

THE LIBRARY BOARD

The Library of Virginia 800 East Broad Street
Richmands, Virginia 23219-8000

(804) 692-3535

MEETING AGENDA

(file copy)

Monday January 8, 2024

THE LIBRARY OF VIRGINIA

800 East Broad Street Richmond, Virginia 23219-8000 804-692-3535

AGENDA

MONDAY, January 8, 2024

Continental Breakfast Conference Room A 8:00 a.m. 8:30 a.m. - 9:25 a.m.Conference Room A Orientation Room **Public Library Development Committee** Archival, Collections and Records Blythe Ann Scott, Chair **Management Services Committee**

MONDAY, JANUARY 8, 2024

AGENDA

10:30	a.m.	The Library Board Meeting	Meeting Room 2M.020
I.	Call to Order		C. Paul Brockwell Jr., Chair
II.	Approval of Agenda		The Board
III.	Welcome to Visitors and S	Staff	C. Paul Brockwell Jr., Chair
IV.	Public Comment		
V.	Approval of the Library B	oard Minutes of September 18, 2023	The Board
VI.	Information Items		
	A. Reports from Other O	rganizations	1
	B. Committee/Division R	eports	
	• Education, Outrea	ch, and Research Services Committee	Robert L. Canida II
	• Archival, Collectic Management Serv	A ABBRESIES. Silver.	Peter E. Broadbent Jr.
	• Legislative and Fin		L. Preston Bryant Jr.
	• Public Library De	velopment Committee	Blythe Ann Scott
	• Library of Virginia	Foundation	Scott Dodson/Pia Trigiani
	C. Report of the Libraria	n o f V irginia	Sandra G. Treadway
	D. Report of the Chair		C. Paul Brockwell Jr.
VII.	Old or New Business	in the second se	

** Lunch will be served following the meeting in Conference Rooms A and B **

Next Meeting: April 15, 2024 (location N)

VIII. Adjournment

Committee Name: ARCHIVAL, COLLECTIONS, AND RECORDS

MANAGEMENT SERVICES

Date: Monday, January 8, 2024 – 8:30 a.m. – 9:25 a.m.

Place: The Library of Virginia – Conference Room A

Committee Members: Peter E. Broadbent Jr., Chair

Shelley Viola Murphy, Vice Chair

C. Paul Brockwell, Jr., Carol G. Finerty

Barbara Vines Little Mary Prentice Leonard C. Tengco

John Metz, Greg Crawford, Kathy Jordan - Staff Liaisons

<u>AGENDA</u>

- 1. Ancestry.com Partnership Update Kathy Jordan
- 2. WWII Separation Notices Kathy Jordan
- 3. Diseased Microfilm Update Greg Crawford
- 4. National Digital Newspaper Program (NDNP) Grant Submission Greg Crawford
- 5. Virginia Untold Update Greg Crawford

Committee Action Items:

None

Board Information Items:

Report of the Committee Chair

Board Action Items:

None

Committee Name: PUBLIC LIBRARY DEVELOPMENT COMMITTEE

Date: Monday, January 8, 2024 -- 8:30 a.m. - 9:25 a.m.

Place: The Library of Virginia – Orientation Room

Committee Members: Blythe Ann Scott, Chair

Lana Real, Vice Chair
Laura L.L. Blevins
L. Preston Bryant Jr.
Robert L. Canida II
Maya Castillo
Suzette Denslow

Nan Carmack - Staff Liaison

<u>AGENDA</u>

- 1. Dissolutions and Unions Nan Carmack
 - a) King and Queen County Leaves Pamunkey Regional Library
 - b) Cumberland is Absorbed by Central Virginia Regional Library
- 2. Strategic Planning Survey Data Report and Adopted Priorities by LDND Nan Carmack
- 3. Find It Virginia Annual Data Report Nan Carmack
- 4. Annual Public Library Survey Summary Report Nan Carmack

Committee Action Items:

None

Board Information Items:

Report of the Committee Chair

Board Action Items:

None

Committee Name:	LEGISLATIVE AND	FINANCE	COMMITTEE

Date: Monday, January 8, 2024 – 9:30 a.m. – 10:20 a.m.

Place: The Library of Virginia – Conference Room A

Committee Members: L. Preston Bryant Jr., Chair

Laura L. L. Blevins, Vice Chair

C. Paul Brockwell Jr.
Suzette Denslow
Maya Castillo
Blythe Ann Scott
Leonard C. Tengco

Daniel Hinderliter - Staff Liaison

AGENDA

- 1. Review of Statement of Financial Condition Dan Hinderliter
- 2. Update on the Governor's Proposed Budget Dan Hinderliter
- 3. Update on Legislative Bills Filed as of Meeting Date Dan Hinderliter
- 4. New MOU with the Library of Virginia Foundation Dan Hinderliter

Committee Action Items:

None

Board Information Items:

EDUCATION, OUTREACH, AND RESEARCH SERVICES Committee Name:

COMMITTEE

Monday, January 8, 2024 – 9:30 a.m. – 10:20 a.m. Date:

The Library of Virginia - Orientation Room Place:

Robert L. Canida II, Chair Committee Members:

Barbara Vines Litte, Vice Chair

Peter E. Broadbent Jr.

	Carol G. Finerty	

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THE LIBRARY BOARD MEETING MINUTES

September 18, 2023 10 a.m. via Zoom

I. CALL TO ORDER

C. Paul Brockwell Jr., *chair*, called the meeting to order at 10:00 a.m. The following members were in attendance:

C. Paul Brockwell Jr., *chair*; Blythe Ann Scott, *vice chair*; Laura L.L. Blevins; Peter E. Broadbent Jr.; L. Preston Bryant Jr.; Dr. Robert L. Canida II; Maya Castillo; Suzette Denslow; Barbara Vines Little; Shelley Viola Murphy; Lana Real; Leonard C. Tengco

Carol G. Finerty was absent.

II. WELCOME TO VISITORS AND STAFF

Mr. Brockwell welcomed visitors, staff, and special guests including Abigail Gump, assistant attorney general and counsel for the Board; and Emily Anne Gullickson, deputy secretary of education and member of the Librarian Search Committee.

III. APPROVAL OF CONSENT AGENDA

Mr. Brockwell stated that the Board's bylaws require every vote to be taken as a roll call when a meeting is held entirely virtually. To reduce the number of roll call votes, the Board would hold a single vote to approve the "consent agenda" which included the meeting agenda for today; minutes from the June annual meeting; the amended 2023-2024 Board meeting schedule; and the proposed slate of members for the Nominating Committee. Mr. Brockwell asked for a motion to approve the consent agenda, which was made by Ms. Blevins and seconded by Mr. Broadbent. He then asked Taylor Melton, executive assistant to the Librarian, to call the roll: Ayes – Mr. Brockwell, Ms. Scott, Ms. Blevins, Mr. Broadbent, Mr. Bryant, Dr. Canida, Ms. Castillo, Ms. Denslow, Ms. Little, Dr. Murphy, Ms. Real, Mr. Tengco; Nos – None; Abstentions – None.

IV. INFORMATION ITEMS

A. Committee/Division Reports

Mr. Brockwell stated that Board committees did not meet beforehand as they normally do due to the electronic meeting format. Instead, each committee chair worked with Library staff to produce a report to share with the full Board.

• Archival, Collections, and Records Management Services Committee
Mr. Broadbent, committee chair, provided an update on the Library's partnership with
Ancestry to digitize and upload Virginia personal property tax records, 1782-1900;
city birth and death records from Richmond. Norfolk, and Portsmouth, 1897-1912:___

and Department of Military Affairs (DMA) organization cards. The first batch of personal property tax records is scheduled to ship to Ancestry in September. In-house

Morrell working with Ancestry's scanner on the effort. There is also a proposal to add city directories to the collections being digitized and indexed, and there will be a further report on that in January.

Mr. Broadbent reported that the Library's ninth annual Trascribe-a-versary is scheduled for Saturday, September 23. This year's event will focus on the newly digitized World War II separation notices and will feature guest speakers who will provide historical information and context to the collection. Sixty-six participants have registered, which nearly at capacity. This event serves as a way for the Library to celebrate and thank its dedicated volunteers for their hard work on the project.

Mr. Broadbent noted that the Library has hired two new archival staff in state records: Karen King who started in late August and is processing and cataloging original records from the Northam administration, and Maria Shellman will start in late September on the same project.

Mr. Broadbent stated that the FY24 grant cycle for the Circuit Court Records Preservation Program (CCRP) will begin October 16, the award amount will be \$3 million, and the application deadline is January 12, 2024. He reminded the board that Circuit Court clerks apply for these grants to help with preservation and organization projects concerning their local courthouse records.

Mr. Broadbent reported that the diseased microfilm project continues to be delayed due to staff vacancies that prevent the project from achieving a higher volume of duplication. Library staff have been exploring how to increase production by pushing more of the preproduction functions to Backstage and using existing Library staff to deal with postproduction quality control and data entry. Two of the three imaging service tech vacancies will be converted into funding for production, while the remaining vacancy will be recruited to bolster staffing. Ideally, the Library will scan reels of microfilm to Backstage, and Backstage will take responsibility for identifying troubled acetate film, doing basic data entry to capture information from the target of each reel, and to prepare the film for duplication. Backstage is currently determining exactly which functions they can take on and what the workflow for this would be. The plans to send 45 boxes consisting of 1,260 diseased reels in the October shipment and then increase that to 2,800 per shipment in future months.

Mr. Broadbent noted that Mary Clark, Acquisitions and Access Management Director, will host a special celebration of Virginia's participation in the Federal Depository Library Program on September 21 at the Library. The celebration is part of the 200th anniversary festivities and will feature select items from Virginia's federal publications collection, which includes the earliest official publications of the U.S. government going back to 1789. Attendees will hear from the director of the Government Publishing Office, the U.S. superintendent of documents, other distinguished guests, and learn about the origins of the Library's print collection from Virginia historian and former Library employee Brent Tarter.

• Education, Outreach, and Research Services Committee

Dr. Canida, committee chair, reported that over the course of the summer the Brown Teacher Research Fellows worked with Library reference and archival staff, and their regulinareses and interest and Virginia. This year's fellows were Andrew Abeyounis, a social studies teacher at Grafton High School in Yorktown; Lorraine Dresch, a history teacher at Ridgeview High School in Wise County; and T.J. Hindley, a social studies teacher at Broadway High School in Rockingham County. This summer, the Library held its 14th Annual Anne and Rylan Brown Teacher Institute with generous funding from the Library's endowment and support from Virginia Humanities and the Peachtree House Foundation. This year's focus was on local stories and histories that have typically heen hidden or neglected from mainstream marratives. Dr. Canida noted that the Indigenous Perspectives exhibit is scheduled to open December 4 and run through August 17, 2024. Dr. Canida reported that the communications team continues to promote the Library's anniversary activities and signature programs through robust and integrated marketing. To date, our social media advertising for LVA On The Go has reached more than 1.3 million people across the Commonwealth. Since the start of the year, and ihmay has overthe frougs of 17 minimatories.

• Legislative and Finance Committee

Mr. Bryant, committee chair, reported that under the recently passed State Budget, the general fund amount appropriated to the Library for state aid to local libraries increased from \$21 to \$24.3 million. In addition, the Library received \$1.4 million for critical IT needs and some additional funds for maintenance reserve. He reminded the Board that the General Assembly had adjourned in February without having adopted a fully amended budget and did not return to pass that fully amended budget until late August. There was more than \$4 billion in surplus to appropriate, which made it possible for the General Assembly to fund several signature items as well as including another, billion, dollars, in, tax, relief, that, came, from, the general, fund. The slimmer budget passed in February included a 2% salary increase for state employees, but the final budget includes another 5% increase for a total of 7%. Mr. Broadbent noted that this will obviously benefit the Library's staff. The Governor, he said, is now preparing his next budget, which will be released December 20. All state agencies have submitted their operational and capital requests for that budget, but the "proposed datallas while made public at the official announcement by the Governor.

Dan Hinderliter, deputy of finance and administrative services and staff liaison to the committee, reported that the Library is thankful for the good news on the budget. He noted that the \$1.4 million for IT needs will keep the Library technology infrastructure secure and help patrons continue to access the Library's online collections. Because it was unclear at the start of the year whether that \$1.4 million would be funded, the Library planned for budget cuts across the agency. Given the good news in the final budget, those cuts will, thankfully, not need to be realized, and the Library's systems, IT audits, and data storage will be fully supported.

