.m.

Continental Breakfast

Conference Rooms A & B

8:30 a.m. 9:25 a.m.

Orientation Room

**Archival, Collections and Records
Management Services Committee**

Barbara Vines Little, *Chair*
R. Chambliss Light Jr., *Vice Chair*
Robert D. Aguirre
Paul Brockwell Jr.
Robert L. Canida II
Blythe Ann Scott
Leonard C. Tengco

John Metz, Kathy Jordan *Staff Liaisons*

Conference Room C

Public Library Development Committee

Mark Miller, *Chair*
Shelley Viola Murphy, *Vice Chair*
Laura L.L. Blevins
L. Preston Bryant Jr.
Maya Castillo
Lana Real
Marcy Sims

Nan Carmack *Staff Liaison*

9:30 a.m. 10:20 a.m.

Orientation Room

**Education, Outreach, and Research Services
Committee**

Shelley Viola Murphy, *Chair*
Marcy Sims, *Vice Chair*
Robert L. Canida II
Barbara Vines Little
Mark Miller
Lana Real
Leonard C. Tengco

Gregg Kimball, Paul Casalaspi *Staff Liaisons*

Conference Room C

Legislative and Finance Committee

R. Chambliss Light Jr., *Chair*
Paul Brockwell Jr., *Vice Chair*
Robert D. Aguirre
Laura L. L. Blevins
L. Preston Bryant Jr.
Mayo Castillo
Blythe Ann Scott

Sandra Treadway *Staff Liaison*

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA
MONDAY, SEPTEMBER 13, 2021**

AGENDA

- | | | |
|-------------------|---|-----------------------------------|
| 10:30 a.m. | The Library Board Meeting | <i>Meeting Room 2M.020</i> |
| I. | Call to Order | Blythe Ann Scott, <i>Chair</i> |
| II. | Approval of Agenda | <i>The Board</i> |
| III. | Welcome to Visitors and Staff | Blythe Ann Scott, <i>Chair</i> |
| IV. | Public Comment | |
| V. | Approval of The Library Board Minutes of June 28, 2021 | <i>The Board</i> |
| VI. | Information Items | |
| | A. Reports from Other Organizations | |
| | B. Committee/Division Reports | |
| | • Archival, Collections, and Records Management Services Committee | <i>Barbara Vines Little</i> |
| | • Education, Outreach, and Research Services Committee | <i>Shelley Viola Murphy</i> |
| | • Legislative and Finance Committee | <i>R. Chambliss Light Jr.</i> |
| | Action Item: <i>Approval of 2021-2022 LSTA Budget</i> | |
| | • Public Library Development Committee | <i>Mark Miller</i> |
| | • Library of Virginia Foundation | <i>Scott Dodson</i> |
| | C. Report of the Librarian of Virginia | <i>Sandra G. Treadway</i> |
| | D. Report of the Chair | <i>Blythe Ann Scott, Chair</i> |
| | Action Item: <i>Approval of Nominating Committee Members</i> | |
| | Action Item: <i>Approval of Representative to the Foundation Board</i> | |
| | Action Item: <i>Approval of Resolution for Board Service</i> | |
| VII. | Old or New Business | |
| VIII. | Adjournment | |

**** Lunch will be served following the meeting in Conference Rooms A and B ****

**** Tour of State Records Center immediately following lunch (transportation provided)****

Next Meeting: November 18, 2021 Joint Retreat with Foundation Board, 12:30-4:00 p.m.

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA**

Committee Name: **ARCHIVAL, COLLECTIONS, AND RECORDS
MANAGEMENT SERVICES**

Date: Monday, September 13, 2021 – 8:30 a.m. – 9:25 a.m.

Place: The Library of Virginia – *Orientation Room*

Committee Members: Barbara Vines Little, Chair
R. Chambliss Light Jr., Vice Chair
Robert D. Aguirre
Paul Brockwell Jr.
Robert L. Canida, II
Blythe Ann Scott
Leonard C. Tengco
John Metz, Kathy Jordan– Staff Liaisons

AGENDA

1. Diseased Microfilm Update
2. State Records Center Expansion Update
3. Virginia Newspaper Funding Update

Board Action Items:

None

Board Information Items:

Report of the Committee Chair

Committee Action Items:

None

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA**

Committee Name: **PUBLIC LIBRARY DEVELOPMENT COMMITTEE**

Date: Monday, September 13, 2019 – 8:30 a.m. – 9:25 a.m.

Place: The Library of Virginia – *Conference Room C*

Committee Members: Mark Miller, *Chair*
Shelley Viola Murphy, *Vice Chair*
Laura L. L. Blevins
L. Preston Bryant Jr.
Maya Castillo
Lana Real
Marcy Sims

Nan Carmack – *Staff Liaison*

AGENDA

1. Division Update: Nan Carmack
 - a. School Readiness/Summer and Out of School Learning
 - b. Continuing Education
 - c. Library Board and Stakeholder Education/Support
 - d. Technology
 - i. Evergreen
 - ii. Find It Virginia
 - iii. WordPress Sites
 - e. Library data and funding
 - f. New employee: Adult Services Consultant

2. State Aid Formula Discussion: Mark Miller

Committee Action Items:

None.

Board Information Items:

Report of the Committee Chair

Board Action Items:

None

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA**

Committee Name: **LEGISLATIVE AND FINANCE COMMITTEE**

Date: Monday, September 13, 2021 – 9:30 a.m. – 10:20 a.m.

Place: The Library of Virginia – *Orientation Room*

Committee Members: R. Chambliss Light Jr., *Chair*
Paul Brockwell Jr., *Vice Chair*
Robert D. Aguirre
Laura L. L. Blevins
L. Preston Bryant Jr.
Maya Castillo
Blythe Ann Scott

Sandra Treadway – *Staff Liaison*

AGENDA

1. Review of the Library’s Statement of Financial Condition as of July 31, 2021
2. LVA Budget Decision Packages Requests
3. LSTA Budget for 10/1/21 – 9/30/22

Committee Action Items:

Approval of 2021-2022 LSTA Budget

Board Information Items:

Report of the Committee Chair

Board Action Items:

Approval of 2021-2022 LSTA Budget

**THE LIBRARY BOARD
of
THE LIBRARY OF VIRGINIA**

Committee Name: **EDUCATION, OUTREACH, AND RESEARCH SERVICES
COMMITTEE**

Date: Monday, September 13, 2019 – 9:30 a.m. – 10:20 a.m.

Place: The Library of Virginia – *Conference Room C*

Committee Members: Shelley Viola Murphy, *Chair*
Marcy Sims, *Vice Chair*
Robert L. Candida II
Barbara Vines Little
Mark Miller
Lana Real
Leonard C. Tengco

Gregg Kimball, Paul Casalaspi – *Staff Liaisons*

AGENDA

1. Recap of Recent Exhibitions and Future Planning
2. Public Service Changes and Challenges
3. Teacher Professional Development

Committee Action Items:

None

Board Information Items:

Report of the Committee Chair

Board Action Items:

None

THE LIBRARY BOARD MEETING

Library of Virginia

June 28, 2021

The Library Board met electronically on Monday, June 28, 2021, via Zoom Internet Conferencing and the LVA YouTube channel live broadcast.

I. CALL TO ORDER/WELCOME/QUORUM

L. Preston Bryant Jr., chair, called the meeting to order at 10:00 a.m., and confirmed that a quorum of Board members were present after taking attendance.

The following members were in attendance:

L. Preston Bryant Jr., *Chair*

Robert Aguirre

Laura L. L. Blevins

Paul Brockwell Jr.

Robert L. Canida II

Maya Castillo

Mohammed Esslami

R. Chambliss Light Jr.

Barbara Vines Little

Mark Miller

Shelley Viola Murphy

Lana Real

Blythe Ann Scott

Marcy Sims

Leonard C. Tengco

Mr. Bryant welcomed the Board members, Board Counsel Audrey Burges, Librarian of Virginia Sandra Treadway, Library staff, and Pia Trigiani, president of the Library of Virginia Foundation Board, to the Zoom internet conferencing meeting.

II. APPROVAL OF AGENDA

Mr. Bryant asked for a motion to approve the agenda. A motion to approve the Board meeting agenda was made by Marcy Sims, seconded by Blythe Ann Scott, and was approved unanimously by roll call vote. Mr. Bryant then welcomed two new Board members, Lana Real, a library media specialist with the King William Public School system and a member of the Upper Mattaponi Indian tribe, and Robert L. Canida II, vice president for inclusive excellence at the University of Lynchburg. He invited Ms. Real and Dr. Canida to say a few words about themselves.

III. APPROVAL OF THE LIBRARY BOARD MINUTES OF APRIL 12, 2021 BOARD MEETING.

Mr. Bryant asked if there were any amendments to the minutes from the April 12, 2021, Board meeting. As none were offered, Mr. Bryant asked for a motion to approve the minutes as submitted. Paul Brockwell, Jr. moved to approve the minutes, and Laura L. L. Blevins seconded the motion. The April 12, 2021 Library Board meeting minutes were approved unanimously following a roll call vote.

IV. COMMITTEE AND DIVISION REPORTS

- **Archival, Collections, and Records Management Services Committee**

Archival, Collections, and Records Management Services Committee Chair Barbara Vines Little reported that she had attended a meeting with Library staff to learn more about the situation with the diseased microfilm in the Library's collection. She indicated that she felt better after her conversation with the staff but expressed the opinion that the eight to ten year timeline currently projected for the reformatting project needed to be cut in half to be certain of saving all affected records. This would necessitate increasing the number of staff dedicated to the project from two to four. Ms. Little inquired about the process for seeking additional funding to support the project. Librarian of Virginia Sandra Treadway explained that this fall we would have an opportunity to ask the Governor to include this funding in his 2022-2024 budget. If the Governor's Office did not include funding in the Executive budget, it would be up to the Library Board to decide if it wished to seek support in the General Assembly for a budget amendment. Dr. Treadway expects to have more information about this for the Board's consideration at the September Board meeting. There being no questions for Ms. Little, Mr. Bryant affirmed the Board's support for this important project and for seeking funding from the General Assembly if that was needed.

- **Education, Outreach, and Research Services Committee**

Committee chair Marcy Sims invited Public Services and Outreach Division Director Gregg Kimball to provide an update on the division's activities. Dr. Kimball referred the Board to the Executive Summary in the Board packet and highlighted some of the key accomplishments over this past quarter. Of particular note he shared that 9,612 visitors viewed the *We Demand: Women's Suffrage in Virginia* exhibit between January 2020 and May 2021, when the exhibition closed, which was heartening given the Library was not open to the public for four months during 2020. He also highlighted the Library's travelling exhibitions noting they are covering a wide geographical area in Virginia and help us reach out to communities that we have not served in the past. Dr. Kimball also mentioned several genealogical offerings, which are always in high demand. The Library participated in the National Genealogical Society 2021 Family History Conference, which was held virtually again this year due to Covid-19. The Library provided a virtual booth, one-on-one sessions with Library staff and Community Outreach Specialist Ashley Ramey gave a presentation on genealogical resources available through Virginia

Memory. In April, Ms. Ramey also presented virtually to the Genealogical Research Institute of Virginia (GRIVA) on remote genealogical resources available on Virginia Memory and through the Library's catalog. Kimball also noted that the Library would be resuming in-person programming soon, most notably with the Anne and Ryland Brown Teacher Institute on August 2-3, 2021 and that staff were considering how to balance the virtual programs with the in-person offerings in the coming year. In closing he shared that the Library would be expanding operating hours as of July 6, 2021, to 9:00 a.m. to 5:00 p.m., Tuesday through Friday and beginning in October would be offering selected Saturday hours. Ms. Sims thanked and commended Dr. Kimball and Library staff for their flexibility and innovation in meeting the challenges posed by the pandemic.

- **Legislative and Finance Committee**

Legislative and Finance Committee Chair R. Chambliss Light, Jr., welcomed Director of Administration and Finance Connie Warne. Ms. Warne reviewed the financial reports provided to the Board in the meeting packet and stated that the Library's spending was on track with where the Library historically is at this point in the fiscal year.

Mr. Light asked for any legislative updates. Mr. Bryant shared that the General Assembly would be going into session August 2, 2021, primarily to respond to and take action on \$4.3 billion in American Rescue Act Funds that the legislature will have to formally accept and add to the state budget to expend. Dr. Treadway clarified that the Library is already in the process of assisting Virginia public library systems in planning how they might use the American Rescue Plan Act (ARPA) funds coming through IMLS, which are separate from and have a different time frame from the ARPA funds allocated to Virginia as a whole. The ARPA funds allocated through IMLS are focused specifically on libraries and must be spent by September 2022, while the larger pool of ARPA funding can be spent through 2024. Mr. Bryant also commented that federal relief funds aside, the Commonwealth will likely have more than \$1.75 billion in surplus funds available when developing the state budget, which may make securing funding for the diseased microfilm project more likely.

- **Public Library Development Committee**

Mark Miller, chair of the Public Library Development Committee, began by indicating that they there were several action items before the Board today but first invited Library Development and Networking Director Nan Carmack to update the Board on the revisions to the *Planning for Library Excellence* (PFLE) standards document, which had been tabled from the April 2021 Board meeting. Dr. Carmack explained what the document was and described the updates that were recently made in the document to insure that the language and guidance was inclusive and sensitive to the needs of historically excluded groups. She stated that the Virginia Public Library directors reviewed and endorsed this document back in March 2021. There being no questions put forward, Mr. Bryant asked for an indication of consensus by the Board to adopt the updated *Planning for Library Excellence* document. He directed the minutes to reflect that there was a consensus of the Board members for adoption.

Mr. Miller next invited Public Library Consultant Kim Armentrout to review with the Board the State Aid Waiver requests. She explained the two categories of Waivers, Non-Technical and Technical. There were forty Technical Waivers and two Non-Technical Waivers needing Board approval. The Technical Waivers would be voted on as a group by the Board. She referred Board members to the details for each of the Technical Waivers included in the Board packet, and selected several localities to illustrate the causes of the reduced expenditures, with most of the reductions associated with reduced activity and the closing of libraries during the pandemic. Mr. Miller made a motion to approve all State Aid Technical Waiver Requests, which was seconded by Shelley Viola Murphy. Mr. Bryant then took a roll call vote of the Board, which unanimously approved all the State Aid Technical Waivers.

Ms. Armentrout then explained the two Non-Technical Waivers submitted by Massanutten Regional Library and J. Robert Jamerson Memorial Library. Massanutten Regional Library was on a five-year plan because of their ongoing failure to meet the fifty-percent of the median requirement, which after five years has not improved significantly enough. Ms. Armentrout explained that normally after five years the staff

In closing Mr. Miller summarized the conversation and discussion from the committee's meeting on May 10. After considering whether the Board should seek a JLARC study to update and revise the State Aid formula, the consensus of the committee was that the formula is not the problem but that the funding to support the formula is. State Aid is currently funded at about 60 percent of what the formula allows. The committee feels that the Board should work to pursue full funding of the State Aid formula by the General Assembly in the fall.

- **Report of the Foundation**

Mr. Bryant asked Library Foundation Board President Pia Trigiani and Foundation Executive Director Scott Dodson to report for the Foundation. Ms. Trigiani made some introductory comments giving a brief overview of the role which the Foundation plays in supporting the Library of Virginia. She also shared the retirement from the Foundation Board of long time President Steve Rogers, as well as the appointments of four new members. At its May meeting, the Foundation adopted a new strategic plan intended to complement the Library's efforts, and offered to send a copy to Library Board members upon request. Ms. Trigiani praised the consultant company, Spark Mill of Richmond, and Chris Bennett who facilitated the Foundation's strategic planning process. Ms. Trigiani concluded her comments reminding everyone of the program at the Library on July 1 commemorating the 50th Anniversary of Virginia's current Constitution, a collaboration between the Foundation, the Library, and a group of educators and attorneys, including Library Board Chair Preston Bryant.