Mr. Hinderliter stated that the Library closed the fiscal year with 100% of its general funds expended. Looking at all of the funds together, the expenditure rate was 97%. This is because the Library receives some federal funding and the federal and state fiscal years are not completely aligned. Another factor is that CCRP funds are not reimbursed to the Circuit Courts until after they have incurred the costs of conservation work.

Mr. Hinderliter updated the Board on capital outlay projects, the first of which was the State Records Center (SRC) expansion. The Library is now in the final approval stage of the working drawings for the project and is aiming for a potential groundbreaking in the spring. He reiterated that this project is to provide extra storage space that will allow the SRC to continue operations for another 10 to 20 years. The other project is the space planning for the Library itself. designLAB has completed their proposed redesign and has identified the cost as somewhere between \$46 million and \$66 million, with the construction work taking at least three years. The information was included in the capital request the Library has submitted to the Governor's office for consideration in the proposed budget. In preparing the request, the Library reviewed similar work done on the Alderman Library at the University of Virginia and found the cost to be \$100 less per square foot.

The Board reviewed and voted on the 2023-2024 Library Services and Technology Act (LSTA) budget. Mr. Hinderliter stated that the Library would be receiving \$249,000 in additional federal funds through the LST Grants and that a proposed allocation of these funds was included in the Board packet. The Library was able to reduce administrative costs associated with the project, while the area that saw the largest increase in funding was cultural heritage access and engagement. Mr. Hinderliter said the proposed LSTA budget was developed through a collaborative process at the Library Mr. Brockwell asked for a motion to approve the LSTA budget as presented, which was made by Dr. Canida and seconded by Mr. Broadbent. There being no questions from the Board, Mr. Brockwell asked Taylor Melton to call the roll for the vote. Ayes – Mr. Brockwell, Ms. Scott, Ms. Blevins, Mr. Broadbent, Mr. Bryant, Dr. Canida Ms. Castillo, Ms. Denslow, Ms. Little, Dr. Murphy, Ms. Real, Mr. Tengco; Nos – None; Abstentions – None.

• Public Library Development Committee

Kim Armentrout, state grants and data coordinator, reminded the Board that at their June meeting, two state aid waivers relating to the evening hours requirement were considered, and the Board voted to approve the waivers contingent on receiving additional supporting information. Since the last meeting, both systems provided additional data to support the Library's decision regarding previously granted waivers. Ms. Armentrout noted that action was not needed on these items since they had already received conditional approval. The Board did not have any questions or concerns about either waiver.

Library of Virginia Foundation

Scott Dodson, executive director of the Library of Virginia Foundation, reported that by the end of the fiscal year the Foundation and the Virginia Shop had brought in \$1.4 million in revenue. New funds at the foundation included the start of a \$500,000 endowment from Lynn Rainville and Barry Schwartz. An audit of the Foundation's finances will be completed soon and is likely to reveal a small surplus. Over the course of the year, the Foundation spent more than \$500,000 on anniversary projects, such as LVA On the Go and the 200 Years / 200 Stories exhibit, using funds that were raised the prior fiscal year. Mr. Dodson reported that the Foundation Board added two new members this year: Rachel Lang of Richmond who serves as General Counsel.

and Senior Executive at Atlantic Union Bank, and Natalie von Seelen, of McLean, a former attorney.

raised roughly \$275,000 in contributed revenue, with an outstanding pool of grant applications totaling \$750,000. The Foundation is currently working on filing applications by Isovember for projects that likely will not receive approval and funding until spring or summer of 2025, due to the significant amount of time the application process can take. So far, the Foundation has raised \$86,000 for the upcoming Indigenous Perspectives exhibit, with Amazon being the primary sponsor. The Foundation also received \$70,000 from the Virginia Law Foundation for the conservation of the Aaron Burr treason trial papers.

Mr. Dodson reminded the Board that the Literary Awards gala is taking place on October 14, with the Foundation having currently raised \$120,000 of their \$150,000 goal. He noted the winner of this year's Kotz Award is unable to accept the award in person, and the Virginia Museum of Fine Arts (VMFA) canceled their celebration of the award recipient which normally takes place the night before the Literary Awards.

He highlighted recent cultivation events including a dinner in Washington, D.C., hosted by Katherine Neville and a Collections Up Close event at the Library focused on maps. Upcoming events include a Collections Up Close event on the Virginia Newspaper Project, an event in Norfolk hosted by Bill Woolridge, and one in Charlottesville cohosted by Foundation board members Jeff Dreyfus and Shareef Tahboub. In December, the Foundation will host a cultivation preview of the Indigenous Perspectives exhibit with donors.

Mr. Dodson reported that the Foundation is pleased with the results of the space planning project and architects from designLAB will present completed plans at the next all-agency staff meeting. The Foundation will potentially need to raise about half of the capital needed for the project through private giving. To that end, the Foundation has engaged CCS, a consulting firm, for a campaign planning study which will start at the beginning of November and conclude near the end of January. Pia Trigiani, President of the Library of Virginia Foundation, echoed Mr. Dodson's comments and added that the Foundation Board is excited to continue collaborating with the Library.

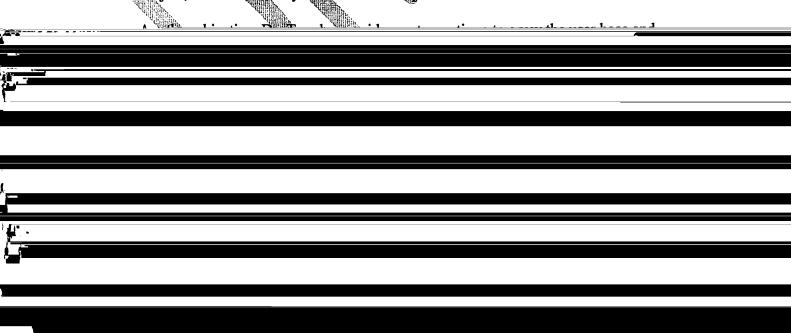
B. Report of the Librarian of Virginia

Sandra G. Treadway, Librarian of Virginia, reported that the Library has had an exceptionally busy summer filled with many lively educational programs including the First Fridays events, LVA On the Go visits, the Virginia Folklife Festival, and the Carole Weinstein Author Series, which were all very well attended.

Dr. Treadway noted that while the Library is very pleased to have had the funding we requested included in the state budget as the IT costs associated with managing the Library's collections continue to grow as the collection expands. She also noted that with the increase in the state aid appropriation, the state aid formula is now 87.5% funded, and it would not be out of the question for it to be fully funded within the next year or two.

Dr. Treadway stated that as the Library's current strategic plan comes to a close this year, she has worked with the management team to assess how the Library performed against the goals and objectives set out five years ago. Under "Collecting the New Virginia," she highlighted the Library's efforts towards diversifying its collections, citing the acquisition of several important manuscript collections, family papers, and a particularly remarkable photograph collection documenting the various communities that live along Columbia Pike in northern Virginia. Two years ago, the Library also received funding for a Communities and Culture Archivist to work with these collections and help identify new ones from communities that have been traditionally underrepresented in the Library's holdings.

The second strategic goal was "Dynamic Digitization," and Dr. Treadway emphasized the volume of materials that have been added to the Library's digital collections over the past five years as well as newer projects such as the World War II Separation Notices. Managing this remarkable increase in digital materials, she said, required new and updated software, which has made access to collections more robust but has also presented new challenges. She highlighted Virginia Untold, the Virginia Newspaper Project, and the chancery records index as particular successes.



present day, rather than what they came for 20 years ago. She also highlighted short term changes, such as upgrading the audiovisual capacity in the downstairs conference rooms and the Board room which has helped make the space more attractive to groups looking to host meeting and conferences.

The final strategic goal was "Library Beyond Place." Dr. Treadway noted that when the strategic plan was written five years ago, no one anticipated the COVID-19 pandemic, and the lockdowns and prevention measures put this goal to the test. Nevertheless, she was impressed with how well Library staff adapted, transitioning to online programming and providing reference and archival research services without patrons being at the Library in person. She also thanked the Library's public services staff for their hard work which enabled the Library to safely reopen in July 2020, making it one of the first public research institutions to do so during the pandemic. Dr. Treadway also announced that the Library's website is currently undergoing a redesign to make it more navigable and functional for users.

When the strategic plan was written, Dr. Treadway said, it was evident that the 200th anniversary was not top of mind but she included it in her summary as it has been such an important focus over the past year and a half. She emphasized how successful the anniversary exhibit and programs have been, and highlighted how important it was to have a communications and marketing director to help get the word out. The concluding event of the anniversary year will be the Literary Awards, which, in addition to the usual program, will feature the Board awarding honorary Patron of Letters degrees to four recipients: Nikki Giovanni, Meg Medina, and David and Michelle Baldacci.

C. Report of the Chair

Mr. Brockwell commented that the 200th anniversary year has been exciting with a robust series of programs and thanked the Foundation for making that possible. He added that the Foundation is working on procuring a set of medallions to give to the Patron of Letters recipients alongside their degrees.

Mr. Brockwell reported that the Librarian Search Committee has been meeting regularly throughout the late summer to review applicants for the Librarian of Virginia position. He then asked for a motion for the Board to enter closed session to discuss the search candidates and confer with the counsel to the search.

Mr. Bryant moved that the Board to enter closed session, pursuant to the Code of Virginia § 2.2-3711(A)(1) to discuss and consider a prospective candidate for employment as Librarian of Virginia and (8) to consult with legal counsel employed or retained by the Board on specific legal matters requiring the provision of legal advice by such counsel. Mr. Broadbent seconded the motion, and Mr. Melton called roll for the vote: Ayes – Mr. Brockwell, Ms. Scott, Ms. Blevins, Mr. Broadbent, Mr. Bryant, Dr. Canida, Ms. Castillo, Ms. Denslow, Ms. Little, Dr. Murphy, Ms. Real, Mr. Tengco; Nos – None: Abstentions – None.

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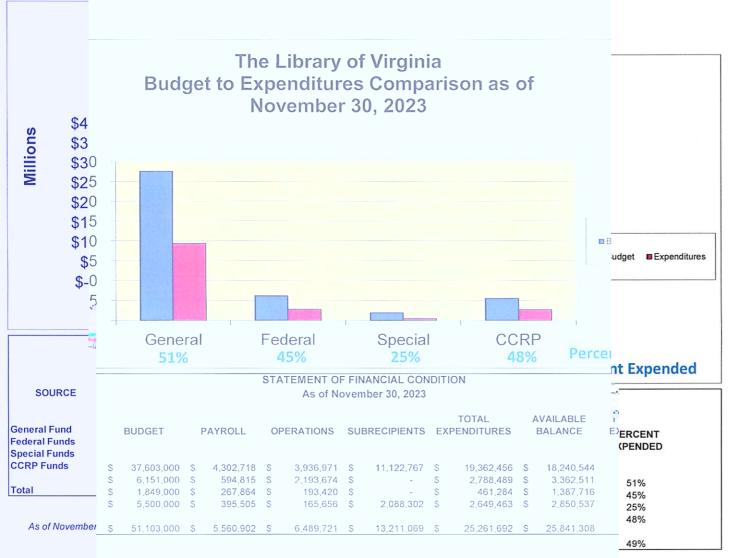
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WHEREAS as an expert in nineteenth and twentieth century Virginia history, he has represented the Library in countless interviews with the media and served on several boards, commissions, and committees including the Richmond Monument Avenue Commission, the lynching and the emancipation monument workgroups of the Martin Luther King Jr. Commission, and the Virginia Indian Advisory Board; now therefore

BE IT RESOLVED by the Library Board on this 18th day of September 2023 that the Library Board recognizes Gregg D. Kimball on the occasion of his retirement for his dedicated service to the Library of Virginia and his many contributions to the Library's success; and



WII.



30, 2023, the financial condition of the Library of Virginia is in accordance with the Appropriation Act and the intent of the

General Assembly.