Mr. Dodson welcomed the new Library Board members and shared that the Foundation had made progress during the past fiscal year in fundraising and donor expansion. The Foundation is currently about 17 percent ahead in unrestricted giving for the year and about 190 percent ahead in restricted giving. The Foundation's endowment currently stands at about \$4.5 million, which reflects positive market conditions over the last few months as well as the expert advice in managing those funds provided by Blue Edge Capital. Mr. Dodson shared some highlights on the success with several fund raising projects, raising \$50,000 for a digital studio for the Library, \$50,000 for conservation efforts for specific projects, and \$140,000 for Library programs. He was also pleased to share that they have funded two diversity internships whose recipients had begun their fellowships the previous week. He looks forward to expanding that initiative. He asked that all mark their calendars for October 16, 2021, for the annual Literary Awards and that it would be both an in-person and virtual event. He encouraged the Board to keep an eye out for invitations to more in-person events as the Library begins to expand those offerings. The Virginia Shop still was operating a little behind as most retail was currently, and the Capital Shop would open after Labor Day. Mr. Dodson briefly reviewed recent offerings of the Weinstein Author Speaker Series and then noted two upcoming in-person events in the Fall.

Ms. Scott shared that the Library Board had achieved 100 percent participation in the Foundation's annual appeal, and Mr. Brockwell reminded all that as of July 1st it would begin the next fiscal year and another opportunity to make contributions.

- **Report of the Librarian**

Dr. Treadway expressed the hope that this would be the last virtual meeting the Board would need to have and stated that the September Board meeting would be held in-person unless conditions changed. There would also finally be in-person Orientation scheduled in the next month or two for new Board members who have joined the Library Board during the pandemic. She announced that a new exhibit that would be opening near the end of August would be a photographic one focused on Columbia Pike in northern Virginia. This major thoroughfare has a rich and vibrant history reaching back two hundred years and its story captures the transformation of Virginia's population over time. She anticipates that it will draw visitors to the Library. Dr. Treadway added a few additional acknowledgements and details on the previously announced upcoming celebration of Virginia's 50th Anniversary of the 1971 Constitution on July 1, 2021. It is hoped that the event will raise awareness of the importance of that constitution to all Virginians and foster a better understanding of the 1902 Constitution that it replaced, which was one of the most discriminatory and regressive ones in the nation. In addition to a panel discussion on various aspects of the 1971 Constitution, on July 1 the Library will display four of Virginia's seven constitutions held in the state archives for guests and the public to view.

Dr. Treadway also shared that the Library had been designated the staff support organization for the new state Commission to Study Slavery and Subsequent Du Jure and De Facto Racial and Economic Discrimination Against African Americans, which had its first meeting earlier in June. The Library is partnering with the Division of Legislative Services, which administers the funding that supports the Commission. At its first organizational meeting, the Commission agreed to the Library's proposal to hire a project manager who would work for the Commission but be based here at the Library.

Dr. Treadway announced that she would update the Library Board at its fall meeting on our internal planning for the Library's 200th anniversary in 2023. Also at the fall meeting she will plan a tour for Board members who can stay a bit longer after lunch of the State Records Center in Henrico County. Seeing the facility will help Board members visualize better the planning that is underway for expanding that building. The Department of General Services is in the process of purchasing the land adjacent to the current State Records Center. They are also finalizing selection of an architectural firm to design the building, and it is hoped that by the fall we will begin working with architects to move the design process forward.

Since this is the Library Board's annual meeting marking a transition to a new fiscal and Board year, we normally conclude with a special luncheon that allows us the opportunity to thank Board members and other in government who have helped us during the previous year. That is not possible this year, but Dr. Treadway concluded her report by expressing her gratitude to Library Board Chair Preston Bryant, who served as chair during the particularly challenging times of the pandemic. He was always ready to provide support and advice, and to advocate on the Library's behalf, especially with

regard to securing additional resources for processing gubernatorial records. She expressed her appreciation to the entire Board for their perseverance and support of the Library and especially to the new Board members for the engagement even before they have had the opportunity to experience the Library in person. Dr. Treadway thanked the Library's counsel, Assistant Attorney General Audrey Burges, for her prompt and gracious response to every request for advice and guidance and for her commitment to ensuring that the Library operates always on the right side of the law. She also thanked the Executive Management Team and Library staff for their tireless efforts to keep momentum going during the many challenges the pandemic presented. Their work has positioned us to spring back strong as more and more people are returning to visit and use the Library.

V. Report of the Executive Committee

Mr. Bryant identified the members of the Executive Committee: Blythe Scott, R. Chambliss Light, Shelley Murphy, and Kathy Johnson Bowles (who is no longer able to serve as she was not reappointed to a second term on the Board). He reported that the committee had reviewed the performance and the contract of the Librarian of Virginia, Sandra Treadway. It was the unanimous consensus of the Executive Committee to recommend extending Dr. Treadway's contract for an additional year. The Librarian's current contract allows for two successive one-year extensions, and this would be the second extension beginning on July 1, 2021, and ending June 30, 2022. Mr. Bryant then put forth and read the following resolution:

Extension of

une 28, 2021

Resolved by the Board of Trustees of the Library of Virginia that the Executive Employment Agreement of the Librarian of Virginia shall be extended for a one-year period commencing July 1, 2021 and terminating June 30, 2022.

Mr. Bryant then asked for questions and discussion; there being none he then moved that the recommendation of the Committee be approved. Mr. Aguirre seconded the motion. A roll call vote was taken by Mr. Bryant, and the resolution passed unanimously. (Board member Maya Castillo had left the meeting prior to the vote.)

VI.

VII. Report of the Chair

Mr. Bryant asked the Board to consider the draft Revised Electronic Meetings Policy in their packet, stating that the revision had been prompted by a change in the Code of Virginia. There were no questions or discussion, and Mr. Bryant asked for a motion to approve the Revised Electronic Meetings Policy. A motion to approve was made by Mr. Esslami and seconded by Ms. Sims. Mr. Bryant then took a roll call vote and the policy passed unanimously.

Mr. Bryant then asked for a motion to approve the Proposed Meeting Dates of the Board for 2021-2022. Mr. Brockwell moved to approve and Mr. Light seconded. The motion was approved unanimously by a roll call vote.

The next Action Item was the approval of two resolutions of acknowledgement for Library Board Service for two Board members: Kathy Johnson Bowles who had already rotated off the Board and the other for Mohammed Esslami who was attending his last meeting. Mr. Bryant briefly reviewed their service on the Board and asked Mr. Esslami to say a few words. Mr. Esslami expressed his appreciation for serving on the Board and wished the new Board members all future success. Mr. Bryant then asked for a motion to approve two resolutions before them. Ms. Sims moved to approved the resolutions and and Mr. Miller seconded the motion. Mr. Brockwell asked if Ms. Bowles's resolution could be amended to note her two years of service as Vice Chair of the Library Board. Mr. Miller seconded the motion. Mr. Bryant directed Dr. Treadway to make that official correction in the resolution and then took a roll call vote to approve the two resolutions, which passed unanimously.

The Commonwealth of Virginia A Resolution of the Library Board

WHEREAS Kathy Johnson Bowles was appointed in October 2015 by Governor Terry McAuliffe to a five-year term on the Library Board; and

WHEREAS she served faithfully as a member of the Board during her term and provided the Board and Library staff with sound advice based on her extensive experience working with many cultural and community organizations as well as in the field of higher education; and

WHEREAS during her tenure on the Board, she was an active member of the Education, Outreach, and Research Services Committee, the Archival, Collections, and Records Management Services Committee, and the Legislative and Finance Committee, and served ably as chair of the Education, Outreach, and Research Services Committee from July 1, 2017 through May 2021; and

WHEREAS she served conscientiously as vice chair of the Library Board from July 2018 through May 2021; and

WHEREAS she has been a strong advocate for the mission of the Library of Virginia and a supporter of its many programs and educational initiatives, now therefore

BE IT RESOLVED by the Library Board on this 28th day of June 2021 that the Library Board recognize Kathy Johnson Bowles for her leadership and service; and

BE IT FURTHER RESOLVED that this Resolution be spread upon the minutes of this meeting, and that a copy of it be given to Kathy Johnson Bowles as a token of the Board's appreciation of her service to the Library and to the Commonwealth of Virginia.

***The Commonwealth of Virginia
A Resolution of the Library Board***

WHEREAS Mohammed Esslami was appointed in December 2015 by Governor Terry McAuliffe to fill the final months of an unexpired term on the Library Board; and

WHEREAS he was reappointed by Governor McAuliffe in September 2016 to a full five-year term, expiring on June 30, 2021; and

WHEREAS he served faithfully as a member of the Board during this period and provided the Board and Library staff with sound advice based on his more than twenty years experience in public libraries in northern Virginia; and

WHEREAS during his tenure on the Board, he was an active member of the Education, Outreach, and Research Services Committee, serving as the committee's vice chair from July 1, 2017 to June 30, 2019, and the Public Library Development Committee, serving as the committee's vice chair from July 1, 2016 to June 30, 2017, and as a member of the Nominating Committee, July 1, 2020 to June 30, 2021; and

WHEREAS he has been a strong advocate for public libraries and the important role they play in the educational life of the Commonwealth; now therefore

BE IT RESOLVED by the Library Board on this 28th day of June 2021 that the Library Board recognize Mohammed Esslami for his leadership and service; and

BE IT FURTHER RESOLVED that this Resolution be spread upon the minutes of this meeting, and that a copy of it be given to Mohammed Esslami as a token of the Board's appreciation of his service to the Library and to the Commonwealth of Virginia.

VIII. OLD OR NEW BUSINESS

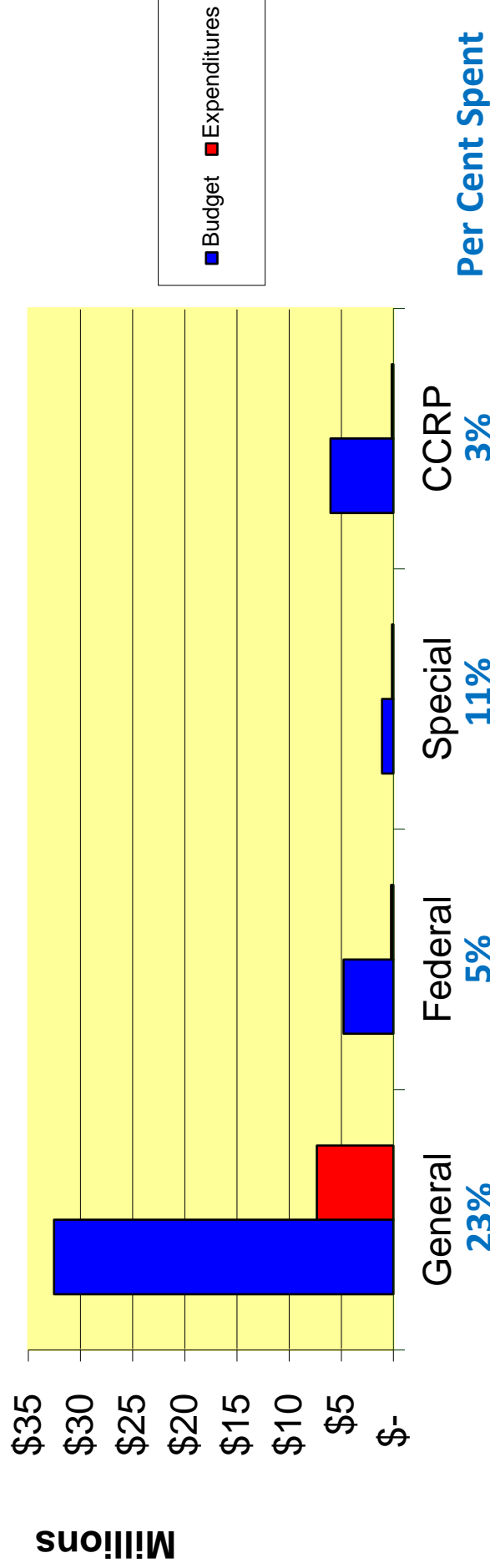
No old or new business was offered. In closing Mr. Bryant invited the new Board Chair Blythe Scott and Vice Chair Paul Brockwell to provide brief comments. Both Ms. Scott and Mr. Brockwell stated their excitement in assuming these leadership roles on the Board and looked forward to the work they would be accomplishing together.

IX. ADJOURNMENT

There being no further business, Mr. Bryant adjourned the meeting at 11:38 a.m.

The Library of Virginia

Budget to Expenditures Comparison as of July 31, 2021



STATEMENT OF FINANCIAL CONDITION

As of July 31, 2021

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENTS	TOTAL EXPENDITURES	AVAILABLE BALANCE	PERCENT SPENT
General Fund	\$ 32,524,775	\$ 1,081,887	\$ 1,709,544	\$ 4,558,396	\$ 7,349,827	\$ 25,174,948	23%
Federal Funds	\$ 4,783,197	\$ 161,239	\$ 73,534	\$ -	\$ 234,773	\$ 4,548,424	5%
Special Funds	\$ 1,072,265	\$ 62,999	\$ 55,023	\$ -	\$ 118,022	\$ 954,243	11%
CCRP Funds	\$ 6,035,000	\$ 102,574	\$ 22,059	\$ 43,215	\$ 167,848	\$ 5,867,152	3%
Total	\$ 44,415,237	\$ 1,408,699	\$ 1,860,160	\$ 4,601,611	\$ 7,870,470	\$ 36,544,767	18%

As of July 31, 2021 the financial condition of the Library of Virginia is in accordance with the Appropriation Act and the intent of the General Assembly.

Connie B. Warne
Deputy of Administration

STATEMENT OF FINANCIAL CONDITION

As of July 31, 2020

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENTS	TOTAL EXPENDITURES	AVAILABLE BALANCE	PERCENT SPENT
General Fund	\$ 31,124,775	\$ 1,036,358	\$ 2,012,838	\$ 4,308,396	\$ 7,357,592		24%
Federal Funds	\$ 5,004,565	\$ 116,426	\$ 81,049	\$ -	\$ 197,475		
Special Funds	\$ 1,400,234	\$ 63,541	\$ 22,892	\$ -	\$ 86,433		
CCRP Funds	\$ 3,793,632	\$ 94,148	\$ 41,500	\$ -	\$ 135,648		
Total							

STATEMENT OF FINANCIAL CONDITION

As of July 31, 2021

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENTS	TOTAL EXPENDITURES	AVAILABLE BALANCE	PERCENT SPENT
General Fund	\$ 32,524,775	\$ 1,081,887	\$ 1,709,544	\$ 4,558,396	\$ 7,349,827		23%
Federal Funds	\$ 4,783,197	\$ 161,239	\$ 73,534	\$ -	\$ 234,773		
Special Funds	\$ 1,072,265	\$ 62,999	\$ 55,023	\$ -	\$ 118,022		
CCRP Funds	\$ 6,035,000	\$ 102,574	\$ 22,059	\$ 43,215	\$ 167,848		
Total							

STATEMENT OF FINANCIAL CONDITION

YTD COMPARISON 7/31/20 VS 7/31/21

SOURCE	BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENTS	TOTAL EXPENDITURES	AVAILABLE BALANCE	PERCENT SPENT
General Fund	\$ 1,400,000	\$ 45,529	\$ (303,294)	\$ 250,000	\$ (7,765)		-1%
Federal Funds	\$ (221,368)	\$ 44,813	\$ (7,515)	\$ -	\$ 37,298		1%
Special Funds	\$ (327,969)	\$ (542)	\$ 32,131	\$ -	\$ 31,589		5%
CCRP Funds	\$ 2,241,368	\$ 8,426	\$ (19,441)	\$ 43,215	\$ 32,200		-1%
Total							