Dan Hinderliter

Deputy of Finance and Administrative Servic

Library of Virginia

STATEMENT OF FINANCIAL CONDITION As of November 30, 2023													
SOURCE		BUDGET		PAYROLL	0	PERATIONS	SL	JBRECIPIENTS	EX	TOTAL PENDITURES	- 5	VAILABLE BALANCE	PERCENT SPENT
General Fund	\$	37,603,000	\$	4,302,718	\$	3,936,971	\$	11,122,767	\$	19,362,456	\$	18,240,544	51%
Federal Funds	\$	6,151,000	\$	594,815	\$	2,193,674	\$	-	\$	2,788,489	\$	3,362,511	45%
Special Funds	\$	1,849,000	\$	267,864	\$	193,420	\$	-	\$	461,284	\$	1,387,716	25%
CCRP Funds	\$	5,500,000	\$	395,505	\$	165,656	\$	2,088,302	\$	2,649,463	\$	2,850,537	48%
Total	\$	51,103,000	\$	5,560,902	\$	6,489,721	\$	13,211,069	\$	25,261,692	\$	25,841,308	49%

STATEMENT OF FINANCIAL CONDITION As of November 30, 2022													
SOURCE		BUDGET		PAYROLL	OF	PERATIONS	SL	JBRECIPIENTS	EX	TOTAL PENDITURES		VAILABLE BALANCE	PERCENT SPENT
General Fund	S	32,919,515	S	5,405,763	\$	3,541,585	\$	10,620,203	S	19,567,551	\$	13,351,964	59%
Federal Funds	\$	4,652,749	\$	701,668	\$	2,833,652	\$	_	\$	3,535,320	\$	1,117,429	76%
Special Funds	\$	1,329,231	\$	289,507	\$	582,652	\$	-	\$	872,159	\$	457,072	66%
CCRP Funds	\$	3,342,561	\$	517,343	\$	254,230	\$	1,599,479	\$	2,371,052	\$	971,509	71%
Total	\$	42,244,056	\$	6,914,281	\$	7,212,119	\$	12,219,682	\$	26,346,082	\$	15,897,974	62%

	STATEMENT OF FINANCIAL CONDITION YTD COMPARISON 11.30.24 to 11.30.23										
SOURCE		BUDGET	PAYROLL	OPERATIONS	SUBRECIPIENTS	TOTAL EXPENDITURES	AVAILABLE BALANCE	PERCENT SPENT			
General Fund	\$	4,683,485	\$ (1,103,045)			. , ,	\$ 4,888,580 \$ 2,245,082	8% 31%			

LVA Board Meeting, January 8, 2024 Education & Outreach 2023 Review

Exhibitions

At the LVA: 200 Years 200 Stories

200 Years 200 Stories opened to the public on January 24, 2023, and closed on October 28, 2023. Riggs Ward Design. of Richmond, provided design.

https://equilva.virginia.cov/200

Library (Bluefield), and five venues in Loudoun County Public Library system (Brambleton, Gum Spring, Purcellville, Cascades, and Sterling). We Demand was the inaugural exhibition at the new Parksley Library (Eastern Shore Public Library) when the library opened in September. The exhibition is confirmed for two venues in 2024.

Virginia's Constitutions continued its travels by visiting Botetourt County Library (Roanoke), Culpeper County Library, Central Rappahannock Regional Library (Porter), Fairfax Museum, Massanutten Regional Library (Harrisonburg), Amherst County Public Library (Amherst and Madison Heights), and Varina branch library (Henrico County Public Library). It has two confirmed venues in 2024.

Eight venues hosted the newest traveling exhibition, *Lantz Mills Deaf Village*, including the Library of Virginia, Massanutten Regional Library, Eastern Shore Public Library (Accomac), Wavnesboro Public Library. Pulaski County Library. Washington County Public Library

(Abingdon), and Samuels Library (Front Royal). The Northern Virginia Resource Center for Deaf and Hard of Hearing People also hosted the exhibition. The exhibition is scheduled for seven venues in 2024.

Strong Men & Women in Virginia did not begin its travels until June because of a rescheduling

200th Anniversary Events

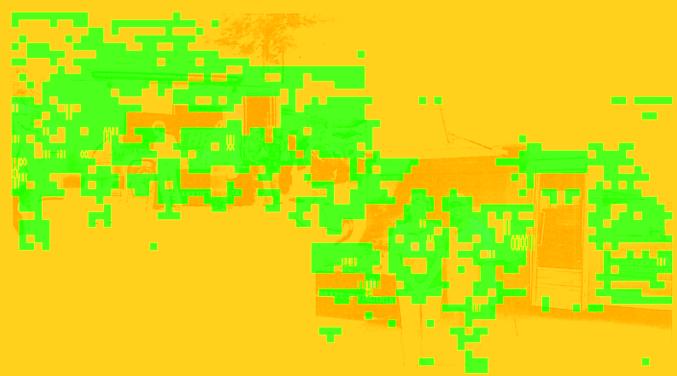
LVA On the Go

During the Library's 200th anniversary celebration, Library staff members traveled the Commonwealth in our custom-made vehicle to bring the vast resources and staff expertise of the Library outside of the Richmondarea The staff viets of the following location from March—October.

- Suffolk Public Library
- Washington County
 Public Library System
- Halifax County—South Boston Public Library
- Montgomery–Floyd Regional Library
- Essex Public Library
- Northumberland Public Library at Heathsville Farmers Market
- Botetourt County Libraries
- Princ Number



- chesterneid county rubiic Library at chesterfest
- Central Rappahannock Regional Library
- Russell County Public Library



Signature Programming

During in 200th anniversary year, Education and Outreach coordinated signature programs that connected to 200 Years, 200 Stories as well as celebrated and honored the lives and accomplishments of Virginians that the modern-day Virginians might not have known.

The Origins of the Library of Virginia's Book Collection Tuesday, January 24, 2023

The Library of Virginia was founded by the General Assembly on January 24, 1823, to organize, care for and manage the state's growing collection of books and official records, many of which date back to the early colonial period. Historian Brent Tarter talked about the origins of the Library's book collection and select books from the Library's earliest days were on display.



The First Civil Rights: Black Political Activism After Claiming Freedom
Thursday, February 23, 2023

Black History Month and the completion of a signature project to document the lives and achievements of Virginia's first Black legislators. Editors of the Library's Dictionary of Virginia Biography joined this project in 2011 in collaboration with the commonwealth's Martin Luther King Jr. Memorial Commission to research and write the definitive life histories of the 92 African American men who served in the General Assembly from 1869 to 1890. Their stories are now part of the collective digital story of our state thanks to the collaboration with Encyclopedia Virginia, a rich online resource published by Virginia



Panelists for the program, moderated by Virginia Humanities executive director Matthew Gibson, included the Honorable Viola Baskerville, one of the founders of the project; public historian and University of Richmond adjunct assistant professor Lauranett Lee; Ajena Rogers, supervisory park ranger at the National Park Service's Maggie L. Walker Historic Site and a descendant of Black legislator James A. Fields; and historian and author Brent Tarter, a retired editor with the Library of Virginia.

A Woman's Place is in the House . . . of Delegates Wednesday, March 29, 2023



In 1923 the first women won election to the Virginia House of Delegates. In the century since then, 109 women have served in the House, with a record number of 37 women in 2023. The Library of Virginia celebrated a century of Women in the House with a panel of House members discussed the challenges, opportunities and changes they have experienced in Capitol Square.

Jennifer L. Lawless, Commonwealth Professor of Politics at the University of Virginia,

moderated the discussion with Delegate Carrie E. Coyner, a member since 2020 who has served on numerous community boards; Delegate Charniele L. Herring, a member since 2009 and the first woman and the first African American to serve as majority leader of the House of Delegates; and Delegate Vivian E. Watts, a member since 1996 (and previously 1982–1985) and currently the longest-serving female member of the House.



A Celebration of Virginia Folklife Friday, July 7–Saturday, July 8, 2023



The Library of Virginia and the Virginia Folklife Program of Virginia Humanities presented a two-day celebration of Virginia's rich folklife heritage. On July 7, 5:30 pm–8:00pm, there was a screening of short documentary films followed by a stage program honoring four Richmond-area teams in the Virginia Folklife Program's apprenticeship program.

On July 8, 12:00 pm—4:00pm, the Library hosted performances, displays and activities highlighting old and new Virginia musical traditions including blues, Bomba and Plena, fiddling, shape-note singing and more. The Library also displayed rare items from our music collections and provided activities for young visitors.





LIBRARY OF VIRGINIA

Press Coverage | September through mid-December 2023

The Library was featured in 34 news stories and mentioned in 56 news stories across the state. The summary is as follows:

- 13 on the Indigenous Perspectives exhibition
- 9 on the Virginia Literary Awards
- 3 on the LVA On the Go mobile programming vehicle and tour
- 3 on Carole Weinstein Author Series talks
- 3 on StoryCorps' One Small Step interviews being recorded at the Library
- 1 on our announcement of the new Librarian of Virginia (2 additional stories were underway at the time this report was due)
- 1 on a 2023 Strong Men & Women in Virginia History honoree
- 1 on the Roland J. "Duke" Ealey Papers being donated to the Library

The Library also distributed two press releases through the PR Newswire multimedia platform to reach media nationwide. The Indigenous Perspective exhibition press release earned 421 exact match pickups (full press release text verbatim) and the Virginia Literary Awards winners press release earned 419 exact pickups across the nation.

Below are some highlights of the news stories and press release exact match pickups*:

LVA On the Go

Daily News-Record (Harrisonburg) | Sept. 4, 2023

"Library Of Virginia To Bring Resource Van To Harrisonburg"

https://www.dnronline.com/news/library-of-virginia-to-bring-resource-van-to-harrisonburg/article_d61e8bfb-33a6-5e45-848b-6af1e502bfbf.html

Martinsville Bulletin | Sept. 23, 2023

"Library of Virginia at Martinsville Main Library"

https://martinsvillebulletin.com/news/local/calendar-martinsville-area-events-saturday-sept-23-2023/article f9676948-586d-11ee-a3ae-4fd3cf977cdb.html

The Freelance-Star (Fredericksburg) | Oct. 3, 2023

"Library of Virginia mobile programming van stops at Fredericksburg library Oct. 7"

https://fredericksburg.com/news/local/library-of-virginia-mobile-programming-van-stops-at-fredericksburg-library-oct-7/article 7e1a5182-5e1d-11ee-8d44-e784a8e55cc4.html

Weinstein Author Series

Richmond Magazine | Sept. 18, 2023

"Reckoning With Death Row: In his memoir, a former penitentiary pastor relives his days as a spiritual advisor"

https://rintemportemporiousesun/cohestatatainument/commissions/cohestatatainument/commissions/cohestatatainument/cohestatatainu

https://rvahob.com/2023/09/14/storycorps-one-smail-step-to-record-conversations-to-bridge-the-political divides/

https://richmondfreepress.com/news/2023/sep/25/hr/swinu-people-time/her-ane-conversation-time/

Richmond Times-Dispatch | Oct. 15, 2023

"Winners of the Library of Va. Literary Awards"

https://richmond.com/life-entertainment/local/winners-of-the-library-of-va-literary-awards/article 4f3f7cd6-69ec-11ee-8a77-e3dfcf128f0f.html

WBTW News 13, Myrtle Beach | Oct. 16, 2023*

"Margaret Edds, Bill Glose and Gregory Orr Receive Virginia Literary Awards"

https://www.wbtw.com/business/press-releases/cision/20231016NE39284/margaret-edds-bill-glose-and-gregory-orr-receive-virginia-literary-awards/

WGN-TV, Chicago | Oct. 16, 2023*

"Margaret Edds, Bill Glose and Gregory Orr Receive Virginia Literary Awards"

 $\underline{\text{https://wgntv.com/business/press-releases/cision/20231016NE39284/margaret-edds-bill-glose-and-gregory-orr-receive-virginia-literary-awards/}$

FOX 5, San Diego | Oct. 16, 2023*

"Margaret Edds, Bill Glose and Gregory Orr Receive Virginia Literary Awards"

 $\underline{\text{https://fox5sandiego.com/business/press-releases/cision/20231016NE39284/margaret-edds-bill-glose-and-gregory-orr-receive-virginia-literary-awards/}$

The Daily Progress (Charlottesville) | Oct. 19, 2023

"Bookmarks: The Library of Virginia honored Virginia writers on Oct. 14 during the 26th annual Virginia Library Awards"

https://dailyprogress.com/life-entertainment/local/special_topic/bookmarks-pulitzer-winner-lahiri-shares-roman-stories-at-the-paramount/article 75c09eee-6d1b-11ee-93b0-37bfe539f412.html