**LSTA Grant Budget
10/1/21 to 9/30/22
Budget Summary**

<u>Project Title</u>	<u>Salary/FB</u>	<u>Operating</u>	<u>Total</u>
Evaluation of 5 year Plan	\$ -	\$ 47,800	\$ 47,800
Find It Virginia	\$ 54,065	\$ 1,774,570	\$ 1,828,635
Virginia Evergreen Libraries Consortium	\$ 6,777	\$ 32,000	\$ 38,777
Wordpress Hosted Library Sites	\$ 54,065	\$ 26,500	\$ 80,565
E-Rate	\$ 9,254	\$ 2,000	\$ 11,254
21st Century Work Skills	\$ 69,402	\$ 120,005	\$ 189,407
21st Century Work Skills-Leadership&Community Stakeholders	\$ 91,426	\$ 53,575	\$ 145,001
Public Library Data (Bibliostat)	\$ 57,043	\$ 38,355	\$ 95,398
School Readiness	\$ 49,458	\$ 46,500	\$ 95,958
Summer Learning and Out of School Learning	\$ 49,458	\$ 146,600	\$ 196,058
Genealogy Education	\$ 50,729	\$ -	\$ 50,729
Lifelong Learning	\$ 58,407	\$ 500	\$ 58,907
Document Bank	\$ 67,194	\$ -	\$ 67,194
Interlibrary Loans	\$ 69,599	\$ 14,500	\$ 84,099
Newspaper Project	\$ 34,306	\$ 88,000	\$ 122,306
Cultural Heritage Access and Engagement	\$ 134,313	\$ 20,500	\$ 154,813
Electronic Records and Open Data	\$ 139,902	\$ 11,000	\$ 150,902
Technology Infrastructure	\$ 136,276	\$ 413,933	\$ 550,209
TOTAL Proposals	\$ 1,131,674	\$ 2,836,338	\$ 3,968,012
Administrative Costs	\$ 110,000	\$ 5,000	\$ 115,000
Contingency	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 1,241,674	\$ 2,841,338	\$ 4,083,012
Available Grant Funding			\$ 4,083,012
Difference			\$ -

LVA Board September 13, 2021
Exhibitions Summary

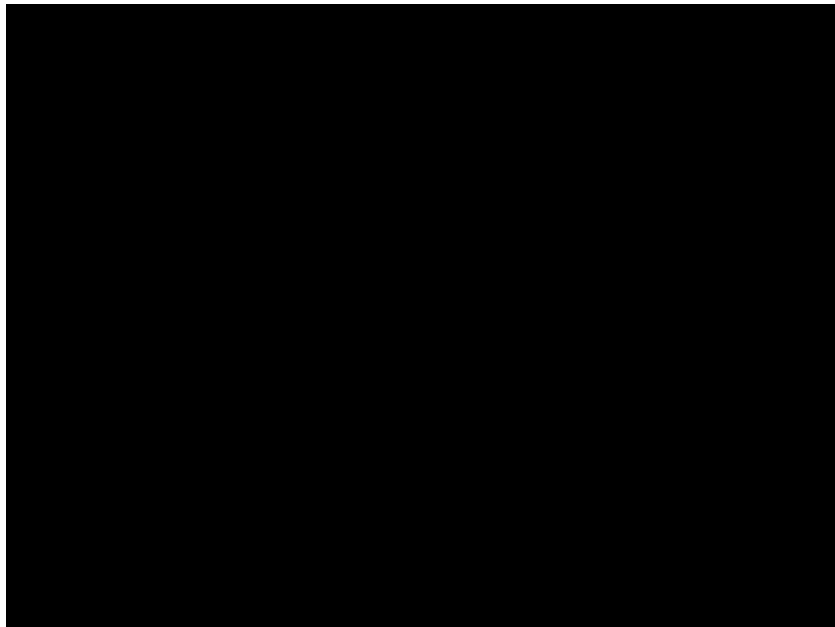
Columbia Pike: Through the Lens of Community

Columbia Pike: Through the Lens of Community opened to the public on Tuesday, August 31. This exhibition of photographs, chosen by Dale Neighbors, highlights a new acquisition by the Library's Visual Studies Collection from the Columbia Pike Documentary Project. The CPDP collection is a native digital photographic collection created about 2008 to document changes in population and to the built environment along the Columbia Pike, now Virginia Highway 244, in Arlington County.

The Library will host a virtual panel conversation in October with Lloyd Wolf, Xang Mimi Ho, Duy Tran, and Lara Ajami, with Sushmita Mazumdar as moderator. In November we plan to host a family program with Sushmita Mazumdar using her City of Stories project.

Virginia's Constitutions

For the July 1, 2021, panel discussion marking the fiftieth anniversary of the Virginia Constitution that took effect on July 1, 1971, the Library displayed the various Virginia Constitutions in the collection—1776, 1869, 1902, and 1971—with a few supplementary items relating to the 1971 commission.



*Virginia's Constitutions, Library
of Virginia, July 1, 2021*

Exhibition Planning

Planning continues for the next exhibition, *Your Humble Petitioner*, which will examine about fifteen petitions to the General Assembly to highlight the Legislative Petitions Collection. This exhibition will open on January 31, 2022 in the gallery and will use original petitions, graphics, and voice-overs.

The revised proposed exhibition schedule is

- August 30, 2021–January 7, 2022: *Columbia Pike: Through the Lens of Community*
- January 31, 2022–July 30, 2022: *Your Humble Petitioner: Legislative Petitions*
- August 29, 2022–December 2, 2022: *in development*
- January 9, 2023–June 17, 2023: *200 Years, 200 Stories*
- July 17, 2023–December 16, 2023: *Home to Highway: Reclaiming the History of a Black Neighborhood*
- January 22, 2024–June 22, 2024: *Mapping Virginia in the Early Nineteenth Century: John Wood's Maps of the Commonwealth's Counties and the Creation of the 1827 Map of Virginia*

Traveling Exhibitions

For the third quarter of 2021, these exhibitions were on the road:

Virginia's Constitutions will begin its travels in September at the University of Virginia Law School.

We Demand: Women's Suffrage in Virginia. The exhibition was installed at the Patrick Henry Building for the week of August 23 by request of the Office of Women's Outreach, Office of the Governor, to celebrate Women's Equality Day (August 26).

- Mecklenburg County Library (Boydton)
- Portsmouth Public Library (Churchland)
- Shenandoah County Library (Edinburg)
- *The exhibition is booked through 2022*

Teetotalers & Moonshiners: Prohibition in Virginia, Distilled

- Reynolds Homestead (Critz) has extended its loan through October
- *The exhibition has bookings through 2021*

New Virginians: 1619–2019 & Beyond

- Handley Regional Library (Winchester)
- Stone Middle School (Centreville)
- *The exhibition has bookings through Spring 2022*

Strong Men & Women in Virginia. The 2022 edition is in development.

- Portsmouth Public Library (Churchland)
- Pulaski County Library
- Augusta County Library

- Hampton Public Library

New Virginians at Handley Regional Library, Winchester



Teetotalers & Moonshiners at Reynolds Homestead



We Demand at Patrick Henry Building for Women's Equality Day, August 26



We Demand, Portsmouth Public Library (Churchland)

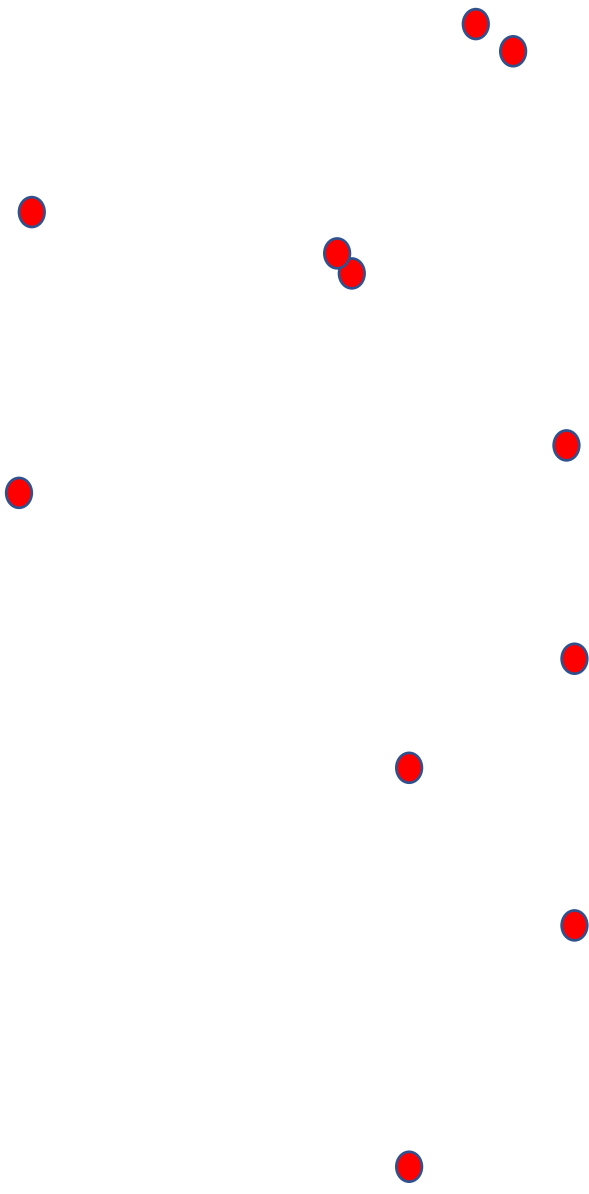


We Demand, Shenandoah County Library

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We Demand: Women's

Suffrage in Virginia

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Virginians and Their Histories

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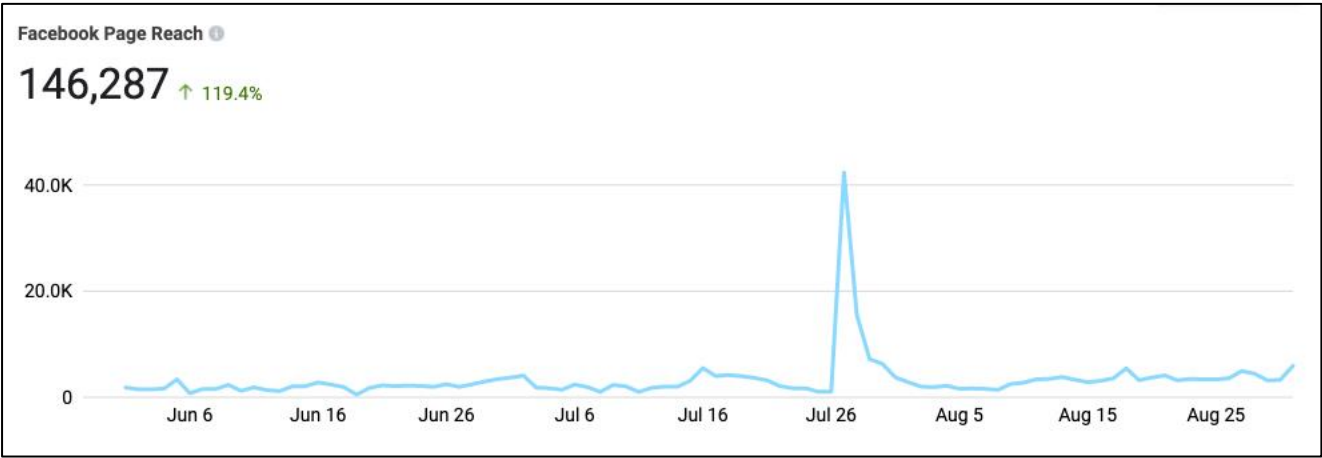
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LIBRARY OF VIRGINIA July–August 2021 Social Media Metrics

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July

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August

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Twitter

July

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Instagram

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Pinterest

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YouTube

As of August 31

- *to Gentrified*

From Gerrymandered



LVA 2023 Anniversary Planning Ideas and Key Elements

Anniversary Goals:

- Foster greater understanding & awareness of LVA
- Reach outside Richmond, across the state and into communities
- Offer events & activities that are substantive as well as celebratory
- Involve and appeal to diverse audiences
- Build on the past but look toward the future, the Library's third century
- Create foundation for increased financial support

Major Initiatives:

- LVA building /space transformation
 - First floor: Transform the visitor experience on the first floor to make it welcoming and inviting and provide elements that visitors expect to find in a major cultural attraction. Anticipated changes include a redesign of entrance security and reception; placement of a new café at the front of the lobby; relocation of the Shop; addition of easily moveable café tables/chairs in the central lobby and other seating; and upgraded technology.
 - Second floor: Improve and repurpose the underused space on the east/south sides of the floor to facilitate events and activities not possible there now and attract new users and audiences. Anticipated changes include adding 3 glass-enclosed meetings rooms for meetings, programs, and group reservations; replacing the heavy library tables/chairs with comfortable, easily moveable furniture; repurposing the Documents Reading Room into a Visual Studies Room to facilitate access to our vast photograph, print, map, drawings, and other visual and special collections; adding a Memory Lab area to promote preservation and reformatting of family histories; installing new glass-top map cases; and adding glass doors and higher-level security for the Archives Research Room and staff areas.
- LVA On the Road
 - Deploy an LVA-branded vehicle to travel across the state during 2023 to serve as a visible anchor for events, programs, small exhibits, and other activities beyond the walls of the Library to raise awareness of our collections and services.
 - Partner with local libraries, schools, historical societies, colleges, circuit courts/local governments, community organizations etc. to serve as host sites and to assist in organizing events and workshops. In planning, seek advice from these community stakeholders on what they'd like to offer while we are in their area.

- Major Digital Project
 - Launch a major digital project that has relevance for and connects to the life of every Virginian. The World War Two Separation Notice project seems perfect for this, as it contains service information for every person who mustered out of military service in Virginia. The original records, stored in a National Personnel Records Center in St. Louis, were lost in 1973 in a fire that destroyed nearly everything kept in the building. Virginia's copy of these service records is the only one that survives for family members and descendants to trace this service information on a loved one who served in World War II.
- Signature Events
 - Host 2 to 3 signature events during 2023, aimed at raising the Library's visibility and awareness of the 200th anniversary. Events need to be interesting and engaging to the public.
 - Perhaps one event could be focused on state government, featuring the Governor, members of the General Assembly, etc. paying tribute to the Library, which for the first sixty-seven years was housed on the fourth floor of the Capitol building. The statute that effectively created the library was passed on January 24, 1823, which in 2023 is a Tuesday during the third week of the session., which may or may not be a good time for this. Request a proclamation by the Governor and a joint resolution by the General Assembly.
 - Event tied to the Library's past and future for the general public
 - Special edition of the Literary Awards during this year
 - Possible event tied to Library Board awarding several Patron of Letters honorary degrees to individuals who have made important contributions in fields related to our mission – could be combined with one of the above events or be a separate one.
- Signature Exhibition
 - Mount a signature exhibition that will appeal to a wide audience and be a draw for visitors. Current idea is: A multimedia exhibition that will highlight two hundred stories from the LVA's collections to mark the bicentennial of the establishment of the Library. In addition to a physical installation that will use materials from across all collection areas, the exhibition will use digital imaging and media to allow visitors to select by person, time period, gender, or topic to explore stories of two hundred Virginians, perhaps with a video wall. Additionally there will be a recording booth to encourage visitors to add their stories. Virginians chosen will be inclusive and diverse

Programs:

- Year-long series of programs developed and promoted ahead of 2023. Should reflect as much as possible all that we do and highlight the collections that we hold.
- Programs should be virtual and in-person (both at LVA and across the entire state, tying in with LVA On the Road)

- Teens and younger audiences should be considered for one or two programs/events as they are the users of the Library' future.

Public Relations/ Marketing :

- Hire expertise to help us establish a theme and logo for the anniversary
- Develop key message and communications strategy for the year
- Design special anniversary library cards to be issued to Library users as they renew their cards during the year.
- Explore a program/partnership with Virginia Public Media

The Commonwealth of Virginia
A Resolution of the Library Board

WHEREAS L. Preston Bryant, Jr. was appointed to a five-year term on the Library Board in 2016 by Governor Terry McAuliffe; and

WHEREAS since that time he has generously shared with the Board his expertise he developed in his career as a former member of the Virginia General Assembly, as a Cabinet secretary in the administration of Governor Timothy W. Kaine, as chair of the National Capital Planning Commission, and as senior vice president of McGuireWoods Consulting; and

WHEREAS she was elected chair of the Library Board by peers and served as chair from July 1, 2019, through June 30, 2021; and

WHEREAS as chair he provided guidance and leadership on a wide variety of L P S R U W D Q W L V V X H V D Q G Z D V L Q V W U X P H Q W D O L Q advance the State Records Center expansion project, obtained funding for four additional positions to reduce the backlog in releasing gubernatorial records; and

WHEREAS as chair during the COVID-19 pandemic, he oversaw a smooth transition to virtual rather than in-person meetings and ensured that the Library Board observed all electronic meeting requirements for public bodies under law; and

WHEREAS both as a Board member and as Board chair he has been an articulate, enthusiastic, and effective supporter of the Library of Virginia and the Library of Virginia Foundation; now therefore

BE IT RESOLVED by the Library Board on this 3th day of September 2021 that the Library Board recognize L. Preston Bryant, Jr. for his steady and thoughtful leadership of the Library Board and for his continued service to the Commonwealth; and

BE IT FURTHER RESOLVED that this Resolution be spread upon the minutes of this meeting, and that a copy of it be given to L. Preston Bryant, Jr. as a token of W K H % R D U G ¶ Visited by the Library and to the Commonwealth of Virginia.