University or \$6ดเท่ Caronlia r Pess พยพร Oct. 25, 2023

"Margaret Edds's 'What the Eyes Can't See' Wins the 2023 Virginia Literary Award in Nonfiction"

https://uconsecs.com/Margaret Edds What the Eyes Cant Social

hins: //www.dulyares.com/10/3/11/04/wwk-purry-judite/feats-win-pulling/winner-for-top-state-fiction-world/

 p_{tigs} , with more directics shown never xires/mov/Le/durany surprises at each value, putting plettern way

Indigenous Perspectives Exhibition

WDBJ CBS 7 News (Roanoke) | Nov. 6, 2023*

"Indigenous Perspectives, a new exhibition at the Library of Virginia, will highlight Virginia's Indigenous history and reflections from tribal citizens"

https://www.wdbj7.com/prnewswire/2023/11/06/indigenous-perspectives-new-exhibition-library-virginia-will-highlight-virginias-indigenous-history-reflections-tribal-citizens/

Yahoo Finance | Nov. 6, 2023*

"Indigenous Perspectives, a new exhibition at the Library of Virginia, will highlight Virginia's Indigenous history and reflections from tribal citizens"

https://finance.yahoo.com/news/indigenous-perspectives-exhibition-library-virginia-151800636.html

WFLA News Channel 8 (Tampa, Florida) | Nov. 6, 2023*

"Indigenous Perspectives, a new exhibition at the Library of Virginia, will highlight Virginia's Indigenous history and reflections from tribal citizens"

https://www.wfla.com/business/press-releases/cision/20231106NE59457/indigenous-perspectives-a-new-exhibition-at-the-library-of-virginia-will-highlight-virginias-indigenous-history-and-reflections-from-tribal-citizens/

The Free Lance-Star (Fredericksburg) | Nov. 24, 2023

"Local Entertainment Roundup: Library of Virginia: 'Indigenous Perspectives,' a multimedia exhibition that explores voices and experiences of Virginia's tribal communities"

https://fredericksburg.com/life-entertainment/local-entertainment-roundup-nov-24-30/article 79117df6-83d3-11ee-b21b-13981259afa9.html

The Daily Progress (Charlottesville) | Nov. 25, 2023

"Bookmarks: The Library of Virginia will be examining Virginia's Indigenous history and offer reflections from tribal citizens in 'Indigenous Perspectives'"

https://dailyprogress.com/news/local/bookmarks-grown-up-game-night-silent-book-club-among-library-options/article 218896f0-899b-11ee-bb8d-1fffcc80086a.html

RadiolQ WVTF (Southwest & Central Virginia) | Nov. 29, 2023

"After 200 years, the Library of Virginia is embracing Indigenous perspectives"

https://www.wvtf.org/2023-11-29/after-200-years-the-library-of-virginia-is-embracing-indigenous-perspectives

Virginia Public Radio | Nov. 29, 2023

"After 200 years, the Library of Virginia is embracing Indigenous perspectives"

https://virginiapublicradio.org/2023/11/29/after-200-years-the-library-of-virginia-is-embracing-indigenous-perspectives/

Boomer magazine's newsletter | Nov. 30, 2023

"What's Booming: 'Indigenous Perspectives' – A multimedia exhibition highlights the commonwealth's Indigenous history"

https://www.boomermagazine.com/more-whats-booming-rva-november-30/

WWBT NBC 12 News (Richmond) | Dec. 5, 2023

"Library of Virginia presents Indigenous history exhibit"

https://www.12onyourside.com/2023/12/05/library-virginia-premiers-indigenous-history-exhibit/

WRIC ABC 8 News (Richmond) | Dec. 7, 2023

"Library of Virginia displays new exhibit highlighting Indigenous history"

https://www.wric.com/community/library-of-virginia-displays-new-exhibit-highlighting-indigenous-history/

Axios Richmond | Dec. 14, 2023

"4 things to do in Richmond this weekend: Check out 'Indigenous Perspectives'"

4 things to do in Richmond this weekend - Axios Richmond

Richmond Free Press | Dec. 14, 2023

"Library of Virginia's 'Indigenous Perspectives' highlights state's tribal citizens

https://richmondfreepress.com/news/2023/dec/14/library-virginias-indigenous-perspectives-highligh/



Social Media Metrics | Mid-September through Mid-December 2023

Facebook

The Library's Facebook page continues to show growth and engagement.

- 15,720 followers = 1,033 new followers since last report
- 26,091 page & profile visits total is up 85.8% from last period
- 1,821,175 organic reach total is up 58.2% from last period
- 4.5K organic content interactions is up 298.4% from last period

<u>Instagram</u>

The Library's Instagram page continues to show growth and engagement.

- 5,145 followers = 181 new followers since last report
- 1,267 profile visits total is down 8.8% from last period
- 66,411 organic reach total is down 86% from last period
- 3.9K organic content interactions total is up 9.3% from last period

X (formerly known as Twitter)

The Library's X page continues to show growth and engagement.

- 7,453 followers = 21 new followers since last report
- 81.5K impressions total is up 2.13% from the last period
- 2.4% engagement rate is the same as the last report

LinkedIn

The Library's LinkedIn page has shown growth and engagement since we began using it as a marketing tool in the fall of 2022.

- 571 followers = 245 new followers since last report
- 24.4k impressions total is up more than 104% from the last period
- 7.11% engagement rate is down 11% from the last report

Bills of Interest to the Library of Virginia for the 2024 Legislative Session:

- Prefiling begins November 20, 2023
- All requests for drafts of legislation to be pre-filed to DLS by 5:00 p.m., November 30, 2023
- Wednesday, December 20 Governor presents Budget Bill
- All drafts of legislation to be prefiled available 31 for review by midnight, December 29, 2023
- All requests for drafts, redrafts, and corrections of legislation crepating or continuing a study to DLS by 5:00 p.m.; All requests for redrafts and corrections for legislation to be prefiled to DLS by 5:00 p.m, January 5, 2024
- All drafts of legislation to be prefiled available by noon, January 9, 2024
- Prefiling ends at 10:00 a.m, January 10, 2024
- 2024 legislative session begins, January 10, 2024
- Library Week third week in January

HOUSE:

- Hb 29 b uget bii! Provides for an appropriations of the b uget submitted by the Governor of Virginia in accordance with the provisions of § 2.2-1509 of the Code of Virginia, and provides a portion of revenues for the two years ending respectively on the thirtieth day of June 2025 and the thirtieth day of June 2026. LIS > Bill Tracking > HB30 > 2024 session (virginia.gov).
- **HB 30 Budget Bill.** Provides for all appropriations of the Budget submitted by the Governor of Virginia in accordance with the provisions of § 2.2-1509 of the Code of Virginia, and provides a portion of revenues for the two years ending respectively on the thirtieth day of June 2025 and the thirtieth day of June 2026. <u>LIS > Bill Tracking > HB30 > 2024 session (virginia.gov)</u>.

SENATE:

- **SB 29 Budget Bill.** Amends Chapter 2 of the Acts of Assembly of 2022, Special Session I, as amended by Chapter 769 of the Acts of Assembly of 2023, as further amended by Chapter 1 of the Acts of Assembly of 2023, Special Session I. <u>LIS > Bill Tracking > SB29 > 2024 session</u> (virginia.gov).

CD 20 Budget Bill Describes for all appropriations of the Budget submitted bu

portion of revenues for the two years ending respectively on the thirtieth day of June 2025 and the thirtieth day of June 2026. LIS > Bill Tracking > SB30 > 2024 session (virginia.gov).

- SB 36 Virginia Freedom of Information Act; definition of meetings. Virginia Freedom of Information Act; definition of meetings. Exempts certain public meetings from the definition of "meeting" under the Virginia Freedom of Information Act to clarify that three or more members of a public body may appear and participate in such public meeting without violating the Act, provided that no public business is transacted or discussed. https://lis.virginia.gov/cgibin/legp604.exe?241+sum+SB36.

Executive Summary Library of Virginia Activities and Accomplishments

September 2023 - January 2024

The Library of Virginia continues to make progress on our strategic planning goals relating to the development of and access to collections and services; leadership in the records management, library, and archival communities; increased outreach, engagement, and education for the citizens of the Commonwealth; and nimbleness as an organization that empowers its staff to lead. Below are highlights of our activities during the past quarter.

Collections Access and Management Services The project to duplicate the diseased microfilm is entering a new phase. As part of new a workflow. Rackstage will examine microfilm reels to determine if they are acetate/diseased.

Digital Initiatives & Web Presence

The director of DIWP oversees two Library Services and Technology Act (LSTA) projects: Cultural Heritage Access & Engagement (CHAE) and Electronic Records and Open Data (EROD). CHAE focuses on public engagement and access to Virginia's cultural heritage materials in the collections of the Library of Virginia, as well as public libraries across the state. This includes our Making History crowdsourcing program, the yearbook digitization project, and support for expanding access to visual studies collections. EROD is centered on program development for archival electronic records, web archiving, and the creation of open data assets for public access. The final report for the federal fiscal year has been completed and highlights are as follows:

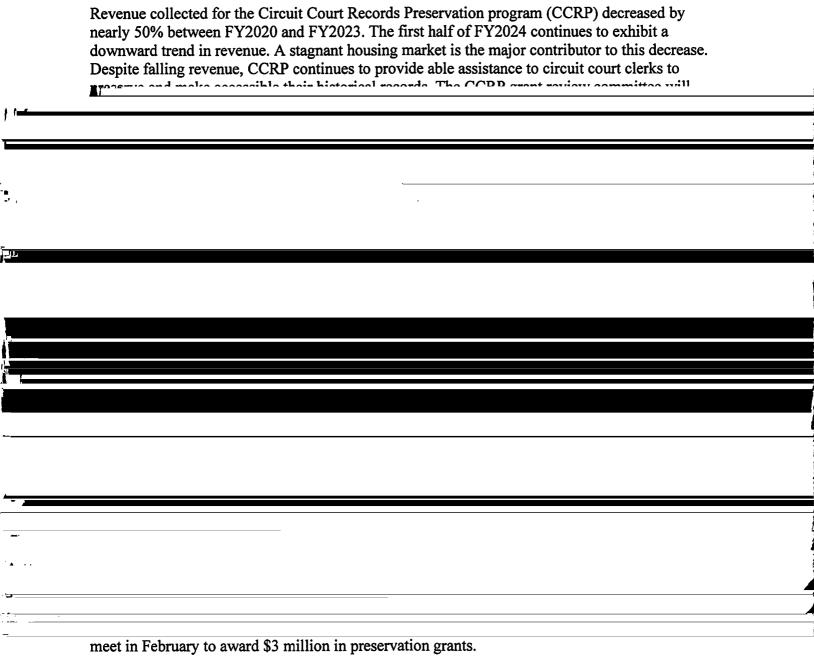
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- CHAE: Digital Yearbook project 505 volumes/92,346 pages digitized, 217,810 views;
 Making History 33 crowd volunteer events with an average of 17 attendees at each,
 21,810 pages transcribed by 810 volunteers, 8,911 new items offered for indexing/transcription; Visual Studies two new collections available, i.e., F.W.
 Woolworth Company from the Foster Studio Collection (77) and Virginia Department of Labor and Industry Safety Posters Collection (277).
- EROD: Selection, capture and description of Virginia's 2022-2023 State Political
 Landscape web archive collection, documenting 600 websites concerning Virginia's
 General Assembly members; and the addition of data for 34 Free Black Registers, part of
 the Virginia Untold project, which were crowdsourced by volunteers to our Making
 History program. To date, the dataset, consisting of over 12,000 rows of information, has
 been viewed 11,000 times and downloaded 6,654 times.

The Web team has been working on several projects including the development of online ordering for materials from archival, library and special collections; an internal dashboard that will make Google Analytics 4 analysis easier; the online version of 200 Years, 200 Stories; and procurement for a vendor to assist with a research and analysis project that will result in a website redesign proposal for the Library of Virginia. From September through November 2023, The UncommonWealth blog published 30 articles with 84,173 views. The most popular articles during this time period were "Documenting Lynching In Virginia: A Transcription Project At James Madison University" (September), "The Case of James D. Wise" (October), and "'Authors Of All Four Sexes:' Hunter Stagg, The Reviewer, And Richmond's Literary Renaissance" (November).