Library of Virginia Activities and Accomplishments

June September 2021

The Library of Virginia continues to implement its strategic plan with initiatives that focus on collecting the new Virginia, dynamic digitization, civic leadership, the Library as a place, and the Library beyond place. Below are highlights of our activities during the past quarter.

Collections Access and Management Services

The State Records Center Expansion project continued to move ahead over the summer. A request for proposals from architecture and engineering firms was distributed last spring, and a finalist was selected after a series of interviews by a panel including two project managers and a procurement officer from the Department of General Services, as well as John Metz from the Library of Virginia. Once selected, the interview panel continued to work with the prospective contractor to refine project scope, timelines, and cost schedules. This work was completed at the end of August and a kickoff meeting will be held as soon as a contract is signed by the successful bidder. We can share the name of the contractor once that is done. The kickoff will initiate a schematic design phase that will conclude in September 2022. This phase will lead into preliminary design, working drawings, bidding, and finally construction.

The last quarter also presented the Library of Virginia with a new challenge. The Library has worked closely with ProQuest and its predecessors over the past 70 years to microfilm local Virginia newspapers. The demise of locally owned newspapers has seriously declined over the past decade due to a greater reliance on digital access. While the ProQuest offices closed for several months during the pandemic, they looked closely at their business model, and it was clear that the business of camera filming for microfilm, coupled with the volatility of the newspaper industry, was unsustainable. They will film our 2021 newspapers, but then the program will end.

ProQuest will continue to produce digital microfilm for major newspapers, including several from Virginia. Acquisitions and Access Management staff, along with the Acquisition & RPLWWHH DUH UH D V V H V L Q J W K H / L E U D U \ ¶ V U R O H L Q S investigating alternatives. To this end, Michael Bingham performed extensive research on the preservation of local newspapers by other libraries and research centers. Essentially, the Library of Virginia seems to be one of the few libraries in the U.S. that consider newspaper preservation a priority. Two states, Arizona and Louisiana, have preservation programs. Arizona has a relationship with Berkshire Hathaway to preserve 83 newspapers, and Louisiana State University has its own microfilming program. Local newspaper preservation does not seem to be a priority for other states. We hope to have a strategy in place by the beginning of FY 2023 to address the long-term preservation of newspapers.

Digital Initiatives and Web Presence

Starting in September, DIWP staff will all be in the building on a regular basis with new hybrid (telework/in-person) schedules. Our web developers will all be working 1 day a week in the office, all on Wednesdays, beginning this month. The digital collections staff are all back in the building 2-3 days per week, and it is starting to be noisy and active in the hallway again! Luckily, as a group, we are able to work remotely with each other quite easily, but all staff

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return to full-time remote work again, but we know we can do that seamlessly if the need arises.

The summer kept DIWP staff busy with many projects. The Virginia Yearbooks Digital Project has sent out 178 yearbooks for scanning since March, including nearly 100 from Central
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the fall at the LVA-hosted library directors meeting that will occur during the Virginia Library Association annual meeting in Richmond this October.

Over the summer (June-August), staff from across the Library wrote twenty-seven blog articles for The UncommonWealth (<https://uncommonwealth.virginiamemory.com/>). Those articles had nearly 27,000 views, with over 278 average views per day.

The sixth annual Transcribe-a-versary will take place September 25. This virtual event celebrates the ongoing contributions of our volunteers and offers information about the future direction of Transcribe projects as well as the opportunity to provide feedback. Guest speaker Dr. Robert Nelson, director of the [Digital Scholarship Lab](#) at the University of Richmond, will provide insight into the possibilities of digital humanities projects. Guided by Library staff members, volunteers will then transcribe handwritten pages and historical newspapers by reading the text and typing it into digital form. The event will conclude with a discussion about crowdsourcing projects at the Library of Virginia.

The 1971 Constitution internship project is coming to a close after a rigorous three months of discussion and research. During the project, our two interns - Kofi Mason and Joellen Ceide - worked with staff from DIWP, State Records, and Education & Outreach, to frame their research questions related to the continuing impact of the 1971 Virginia constitution on the lives of
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project, the interns and LVA team were treated to presentations from several interesting guest speakers. 7KH /LEUDU\¶V RZQ %UHQW 7DUWHU SURYLGHG D ZRQ
9LUJLQLD¶V FRQVWLWXWRQ and archivists spoke about his path to
becoming an archivist and the value of archives to promote change; Alfonso Perez Acosta, one of the artists who participated in [Mending Walls](#) who has worked with many cultural organizations to communicate big ideas (especially relating history to the present) through public art; and Enjoli Moon and Dr. Sesha Joi Moon, creators of [The JXN Project](#). Due to some scheduling hiccups over the summer, the web projects and presentation to staff will be pushed out until mid-September. We will have a follow-up conversation with both Joellen and Kofi in the fall to gather their thoughts on the internship and ways we can improve, as we hope to continue this project next year.

Government Records Services

It has been a busy, but not overwhelming summer for the Government Records Services division, as many staff have been able to start readjusting to work in the office and refocusing on work that had been put off due to the pandemic. We are happy to be able to offer telework opportunities to processing staff 1-2 days per week and for 3-4 days per Records Management staff as we continue in our not-quite-post-pandemic world. A reconsideration of how we organize our work, while ensuring that we are able to fulfill our mission and responsibilities, has

allowed us to make these changes, which are also helpful as many staff have found these opportunities meaningful and rewarding.

We began recruitment for two processing archivists for the State Records department, as well as for a manager to oversee that unit. This department has been woefully understaffed for quite a while, largely due to state budgetary issues over several years. Interviews will begin in early September for the processing archivists positions, and we should have new hires ready to go in early October. The manager position did not receive a satisfactory pool of candidates, so we will be reposting that position in the coming weeks.

As mentioned in the June update, Local Records staff Tracy Harter, Eddie Woodward, and Greg Crawford made a whirlwind tours through the state over the summer to consult with over 80 Circuit Court clerks regarding the next Circuit Court Records Preservation (CCRP) grant cycle. Beginning in early September, Clerks will be able to submit grant applications to support the preservation of the records in their care. Information on the CCRP (<https://www.lva.virginia.gov/agencies/CCRP/>) and updated grant documents are available for review (<https://www.lva.virginia.gov/agencies/CCRP/ccrp.asp>). Applications will be due in the late fall with awards announced approximately 2 months following.

Library Development and Networking

Youth Services- Sue La Paro. Dial A Story (1- 833-690-0646 toll free) launched in June and has different story every week, in both English and Spanish for an analog reading/listening experience. Read and Ready projects have been completed with Eastern Shore Public Library, Danville Public Library and Pittsylvania Public Library, in which kindergarteners receive 10 books their first week of school to start building their own home library and having reading materials to keep. This project is in collaboration with the Soho Center, which is a Madison County based non-profit whose mission is to put new books in the hands of at risk children.

21st Century Work Skills-Leadership, Community and Stakeholders ±Reagan Thalacker.

In addition to a robust schedule of continuing education for library boards, Friends, foundations and directors, Reagen created a listserv for non-profit libraries so that those directors can better collaborate, given their unique status. Reagen acquired both the governing board and advisory board handbooks in Braille to improve inclusion for our stakeholders. Finally, with COVID restrictions easing, Reagen has begun visiting new library directors in person to establish relationships and assess information needs.