Government Records Services

State Records archival staff have nearly completed processing the backlog of governors' paper records through the McAuliffe administration. The records that remain have potential privacy issues that may need to be restricted. We are awaiting an opinion from the Attorney General's Office concerning these records. Staff are currently processing original records from the Northam administration. State Records archival staff began processing the backlog of governors' non-email electronic records totaling over 10 terabytes. The vast size of the collections and lack of consistency in how the records were arranged and stored from one administration to the next will be challenging. Once processed, the governors' electronic records will be accessible in the Archives Research room.



The Records Analyst section has been greatly hindered by the loss of two analysts leaving for positions outside the Library in October 2023. We hope to fill the two vacancies soon to adequately address the questions and concerns of the 2,000 records officers in state and local governmental offices across the commonwealth.

The Virginia Untold project continues to be successful. Our top priority for the past few months has been adding Free Black registers to the online site. Project Manager Lydia Neuroth contacted circuit court clerks who have registers stored in their offices about collaborating with the Library. She was successful in transferring registers from the following localities – Accomack County, Pittsylvania County, Warren County, Greensville County, Rappahannock County, and the city of Staunton. Lydia will contact the remaining 18 localities in 2024.

Library Development and Networking

The LDND team continues to engage in our usual duties. Sue La Paro, Children's and Youth Services Consultant, is working on adding three libraries to the Beanstack cooperative; presented

Barry Trott, Adult Services Consultant, continues to collaborate within the division, the agency, and throughout the commonwealth to provide training, reference services, and tailored communications. Barry worked with Cindy Church to develop two resources for the Virginia Department of Corrections: one for corrections staff on Find It Virginia resources and another for individuals exiting incarceration. Barry is a popular trainer and has conducted a variety of sessions, both in person and online this past quarter, totaling over 13 this quarter.

Nan and Barry have collaborated on several technology projects. One library completed its move to the new WordPress layout, and 10 more libraries prepped and confirmed they will move in 2024. They also created templates for improved user editing in WordPress. Nan and Barry worked to get Find It Virginia authorization set up for Hampton City Schools, Greene County Schools, and Isle of Wight County Schools, and conducted and reported on Find it Virginia usage data to evaluate trends and future needs. They all concluded the Evergreen project as all Evergreen libraries have now exited the consortium.

Kim Armentrout, State Grants and Data Coordinator, continues to manage Virginia public library data and state aid. She is currently reviewing the public library survey data as well as managing the Library's federal report on LSTA projects. Kim has implemented a series of meetings with all Library LSTA project owners to improve communications and budgetary tracking. Kim is a considerable resource for the two libraries who are changing their status in regard to state aid. Kim has had the task of recalculating state aid, in light of the increase, and communicating this information to directors and boards.

Nan Carmack has had a busy training quarter, presenting to library boards and library staff across Virginia on a variety of topics from managing change to book challenges. Nan presented at the Virginia Library Association and Virginia Association of School Librarians conferences and organized the Southern Council Library Development Forum, along with her counterparts in Tennessee and South Carolina. Nan coded the strategic planning data and led the LDND team in a discernment and training day in December.

Public Services and Outreach

This past quarter, staff wrapped up the last of the Library's anniversary events and programs. On October 5, the Library hosted an evening panel event reflecting on Virginia's LGBTQ+ history through the lens of law and government. The panel featured a discussion between Jeff Trammell, political consultant and former rector of William & Mary; Cathleen Rhodes, director of Gay Cultural Studies at Old Dominion University; and Aurora Higgs, activist and founder of Borealis Consulting. This program was a collaborative effort between programming staff and a group of reference staff, local records staff, and access services staff aiming to promote greater

The *Dictionary of Virginia Biography* began life as a print publication with volumes being published in 1998, 2001, and 2006 containing 1,400 entries for surnames from Aaroe to Daniels. After transitioning to digital platforms, the *DVB* recently published its 1,000th digital entry (of almost 1,900 total entries to date), highlighting the lives of women and African Americans.

Indigenous Perspectives opened to the public on Tuesday, December 5, and marks the culmination of a three-year collaboration between the Library and the eleven federally and state-recognized tribes in Virginia. The heart of the exhibition is the interactive featuring excerpts from the interviews we conducted with nine of the tribes. Scheduling difficulties prevented conversations with the Nansemond and Monacan. Six of the tribes lent items to the exhibition, which will remain on view through August 17, 2024.

The Marketing and Communications team continued to implement tactics from the 2023 marketing and communications plan to increase the Library's visibility. This past quarter our media relations and marketing efforts focused on promoting two Weinstein series book talks, five LVA On the Go events, the Virginia Literary Awards and other library activities. A highlight of our efforts involved using PR Newswire, the largest news release distribution service, to disseminate the literary awards winners press release. The press release yielded over 400 exact match pickups by media outlets nationwide.

In November, the Library's marketing pivoted from a focus on anniversary activities to promotion of the new *Indigenous Perspectives* exhibition. To date, the exhibition has been featured in 14 local news stories, including a live at noon interview on NBC 12 on Jan. 5. Additionally, the exhibition press release achieved 419 exact match pickups nationwide through distribution on PR Newswire.

In reviewing our overall 2023 efforts, the Library was featured in 153 news stories, mentioned in 190 stories, and featured in over 800 exact match press release pickups via PR Newswire. We also achieved substantial growth in our followers and engagement on Facebook and LinkedIn. Social media increases since last year are as follows: Facebook – 15,719 followers – 33% increase in followers, 400% increase in engagement; Instagram – 5,145 followers – 14% increase in followers, 2,300% increase in engagement; X (formerly Twitter) – 7,454 followers – 8% increase in followers, no increase in engagement; LinkedIn – 585 followers, 454% increase in followers, 35% increase in engagement.

The Library exceeded 6.2 million ad impressions for the year, reaching audiences statewide through its multichannel advertising campaign. In wrapping up 2023, the Marketing and Communications team created a video summary to capture the energy and excitement of our bicentennial year. The video was shared internally and externally through various channels.

Library, Development, & Networking Division

- Transportation
- Health Needs
- Tourism
- Decline in Computer Use (public computers, in libraries)
- Increased Crime
- Increase in Readers Advisory reference questions

Question 2: What challenges do you have in serving your community?

First Quartile Responses

- Budget
- Patron Conflicts and Book Challenges
- · Lack of Use/Patron Disengagement
- Staff Turnover/Vacancies
- Limited Space
- Increase in social services demands (unhoused, patron mental health, gov assistance needs)

Second Quartile Responses

- Digital Literacy Needs
- Broadband inadequacy
- · Technology Changes and Inadequacies to meet
- Lack of Marketing
- Transportation

Third Quartile Responses

- · Lack of planning/disconnect with library leadership
- Limited time
- Increase in Community Collaborations
- · ELL and migrant needs
- · Aging staff

Fourth Quartile Responses

- School Help/Homeschool
- Communications
- Volunteers
- Lack of support and commitment to DEI practices
- Professional Development Availability/Time

Question Three: Is There Anything Else You'd Like To Say?

- Low morale
- Full funding and advocacy for the same should be a priority
- *The rest of the comments were thanking LDND (how nice!) or specificulty and the new people of read any more, tech education and workforce training is greatly needed, etc.

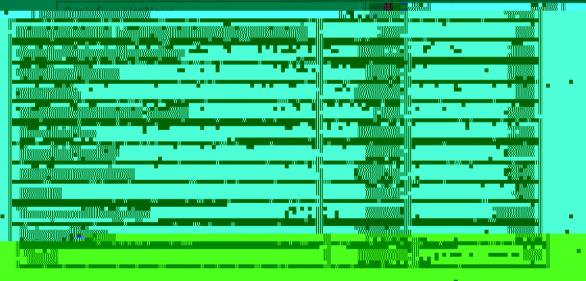
Find It Virginia Panent

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metrics such as content views, resource use, student submissions, class enrollments, etc.

TABLE 1: FIND IT VA USAGE DATA FOR FYZOZ3

	Total Use	Change FY22-FY23
Accel5	1688	
Access Video: Just for Kids		
	54,332	-65%
	22759	-22%



Use of Homework HelpNow saw a significant decrease from FY22. There are several potential factors that may have caused this decrease. The most likely scenario is that as the pandemic eased, and schools returned to a more traditional schedule, the need for online tutoring decreased and libraries drew back on promoting HelpNow as a support for parents suddenly facing remote schooling.

Another decrease from FY22 was in use of the digital magazine collection. The shift from providing magazines via Overdrive to using Magzter did result in decreased collection use, both from users who chose not to switch platforms and from those users who wanted content that was not available in Magzter. The main complaint was the Magzter did not include *The Economist* (which accounted for over 13,000 circulations from Overdrive in FY22). However, it's important to note that as of February 2023, *The Economist* was also pulled from the Overdrive magazine collection.

Usage by Resource

The next set of data takes a deeper dive into statistics from the individual Find It VA resources. The data here give a picture of how individuals are using these resources and reflects the needs that Find It VA is meeting for Virginia library users.

Accel5

The Accel5 Business Library provides curated collections of book summaries, short video and articles on current business topics. Content here is regularly updated and focuses on the most recent information rather than offering historical perspectives. During FY23, 694 users accessed the Accel5 content looking at 1,688 content pieces. Book summaries were most popular, accounting for 71% of the use. Business videos and articles each accounted for about 15% of the use.

Access Video: Just for Kids

Access Video: Just for Kids provides over 13,000 videos focusing on educational topics for grades K-12, with most content aimed at younger users. Users from 80 Virginia libraries (up four from FY22) initiated a session in Access Video during the report period, with 99,741 logins, resulting in 32,707 searches of the platform and 40,786 video views. Of these views, the top 10 library accounts made up 87% of the use. Twenty one libraries had 10 or fewer content views during this period. During this period, viewers watched 254,794 minutes of video content. Table 2 lists the most popular subject areas for videos watched in Access Video: Just for Kids. Since some videos are classified in multiple subject areas, totals are higher than the views count in Table 1.

TABLE 2: MOST POPULAR JUST FOR KIDS VIDEO SUBJECTS IN FY2023

Reading & Writing	28,899
Sciences	23,698
ABCs & 123s	17,817
TV Shows & Movies	16,868
Health & PE	9,142
Arts & Music	8,161
Math	6,697
Peoples & Places	6,245
World Languages	3,676
History	2,362

Page 2 of 9 | Find It VA FY2023 Abbreviated Report

Brainfuse Homework HelpNow

HelpNow provides live and asynchronous support for learners from kindergarten through college as well as adult learners. During the report period users from 79 Virginia public library systems accessed HelpNow database content and users from 45 Virginia public library systems accessed live help sessions. Over 92% of the use was accessing resources in the database, and approximately 8% of the use

In terms of database use, 33% of the use was in the Adult Skills Center, 25% was in the Flashbulb section (pre-made and customizable träshcards and other study toois), and 28% was in the Skill Surfer section (practice tests, skill building exercises, test prep resources). The remaining 14% of use was split between ePārachute (career exploration) and use of the mobile app.

Within the database use, Figure 1, below, shows the top areas used in the Skill Surfer section. Upper Elementary School topics were most used (16.7%) with the top areas being Math and Reading. Middle School (15.7%) and High School (13.1%) topics rounded out the top three areas.

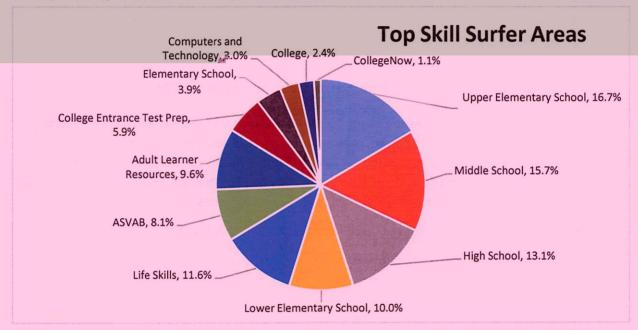


TABLE 3: TOP 10 SUBJECTS FOR LIVE TUTORING ASSISTANCE IN FY23

High School Writing
Calculus
Math Grade 6
Chemistry
Algebra 2
Algebra 1
Geometry
College Physics
Statistics
GED Science

Figure 1

Brainfuse JobNow

JobNow offers a variety of live and asynchronous resources for job seekers, including assistance with résumé writing, applications, job searches, and skill development needs. It also includes unemployment

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Entrepreneurial Learning Initiative

The Entrepreneurial Learning Initiative (ELI) offers a self-paced series of classes focusing on how to think like an entrepreneur as a user prepares to launch a small business wenture or plan a career path. ELI may be the most niche-focused of the Find It VA resources, and as a result sees the least use. New registrations average just over 16 per month. Completions of the entire 10-module course are averaging

Gale in Context Elementary



Gale Legal Forms

TABLE 6: TEN MOST POPULAR FORMS ACCESSED VIA GALE LEGAL FORMS IN FY2023

General Durable Power of Attorney for Property and Finances or Financial Effective Immediately

Health Care Directive - Advance Medical Directive - includes Living Will and Health Care Desire 1988

General Durable Power of Attorney for Property and Finances or Financial Effective upon Disability

Residential Rental Lease Agreement

Complaint for Divorce for irreconcilable differences

Last Will and Testament for Single Person with No Children

Estate Planning Questionnaire and Worksheets

Last Will and Testament

Last Will and Testament for Married person with Adult Children

A01 Bill of Complaint for Divorce

MasterFILE

Accessed either as a stand-alone resource or through the Explora Public Libraries or Explora Middle and HS interfaces, EBSCO's MasterFILE is a comprehensive collection of full-text general interest articles from periodicals, newspapers, and books. This authoritative general information database is the best place for users more reen unrough adult to start their research. MasterFILE also offers full-text access to Consumer Reports.

MasterFILE use is balanced between public schools (39%), public libraries using direct authentication (31%) and the LVA main account (30%). LVA account use likely reflects schools linking directly to finditva.com or using the LVA EBSCO site ID. While some public libraries may also be using this type of access, most libraries have are now using direct links to EBSCO content and using their EBSCO Site ID, ensuring that these libraries get accurate statistics and provide easy user access.

NoveList Plus & NoveList Plus K-8

NoveList Plus from EBSCO offers librarians and library users access to readalikes, author, title, and series information, display ideas, reading lists, book reviews, genre studies, and a wealth of other materials to support the community of readers across Virginia. While used heavily by librarians, NoveList has excellent content that can be easily used by individual readers and can complement direct RA services at the library. Additionally, NoveList has a wealth of RA training opportunities for library staff to improve knowledge and skills. NoveList Plus K-8 offers a subset of the overall NoveList database focused on younger readers.

NoveList offers search term data that allows a view into the interests of Virginia readers. Again, this data can be useful to review for making decisions about collection building, book displays, and other readers' advisory services. Tables 13 and 14 list the top ten search terms in NoveList Plus and NoveList Plus K-8 respectively.

Magzter Digital Magazines

The new digital magazine collection from Magzter through WT Cox provides Virginia library users access to over 4,000 popular magazines in English, Spanish, Mandarin, Korean, Vietnamese, and Arabic. The collection averaged over 20,500 magazine circulations per month since its introduction in October 2022.

TABLE 7: TOP 10 CIRCULATING MAGAZINES IN FY23

Rank	Title	Checkouts		
1	The New Yorker 12,			
2	Woman's World	7,093		
3	Star	5,483		
4	Us Weekly	5,214		
5	Kiplinger's Personal Finance	5,15		
6	Reader's Digest US	4,860		
7	Newsweek US	4,334		
8	3 First for Women			
ی یامر	Gand House Keeping IS	-,4143		
10 ir	nTouch	3,934		

Read It!

EBSCO's Read It database, searched through Explora or as a stand-alone product, offers access to research resources for students who have a basic foundation in English grammar and reading but need level-appropriate reading material. Read It! is accessed primarily by school libraries, and does not see heavy use by public libraries in the Find It VA collection at this time.

Transparent Language Online

New to Find It VA in FY23, Transparent Language (TLO) offers language learning in over 120 languages, including over 20 indigenous languages, American Sign Language. Also offered are Citizenship Prep classes and ESL/ELL learning materials for speakers of 34 different languages. In FY23, TLO had over

Universal Class

Universal Class offers over 500 online classes on topics ranging from workplace skills, career development, and Microsoft Office to basic math, life skills, and ELL to art, music, and writing. Universal offers self-paced courses with asynchronous interaction with instructors.

During FY23, Virginia residents started 13,466 new classes, viewed 280,350 lessons, watched over 202,712 videos, and submitted over 281,763 pieces of coursework for review. During this period there were over 4,882 new users who signed up for an account. Tables 9 and 10 show the most active courses and the top courses joined respectively.

TABLE 9: MOST ACTIVE COURSES

Course	Activity
Excel 2021	18,851
Accounting & Bookkeeping 101	15,169
Effective Communication Skills	12,349
Basic Math 101	12,206
Computer Literacy Level 1	11,339
How To Draw 101	10,049
Community Development101	9,711
Pre-Algebra 101	8,973
Writing Basics 101	8,588
Microsoft Word 2021	7,578
Proofreading and Copyediting 101	7,501
ESL Grammar Skills Level 1	6,846
Marine Biology 101	6,838
Reading Comprehension 101	6,804
Typing and Keyboarding 101	6,606

TABLE 10: TOP COURSES IN FY23

Course	Students
Excel 2021	491
Accounting & Bookkeeping 101	229
Cybersecurity 101	181
Computer Literacy Level 1	170
How To Draw 101	159
Basic Math 101	153
Writing Basics 101	141
Anatomy and Physiology 101	136
Investing 101	132
Microsoft Word 2021	132
Typing and Keyboarding 101	129

Introduction to SQL	128
Proofreading and Copyediting 101	120
QuickBooks 101	108

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Find it virginia aims to provide a carefully curated selection of authoritative databases, online learning products, and other digital content for Virginians of all ages. All resources are free and available with a public library card anywhere in Virginia and EBSCO and Gale resources are available in Virginia's public K42 schools. If you have any questions about any of the data reported, please contact Barry Trott.

Bertham Park

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Virginia Public Libraries

Summary User Data for 2022

Benchmark	Reported Data 2022	Reported Data 2021	Change
Registered users	5, 089,707	4,941,445	3% increase
Total Staff Employed	4,083	4038	1% increase
Total Circulation (all formats)	51,855,611	45,172,618	15% increase
Library Visits	17,991,361	10,040,645	79% increase
Public Computer Sessions	457,763	945,428	51% decrease
Library Wifi Use Sessions	1,356,978	7,860,577	83% decrease

Data Commentary:

The bottom three data points, library visits, public computer session, and Wi-Fi sessions, reflect pandemic influences as schools and libraries re-opened; increasing library visits but decreasing computer and Wi-Fi demands for school needs.

Total library circulation and visits may be influenced by the pandemic as well. As more community members needed library services during the pandemic for schooling and recreation, the awareness and usage of library resource appears to have continued positively.



Sandra Gioia Treadway Librarian of Virginia

November 2, 2023

TO:

The Honorable Glenn Youngkin

Governor of Virginia

The Honorable Janet D. Howell Chair, Senate Finance Committee

The Honorable Barry D. Knight

Chair, House Appropriations Committee

SUBJECT:

Annual Report on Reducing the Archival Backlog at the Library of Virginia

Per item 238 B in the Commonwealth's Appropriation Act for the fiscal year ending June 30, 2023, I am pleased to submit the enclosed report on the Library's progress to date in reducing its archival backlog. This report covers the period July 1, 2022 through June 30, 2023.

If you have any questions or require additional information regarding this report, please feel free to contact me at 804-692-3505 or gregory.crawford@lva.virginia.gov.

Sincerely,

Gregory E Crawford

Virginia State Archivist, Director of Government Records Services

Enclosure

cc:

The Honorable Aimee Rogstad Guidera, Secretary of Education Michael Maul, Director, Department of Planning & Budget Adam Henken, Budget Analyst, Department of Planning & Budget Sandra G. Treadway, Librarian of Virginia, Library of Virginia

> 800 East Broad Street Richmond, Virginia 23219

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804.692.3500 phone 804.692.3976 tyy



Annual Report on Reducing the Archival Backlog at the Library of Virginia (FY2023)

The 2023 Appropriations Act (item 238B) requires the Librarian of Virginia and the State Archivist to conduct an annual study of the Library's archival preservation needs and priorities and to report annually to the Governor and the co-chairs of the Senate Finance and House Appropriations Committees of the General Assembly on the Library's progress to date in reducing its archival backlog.

Background

The Library of Virginia has served as the official archives for the commonwealth since the Library's founding in 1823. The Library holds the records created by the Governor's Office, the General Assembly, and all agencies of state government since 1776. Our comprehensive archival holdings also contain many of the surviving records of colonial government prior to statehood and the records of many Virginia localities from the earliest days of settlement through the modern era. In addition, the Library holds the papers of Virginia families, businesses, churches, and organizations whose activities document the daily lives of Virginians across four centuries and provide insights into our collective history not found in official records alone.

Since its founding nearly 200 years ago, the Library's collection of archival materials has grown to number nearly 132 million items, making the Library's collection one of the largest of any state archive in the United States.

Staffing

The Library's staff apply professional archival standards and practices to ensure that collections are

The following table shows the number of FTE whose time is predominantly devoted to processing and funding sources as of June 30, 2023:

Professional staff	Department	Funded by
2	Private Papers Collection	General Fund
ي ح	วใส่เช่างบิงยกากายการหยิดดานร่า	บ6บธเนเ+นิเท¤ฯ∗ ต
6	Local Government Records	CCRP**
1	Virginia Untold Project Manager	NHPRC grant (2 years)

^{*}Federal LSTA funds partially support one archivist working on electronic archival records.

The Archival Collections

As previously stated, the archival collections of the commonwealth are comprised of state and local government records, as well as materials created by private Virginia citizens, corporations, businesses, and religious organizations. These records pre-date statehood and extend to the most recent electronic and paper materials that document Virginia today. A brief overview of the three collections follows.

Local Government Records

The Local Government Records program oversees a large collection of historically significant

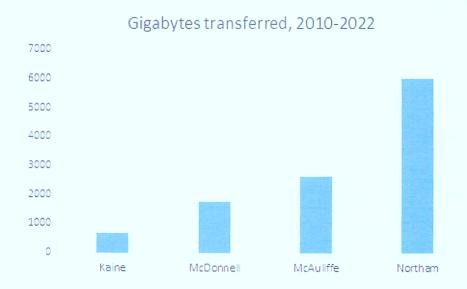
https://www.nirginiamamary.com/collections/chancery/

^{**}Circuit Court Records Preservation Program (https://www.lva.virginia.gov/agencies/CCRP/)

Court. The state archive also contains the surviving records of Virginia's colonial and revolutionary governments that preceded statehood, including the earliest records of the Virginia General Assembly.

Growth and Electronic Records

By far, the largest collection growth occurs in State Government Records, which regularly receives archival records from state aggocies as well as the every-four-year transfer of materials from the ourgoing governor. The backlog has increased exponentially with the huge influx of electronic records, primarily email, that the Library now receives from each gubernatorial administration. In 2010, the Library received 690 gigabytes of electronic records from the Kaine administration. In 2022, we received 6020 gigabytes from the Northam administration.



Of the ~8TB of electronic archival content the Library manages, we have prioritized the processing of the email received since 2006. Governor Kaine's emails are available for public use online; in 2023-2024, the remaining governors' emails will be made publicly available following turther internal processing, which includes the review and the review

Current Archival Backlog

In 1999, when the General Assembly added 17 staff positions to the Library to address the backlog of unprocessed archival material, the backlog of State, Private, and Local records together stood at 17,186 cubic feet or approximately 25,779,000 manuscript pages. The archives contained no electronic records at that time so the backlog consisted exclusively of paper records. It costs approximately \$12,000 per year to securely store these permanent electronic records, an amount which will increase as the collections continue to grow; and unlike paper records, that can sit on shelves safe and sound for years, electronic collections require regular monitoring and management to ensure integrity, security, and viability.

As required in the Code of Virginia (§ 2.2-126) the Library must process (catalog) gubernatorial records before we release them to the public. State Government Records staff continue to make progress addressing the backlog of gubernatorial paper records. The McAuliffe administration is nearly completed and staff have begun processing the Northam administration paper records. Totaling 279 cubic feet, processing should be completed by 2026.

The following table shows backlog data for paper records (measured in cubic feet).

Collection	FY22	FY23	FY23	FY23 Deaccesioned	FY23
	Backlog	Accessioned	Processed	Deacecolonica	Backlog
State Government Records*	19,319.24	550.05	-1091.67	0	18,777.62
Local Government Records	12,375.75	110.75	-152.56	-59.38	12,274.56
Private Papers	5,696.98	181.35	-14.48	0	5,863.85
Total	37,391.97	842.15	-1,258.71	-59.38	36,916.03

^{*}State Government Records incorporates "minimal processing" standards for certain modern archival records that require less close analysis and description due to the nature of the materials. This helps increase the number of cubic feet processed and made publicly available in a year.