21st Century Work Skills- Library Staff ±Cindy Church. Cindy has played a critical role in helping libraries apply for the Emergency Connectivity Fund grants, successfully negotiating the assistance of E Rate Central in applying for these funds on behalf of public libraries. During the first ECF window (July 1 ±August 13) a total of 24 public libraries applied for \$693,703.13 in funding. Cindy has also facilitated the networking and peer learning of outreach librarians across the Commonwealth through a listserv, virtual meeting and possibly a new Virginia Library Association forum. The response to these projects has clearly identified an unmet need.

Technology Projects ~~±~~Nan Carmack. Find It Virginia has added numerous resources using ARPA funding focused on workforce development and school remediation and at home learning. They include:

- x Brainfuse ³ 1 R Z ´ S U R G X F W V W K D W F R Q Q H F W L Q G L Y L G X D O V Z three platforms are HelpNow, which provides homework help and a writing lab for learners K-college; VetsNow, which provides certified DOD and DVA navigators; and JobsNow which provides certified workforce consultants to help with résumé and cover letter writing as well as interview practice and career exploration.
- x Entrepreneurial Learning Institute is a self-paced modular course with a 3 credit college equivalency that guides potential entrepreneurs through what they need to know about starting a business, from human resources to marketing and finance.
- x Accel5 Business Library provides just in time learning through articles, book summaries, training videos and more related to workplace success, professionalism, and a wide variety of skills.
- x - X V W I R U . L G V L V D V W U H D P L Q J H G X F D W L R Q D O ³ F K D Q Q quality shows such as Arthur and Sesame Street, and more.

Evergreen. Pearisburg Public Library (Giles County) has successfully migrated to Evergreen. Cataloging training will be offered to all Evergreen members in December.

WordPress Five libraries are participating in a pilot project to redesign the template upon which all WordPress libraries build their library websites. DeafLibVa.org has launched.

Public Library Data ~~±~~Kim Armentrout. Kim has mapped the FY21 survey, after working F R O O D E R U D W L Y H O \ Z L W K D I R F X V J U R X S R I O L E U D U \ G L U H F September 15.

LDND looks forward to welcoming new Adult Services Consultant, Barry Trott, a 25-year veteran of Virginia libraries and adjunct professor at Catholic University. Barry brings a wealth of connection, knowledge, and vision and will begin on Sept. 27. He will assume the Find It Virginia and WordPress project duties, expanding reference and adult programming training, and G H H S H Q L Q J W K H F R Q Q H F W L R Q E H W Z H H Q / 9 \$ ¶ V S U R J U D P P L C

ARPA applications are coming in from public library systems across the state and the LDND team, along with John Metz and Wendy Hupp, are diligently processing and monitoring these projects. \$2.275 million has been allocated for sub-grants to localities.

Public Services and Outreach

: H ' H P D Q G : R P H Q ¶ V 6 X opened at the Library of Virginia on January 13, 2020, with an invitation-only event the evening of January 15. With the issuance of Executive Order #55 by the governor on March 30, 2020, the Library closed to the public. The COVID-19 pandemic and subsequ H Q W H P H U J H Q F \ S X E O L F K H D O W K R U G H U V Z U H D exhibitions and scheduled programs, as well as with venues that planned to host the traveling exhibitions. The reading rooms reopened on July 7, and the exhibition reopened on August 25 with limited occupancy and required facial coverings. The Library extended the exhibition through May 28, 2021, and the total attendance in the gallery was 9,619.

The exhibition team² Barbara Batson, Mari Julienne, and Catherine Fitzgerald Wyatt² took up the challenges posed by the pandemic and created a series of eight short videos in the gallery to highlight aspects of the exhibition. Edited by Cindy Marks, the videos are available through <https://edu.lva.virginia.gov/wedemand/>. We also created a walkthrough of the exhibition, also available through the playlist. Exhibition curators Brent Tarter, Mari Julienne, and Barbara Batson singly and together presented twenty-three virtual talks to libraries, museums, and civic organizations throughout 2020 and the first half of 2021. Julienne, Tarter, and John Deal also contributed fifteen blog posts on suffrage that are available at <https://uncommonwealth.virginiamemory.com/>

Venues for the traveling exhibition rescheduled as necessary, but *We Demand* has remained on WKH URDG LQFOXGLQJ RQH ZHHN DW WKH 3DWULFN +HQU\ Equality Day (August 26, 2021). Please see the attached map for venues that have hosted the exhibition as of August 31, 2021.

The Library opened its new exhibition, *Columbia Pike: Through the Lens of Community* on August 31, 2021.

The pandemic continues to pose challenges for our reference and reading room operations. We continue to do more remote reference and research than in the past. Remote reference requests (telephone, email, postal correspondence) in Fiscal Year 2021 rose almost 20 percent from the previous year. Accommodating patrons from across the state and country who are reluctant to or cannot travel has been a point of emphasis. Being closed to the public on Mondays, historically a day with low visitation, has allowed for the increased volume and completing other Library projects such as converting all of our research notes to the LibGuides platform. We will open on selected Saturdays for the rest of the year beginning in October. Our public hours will be DVVHVVG WKURXJK D VXUYH\ RI XVHUV WKDW ZLOO EH FRO media, and email. We also continue to monitor the hours of peer institutions across the South and mid-Atlantic region as benchmarks.

THE LIBRARY BOARD

Standing Committees/Special Committees/Representatives
2021-2022

Executive Committee

Blythe Ann Scott, *Chair* R. Chambliss Light, Jr.
Paul Brockwell Jr., *Vice Chair* Shelley Viola Murphy
L. Preston Bryant, Jr., *Past Chair*

STANDING COMMITTEES

Archival, Collections and Records Management Services Committee

1. Barbara Vines Little, *Chair*
2. R. Chambliss Light, Jr., *Vice Chair*
3. Robert D. Aguirre
4. Paul Brockwell, Jr.
5. Robert L. Canida II
6. Blythe Ann Scott
7. Leonard C. Tengco

John Metz, Kathy Jordan ±*Staff Liaisons*

Public Library Development Committee

1. Mark Miller, *Chair*
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3. Laura L. L. Blevins
4. L. Preston Bryant, Jr.
5. Maya Castillo
6. Lana Real
7. Marcy Sims

Nan Carmack ±*Staff Liaison*

Education, Outreach, and Research Services Committee

1. Shelley Viola Murphy, *Chair*
2. Marcy Sims, *Vice Chair*
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4. Barbara Vines Little
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6. Lana Real
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Gregg Kimball, Paul Casalaspi ±*Staff Liaisons*

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1. R. Chambliss Light Jr., *Chair*
2. Paul Brockwell, Jr., *Vice Chair*
3. Robert D. Aguirre
4. Laura L. L. Blevins
5. L. Preston Bryant Jr.
6. Maya Castillo
7. Blythe Ann Scott

Sandra Treadway ±*Staff Liaison*

Library of Virginia Foundation Committee

1. Paul Brockwell, Jr.
2. Leonard Tengco

By-Laws Committee

1. Paul Brockwell, Jr., *Chair*
2. L. Preston Bryant, Jr.
3. R. Chambliss Light, Jr.

Nominating Committee

1. Marcy Sims, *Chair*
2. Robert D. Aguirre
3. Paul Brockwell, Jr.
4. L. Preston Bryant, Jr.
5. R. Chambliss Light, Jr.

Approved Library Board Meeting Dates

2021 - 2022

Monday, September 13, 2021

Thursday, November 18, 2021

(Joint retreat with Foundation Board, 12:30-4:00 p.m.)

Monday, January 10, 2022

Monday, April 11, 2022

Monday, June 27, 2022

(Annual Meeting and Luncheon)

THE LIBRARY BOARD July 1, 2021 ±June 30, 2022

Blythe Ann Scott, *Chair*

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5-year term ending June 30, 2023.

Succeeding Carol Hampton; Seat 6

Dr. Robert L. Canida II*

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5-year term ending June 30, 2025.

Succeeding Kathy Johnson Bowles; Seat 11

***use both email addresses**

Shelley Viola Murphy

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Executive Management Team & Key Contacts July 1, 2019 –June 30, 2020



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