Continuing Challenges

While in 1997, the challenge appeared to be acquiring the right number of staff needed to whittle away at the backlog of 17,186 cubic feet of material, Library leadership and members of the General Assembly could not have anticipated the impact of technology on record-keeping, governing, communication, and the economy as we now know it 24 years later.

Technology has enabled amazing advancements in the way government runs on a daily basis. However, the fallout on archives — not just in Virginia, but across the world — has been overwhelming and disheartening at times. The Library of Virginia's accomplishments with emails are much greater than many others working in this area, but the challenges continue to grow more complex and more costly over the years. While the amount of paper records will continue to decrease, and over time the paper backlog will along with it, a new electronic backlog has emerged and will only continue to grow without significant changes to processes, staffing, and funding.



Sandra Gioia Treadway Librarian of Virginia

November 2, 2023

The Honorable Aimee Rogstad Guidera Secretary of Education P.O. Box 1475 Richmond, Virginia 23218

Dear Secretary Guidera:

Per a requirement in the Appropriations Act, I am pleased to send you the attached report on the Library of Virginia's Circuit Court Records Preservation Program (CCRP) for fiscal year 2023.

The CCRP staff continues to work diligently to advance the preservation of and provide access to Virginia's historic circuit court records, including those cared for at the Library and those remaining in circuit court clerks' offices across the commonwealth. This program is funded through a \$3.50 recordation fee per §17.1-275 of the Code of Virginia.

One hundred six preservation grants totaling \$4,100,369.02 were awarded to the clerks this year for the preservation of their historic records. A summary of these awards appears at the end of this report. The Library's in-house program continues to process and make available the historical court records transferred to

ANNUAL REPORT TO THE SECRETARY OF EDUCATION Virginia Circuit Court Records Preservation Program July 1, 2022-June 30, 2023

During the 1990 session, the General Assembly amended the Code of Virginia §14.1-112 (now §17.1-275) increasing the circuit court recording fees for land records by three dollars. One dollar of the fee was designated for preserving permanent circuit court records. This increase provided funds to create the Virginia Circuit Court Records Preservation Program (CCRP), which is administered by the Library of Virginia in cooperation with the circuit court clerks. On July 1, 2020, an amendment to the above Code section took effect, increasing the program's designated portion of the fee to three dollar and fifty cents. The last two lines of §17.1-275(A)(2) now read: Three dollar and fifty cents of the fee collected for recording and indexing shall be designated for use in preserving the permanent records of the circuit courts. The sum collected for this purpose shall be administered by The Library of Virginia in cooperation with the circuit court clerks. The program addresses the preservation of the court records transferred to the Library as well as those remaining in the 120 clerks' offices.

During this fiscal year, progress continued toward ensuring the preservation of circuit court records across the commonwealth. At the close of the fiscal year, there were eleven positions fully funded by the program, as well as five additional positions partially funded with CCRP funds. Grant funding, research, conservation, records processing, reformatting, inventories, and individual consultations with the court clerks continue to be the hallmarks of this program. During FY 2023, program staff made a total of 118 site visits to localities.

Revenues collected by the program for FY 2023 were \$3,765,985.18 (compared to \$5,647,565.10 in FY 2022). The total amount expended by the program for FY 2023 was \$4,646,318.100 (\$2,936,094.00 in FY 2021). Funds returned to the localities in the form of preservation grant expenditures in FY 2023 were \$3,413,664.67. Combining FY 2023 revenue, unspent funds, and refunds, \$9,816,439.23 will be carried over to FY 2024. A significant portion of the carry-over balance has been earmarked for preservation grants to be awarded to localities in FY 2024.

A portion of the carry-over balance has also been reserved for the Library's digital chancery reformatting initiative. This project represents an innovative approach to preserving and providing access to some of the commonwealth's most valuable historic records, and the Library remains the only state archives in the country undertaking such a project. Circuit court clerks repeatedly cite the importance of reformatting these records in order to provide their constituents with ready access to the locality's historic record. For FY2023, nearly \$200,000 was expended to digitize historic chancery records and to make the indexes and images available on-line through the Library's Chancery Records Index (CRI). The Library added 368,197 digital chancery images to the CRI. Many of these records were originally part of the archival records backlog that have now been processed, conserved, and indexed in preparation for digital reformatting. The program continues to update hardware and software infrastructure in order to ensure the preservation of, and access to, these digital assets.

Long-range plans call for the program to update the search ability of the Chancery Records Index to include searches by cause of action and topics and not by name only. The program is also studying the digital reformatting of other significant historical circuit court records such as commonwealth causes, naturalization records, and coroners' inquisitions. Such plans, however, are largely dependent on safeguarding records preservation funds against diversions and budget cuts.

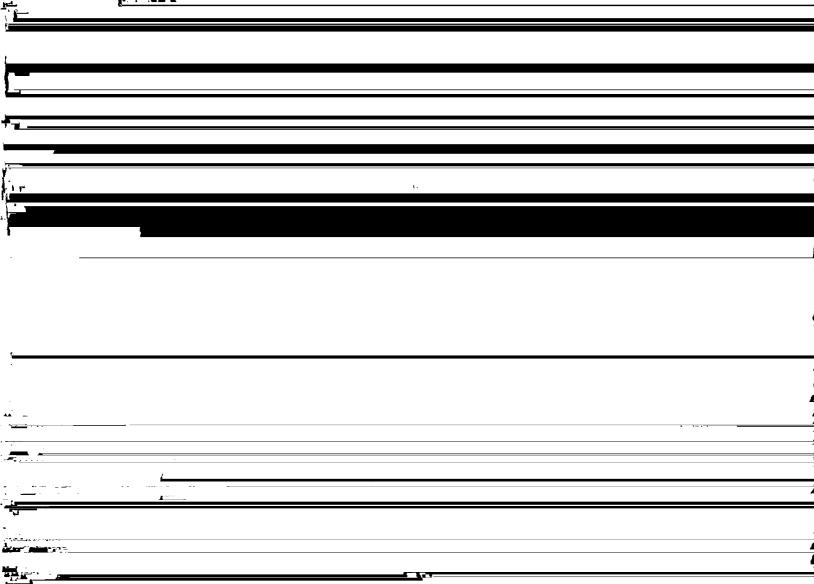
GRANTS CONSULTING PROGRAM

During FY 2023, CCRP consulting staff conducted 109 site visits. They examined 1,245 items, 35.10 cu.ft. of loose records, and created 541 condition reports for Item Conservation grant candidates. They also examined 707 items post-conservation at the vendor to verify that work was performed correctly.

The Circuit Court Records Preservation Grants Review Board met once in FY 2023, to consider 125 applications submitted from 98 localities totaling \$5,705,881.00. The grant review board evaluated and discussed all of the applications, and awarded 106 grant projects for \$4,100,369.02 in the following categories: Item Conservation, Reformatting/Indexing, Security System, and Equipment/Storage.

IN-HOUSE RECORDS PROGRAM

Work continues to reduce the backlog of unprocessed circuit court records collections housed at the Library with a concentration on records series having a high research value and also with an eye to covering a wide geographic area. Staff continues to flat-file, folder, index, conserve, and re-box materials, incorporating in-depth arrangement and description of court records of higher-research potential. The collections are made more accessible to the public with the creation of catalog records and electronic finding aids. The professional staff continues to process and index chancery records as well as processing other important loose papers having high research value. In addition, indexed

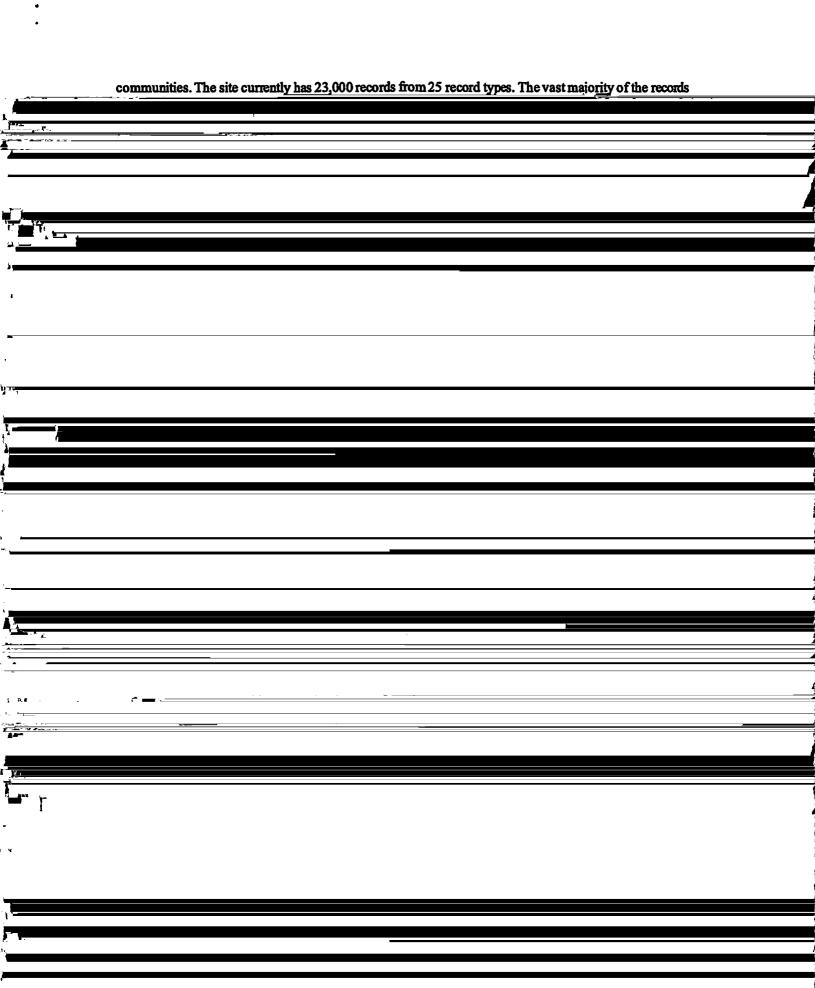


Chancery Records Index Search page views	737,905	
Total indexes available on the CRI	103	
Digital chancery images scanned	368,197	
Total images available on the Chancery Records Index	12,880,304	

Digital images were added to Chancery Records Index for. Accomack Co., Albemarie Co., Greensville Co., city of Lynchburg, and Mecklenburg Co.

The following localities have been subjects of archival work this year:

- Albemarle County chancery causes processing, indexing, mending
- Alleghany County chancery causes processing, indexing, mending
- Amelia County deeds processing, indexing, mending
- Amherst County deeds processing, indexing, mending
- Bath County chancery causes indexing
- Brunswick County chancery causes processing, indexing, mending
- Charles City Cunty election records processing
- Chesterfield County chancery causes processing, indexing, mending
- Chesterfield County deeds processing, indexing, mending
- Clarke County chancery causes processing, indexing, mending
- Frederick County chancery causes processing, indexing, mending
- Greene County chancery causes processing, indexing, mending
- Greensville County chancery causes processing, indexing, mending
- Henrico County apprenticeship indentures processing, indexing, mending
- Henrico County chancery causes processing, indexing, mending
- Henrico County deeds processing, indexing, mending
- Lunenburg County coroners' inquisitions indexing
- Lynchburg (city) naturalization records processing, indexing, mending
- Page County coroners' inquisitions indexing
- Petersburg (city) naturalization records processing, indexing, mending
- Powhatan County health and medical records processing
- Prince Edward County District Court processing, indexing, mending
- Richmond (city) birth records rehousing
- Richmond (city) chancery causes processing, indexing, mending
- Richmond (city) commonwealth causes processing, indexing, mending
- Richmond (city) death records rehousing
- Richmond (city) health and medical records processing
- Richmond (city) naturalization records processing, indexing, mending
- Richmond County chancery causes indexing
- Shenandoah County chancery causes indexing
- Wythe County chancery causes processing, indexing, mending
- Wythe County coroners' inquisitions processing, indexing, mending
- Wythe County naturalization records processing, indexing, mending



CCRP staff assisted circuit clerks around the commonwealth with preservation needs in their offices – identifying records for item conservation grants, encouraging proper storage conditions in the records rooms, and ensuring conservation work was done properly by vendors. Our work in the clerks' offices has encouraged increasing participation in the CCRP grants process. There were a record number of grant application submitted in FY 2023.

Finally, recordings in circuit courts that fund the CCRP program have been in steep decline since FY 2020. Correspondingly, CCRP revenue has decreased by nearly \$3 million the past three years from \$6.8 million in FY 2020 down to \$3.7 million in FY 2023. The driving force for this decline is the weak housing market. Until there is improvement in the housing market, incoming CCRP revenue will continue to be flat or in decline. Nevertheless, the Library of Virginia will continue to try to balance both the needs of the clerks, our patrons and the preservation needs of the records.

Summary of Grants Awarded (sorted by Locality)

Total Requested

\$5,706,218.00

Total Awarded:

\$4,100,706.02

Total Budgeted:

\$4,100,706.02

Budget Remaining:

\$0.00

Grant Cycle: 2023FY # Grants Approved: 106

App.#	Locality	Grant Type	Amt Requested	Amt Awarded
2023FY-118	Accomack County	Item Conservation	\$66,561.00	\$59,121.00
2023FY-097	Albemarle County	Item Conservation	\$66,721.00	\$64,276.50
2023FY-029	Alexandria City	Item Conservation	\$40,348.50	\$40,348.50
2023FY-038	Alleghany County	Item Conservation	\$26,317.00	\$26,317.00
2023FY-031	Amelia County	Item Conservation	\$46,941.50	\$46,941.50
2023FY-002	Amherst County	Item Conservation	\$47,423.00	\$47,423.00
2023FY-065	Appomattox County	Item Conservation	\$38,528.50	\$38,528.50
2023FY-061	Arlington County	Item Conservation	\$38,584.50	\$38,584.50
2023FY-067	Augusta County	Item Conservation	\$47,686.50	\$47,686.50
2023FY-001	Bath County	Item Conservation	\$34,481.00	\$17,750.00
2023FY-003	Bath County	Equipment/Storage	\$4,563.00	\$4,563.00
2023FY-022	Bedford County	Item Conservation	\$28,741.00	\$28,741.00
2023FY-063	Bland County	Item Conservation	\$33,635.00	\$24,232.00
2023FY-092	Bland County	Security System	\$1,670.32	\$1,670.32
2023FY-048	Botetourt County	Item Conservation	\$64,095.00	\$64,095.00
2023FY-028	Brunswick County	Item Conservation	\$95,534.00	\$64,850.00
2023FY-074	Buckingham County	Item Conservation	\$36,788.00	\$36,788.00
2023FY-086	Campbell County	Item Conservation	\$46,439.50	\$46,439.50
2023FY-120	Caroline County	Item Conservation	\$139,697.00	\$58,769.50
2023FY-124	Carroll County	Item Conservation	\$22,817.50	\$22,817.50
2023FY-103	Charles City County	Item Conservation	\$17,107.50	\$17,107.50
2023FY-102	Charles City County	Reformatting/Indexing	\$26,400.00	\$26,400.00
2023FY-083	Charlotte County	Item Conservation	\$51,863.25	\$51,863.25
2023FY-075	Chesapeake City	Item Conservation	\$42,177.00	\$42,177.00
2023FY-054	Chesterfield County	Item Conservation	\$26,616.00	\$26,616.00
2023FY-026	Clarke County	Item Conservation	\$26,318.00	\$26,318.00
2023FY-020	Craig County	Item Conservation	\$29,352.00	\$29,352.00
2023FY-052	Culpeper County	Item Conservation	\$36,645.75	\$36,645.75
2023FY-004	Cumberland County	Item Conservation	\$63,037.00	\$63,037.00
2023FY-105	Danville City	Item Conservation	\$35,788.00	\$35,788.00
2023FY-112	Dickenson County	Item Conservation	\$23,454.00	\$23,454.00
2023FY-035	Dinwiddie County	Item Conservation	\$47,318.00	\$47,318.00
2023FY-008	Essex County	Item Conservation	\$75,980.00	\$54,174.00
2023FY-066	Fairfax County	Item Conservation	\$22,419.50	\$22,419.50
2023FY-070	Fauquier County	Reformatting/Indexing	\$63,500.00	\$63,500.00
2023FY-080	Floyd County	Item Conservation	\$12,190.00	\$12,190.00

App.#	Locality	Grant Type	Amt Requested	Amt Awarded
2023FY-116	Fluvanna County	Item Conservation	\$50,873.00	\$50,873.00
2023FY-089	Franklin County	Item Conservation	\$47,680.00	\$47,680.00
2023FY-085	Fredericksburg City	Item Conservation	\$32,070.75	\$32,070.75
2023FY-059	Giles County	Item Conservation	\$31,386.50	\$31,386.50
2023FY-013	Goochland County	Item Conservation	\$43,177.50	\$43,177.50
2023FY-030	Grayson County	Item Conservation	\$27,509.00	\$27,509.00
2023FY-093	Greene County	Item Conservation	\$21,300.00	\$21,300.00
2023FY-046	Greensville County	Item Conservation	\$37,207.00	\$37,207.00
2023FY-091	Halifax County	Item Conservation	\$56,908.00	\$56,908.00
2023FY-119	Hampton City	Item Conservation	\$63,084.00	\$63,084.00
2023FY-094	Hanover County	Item Conservation	\$20,281.00	\$20,281.00
2023FY-076	Henrico County	Item Conservation	\$37,177.00	\$37,177.00
2023FY-088	Henry County	Reformatting/Indexing	\$30,564.10	\$30,564.10
2023FY-087	Henry County	Item Conservation	\$37,112.00	\$20,320.00
2023FY-012	Highland County	Item Conservation	\$7,794.50	\$7,794.50
2023FY-007	Isle of Wight County	Item Conservation	\$50,565.00	\$50,565.00
2023EY-014	King and Olleen County	item Consensation.	\$20,933,50	\$20.933.50

2023FY-041	King George County	Equipment/Storage	\$65,706.00	\$65,706.00
2023FY-040	King George County	Item Conservation	\$92,831.00	\$2,948.00
2023FY-009	King William County	Item Conservation	\$178,327.75	\$24,173.00
2023FY-011	King William County	Reformatting/Indexing	\$13,589.00	\$13,589.00
2023FY-005	Lancaster County	Item Conservation	\$51,319.50	\$51,319.50
2023FY-109	Lee County	Item Conservation	\$66,651.50	\$59,897.50
2023FY-071	Loudoun County	item Conservation	\$62,115.50	\$62,115.50
2023FY-101	Louisa County	Item Conservation	\$26,282.00	\$26,282.00
2023FY-039	Lunenburg County	Item Conservation	\$54,558.00	\$54,558.00
2023FY-015	Lynchburg City	Item Conservation	\$34,949.50	\$34,949.50
2023FY-056	Madison County	Reformatting/Indexing	\$27,340.00	\$27,340.00
2023FY-018	Mathews County	Item Conservation	\$35,785.00	\$35,785.00
2023FY-095	Mecklenburg County	Item Conservation	\$42,249.00	\$42,249.00
2023FY-077	Middlesex County	Item Conservation	\$21,660.00	\$21,660.00
2023FY-036	Montgomery County	Item Conservation	\$37,648.00	\$37,648.00
2023FY-037	Nelson County	item Conservation	\$18,529.00	\$18,529.00
2023FY-064	New Kent County	item Conservation	\$15,526.00	\$15,526.00
2023FY-042	Newport News City	Item Conservation	\$20,728.00	\$20,728.00
2023FY-017	Northumberland County	Item Conservation	\$62,821.00	\$62,821.00
2023FY-072	Nottoway County	Reformatting/Indexing	\$42,900.00	\$42,900.00
2023FY-016	Page County	Item Conservation	\$45,177.00	\$45,177.00
2023FY-115	Petersburg City	Reformatting/Indexing	\$194,515.00	\$66,000.00
2023FY-021	Pittsylvania County	Item Conservation	\$44,632.00	\$44,632.00
2023FY-125	Portsmouth City	Reformatting/Indexing	\$154,093.80	\$66,000.00
2023FY-019	Powhatan County	item Conservation	\$24,949.00	\$24,949.00

App.#	Locality	Grant Type	Amt Requested	Amt Awarded
2023FY-081	Prince Edward County	Reformatting/Indexing	\$28,184.00	\$28,184.00
2023FY-044	Prince George County	Item Conservation	\$46,405.00	\$46,405.00
2023FY-057	Prince William County	Item Conservation	\$53,859.50	\$53,859.50
2023FY-025	Pulaski County	Item Conservation	\$57,852.00	\$57,852.00
2023FY-053	Richmond City	Item Conservation	\$25,821.00	\$25,821.00
2023FY-069	Richmond County	Item Conservation	\$65,136.00	\$65,136.00
2023FY-100	Roancke County	item Conservation	\$31,076.10	\$31,076.10
2023FY-050	Rockbridge County	Item Conservation	\$40,412.00	\$40,412.00
2023FY-104	Rockingham County	Item Conservation	\$31,807.00	\$31,807.00
2023FY-049	Scott County	Item Conservation	\$21,889.00	\$21,889.00
2023FY-123	Shenandoah County	Item Conservation	\$38,461.00	\$38,461.00
2023FY-122	Smyth County	Item Conservation	\$22,090.50	\$14,778.50
2023FY-121	Smyth County	Reformatting/Indexing	\$51,600.00	\$25,800.00
2023FY-096	Southampton County	Equipment/Storage	\$40,100.00	\$40,100.00
2023FY-079	Spotsylvania County	Item Conservation	\$66,313.00	\$59,733.00
2023FY-006	Stafford County	Item Conservation	\$50,580.50	\$50,580.50
2023FY-032	Suffolk City	Item Conservation	\$28,925.00	\$28,925.00
2023FY-033	Surry County	Item Conservation	\$86,063.50	\$60,241.50
2023FY-034	Sussex County	Item Conservation	\$49,611.00	\$49,611.00
2023FY-058	Tazewell County	Item Conservation	\$27,247.00	\$27,247.00
2023FY-047	Virginia Beach City	Item Conservation	\$46,918.00	\$46,918.00
2023FY-090	Warren County	Item Conservation	\$40,819.75	\$40,819.75
2023FY-062	Washington County	Item Conservation	\$51,450.50	\$51,450.50
SUŠSEA-ŪEJ	Westmoreland County	Item Conservation	\$66,489.00	\$62,108.00
2023FY-010	Williamsburg/James City Co		\$32,607.00	\$32,607.00
2023FY-117	Winchester City	Reformatting/Indexing	\$42,000.00	\$42,000.00
2023FY-024	Wythe County	Item Conservation	\$39,849.00	\$39,849.00

Item Conservation

\$75,171.00

\$62,419.00

York County/Poquoson

2023FY-084

AMENDED Library Board Meeting Dates 2023 – 2024

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(Meetings unless otherwise noted will be held at the Library of Virginia in Richmond)

Monday, September 18, 2023 Electronic Meeting,

Monday, January 8, 2024 8:30 am - 12:00 pm

Monday, April 15, 2024 8:30 am - 12:00 pm (Meeting may be held in Norfolk; site TBD)

Monday, June 24, 2024 (Annual Meeting and Lunch) 8:30 am - 12:00 pm







Shelley Viola Murphy 36 Colonial Road. Palmyra, Virginia 22963 shelleyviola@gmail.com Cell: 434-806-7433 5-year term ending June 30, 2026. Succeeding Herself; Seat 14







Phone: 850-294-2825 msprentice@liberty.edu 5-year term ending June 30, 2028. Succeeding Marcy Sims; Seat 4

Mary Prentice 116 Beverly Hills Circle Lynchburg, VA 24502







Lana Real 294 Rosebud Run Aylett, VA 23009 Phone: 520-232-4361 exlibrislana@gmail.com 5-year term ending June 30, 2025. Succeeding Dr. Mark E. Emblidge; Seat 10







Leonard C. Tengco 2817 Shawn Leigh Drive Vienna, VA 22181 leonardtengco@gmail.com Cell: 757-647-1985 5-year term ending June 30, 2024. Succeeding Kristin Cabral; Seat 8





Vacant

5-year term ending June 30, 2028. Succeeding Robert D. Aguirre; Seat 5

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Taylor S. Melton

<u>Executive Assistant</u>
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Abigail Gump
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Vacant
Collection Management Services
Director

Vacant
Public Services & Outreach
Division Director