

MINUTES
THE LIBRARY BOARD MEETING
The Library of Virginia

April 2, 2012

The Library Board met on Monday, April 2, 2012, in the Board Meeting Room of the Library of Virginia located at 800 East Broad Street, Richmond, Virginia.

I. CALL TO ORDER/QUORUM

Mr. Clifton A. Woodrum III, chair, called the meeting to order at 10:30 a.m. and announced there was a quorum present.

The following members were in attendance:

Clifton A. Woodrum III, Chair
Meyera E. Oberndorf, Vice-chair

Valerie Jean Mayo	Patricia Thomas Evans
John S. DiYorio	Ernestine Middleton
David Poyer	Carole Weinstein
Charles W. Sydnor Jr.	Kathryn C. Watkins
Cynthia V. Bailey	Mark D. Romer
Mark E. Emblidge	

Board members Peter E. Broadbent Jr. and Jon Bowerbank were absent.

New Library of Virginia staff member, Mark Howell, was introduced to the Board.

II. APPROVAL OF AGENDA

Dr. John DiYorio moved for the approval of the agenda and the motion was seconded by Dr. Mark Emblidge. The Board approved the agenda with a unanimous vote.

III. WELCOME TO VISITORS AND STAFF

Mr. Woodrum welcomed the visitors and staff who were present.

V. PUBLIC COMMENT

There were no public comments.

VI. CONSENT AGENDA

- **Approval of the Library Board Minutes**

The Board unanimously approved the minutes of the January 23, 2012, Board meeting upon a motion made by Captain David Poyer and seconded by Ms. Valerie Jean Mayo.

VII. INFORMATION ITEMS

A. Reports of Other Organizations

President of the Friends of the Virginia State Archives, Mr. Conley Edwards, reported that his organization would be holding its 20th annual *Straight to the Source* program on Friday, April 13, 2012. Mr. Edwards also pointed out that in the most recent issue of the Friends newsletter, a reader submitted a compliment of the Library of Virginia. Mr. Edwards shared the compliment with the Board.

B. Committee/Division Reports

- **Archival, Collections, and Records Management Committee**

Dr. John Metz reported that the committee discussed a number of items, including legislation regarding public access to vital records that was passed in the 2012 General Assembly with much help from Mr. Peter Broadbent. The passage of this bill has opened doors with Ancestry.com as well as the Office of Vital Records at the Virginia Department of Health.

Dr. Metz stated that the committee welcomed to its meeting Ms. Jessie Graham, the project manager for the Library's internal Collections Security Committee, and Ms. Graham updated the Archival, Collections, and Records Management Services Committee on the work being done. The internal committee intends to have a full written report to submit by July.

Lastly, Dr. Metz reported that recently there were a number of Virginia public documents from the thirteenth and nineteenth centuries returned to the Library, and it was discovered that a number of state and local documents were being offered for sale. Ms. Carrie Nee in the Attorney General's Office has been very helpful in guiding the Library through the legal issues surrounding the return of replevin documents.

- **Education, Outreach, and Research Services Committee**

Dr. Gregg Kimball reported that the committee had taken a tour of the Library's Lost & Found Exhibit. The committee was introduced to Mr. Mark Howell, the Library's new Education and Programs Manager, and had a discussion about Mr. Howell's previous work and what his goals are at the Library.

Dr. Kimball reviewed with the Board the NBC TV show "Who Do You Think You Are?" One episode of the show featured the Library and Library staff, and provided opportunity for the Library to participate in two sessions of Channel 12's "Call 12."

- **Legislative and Finance Committee**

Ms. Cynthia Bailey reported that three Library-related budget amendments (the restoration of the 2% cut from the Governor's budget; the funding for electronic records support; and \$500,000 for Find It Virginia) in the Senate are currently still intact. Dr. Treadway explained that the 2% restoration is a piece of legislation that came from the Virginia Library Association, and would only cover the cut to state aid for localities.

The Library's budget is in good shape. Ms. Bailey addressed the proposed 3% bonus to state employees, but clarified that the bonus is derived from 3% savings the agency would need to produce, and it is not likely that it will be possible for the Library.

- **Public Library Development Committee**

Ms. Valerie Jean Mayo reported that the technology petting zoo concept that the Library pioneered is taking hold nationwide. The Library's program to provide Kindles, Nooks, iPads, and other new technology devices along with training to public library staff across the state has been well-received, not only in Virginia, but also by libraries across the country, and it is being emulated in other states.

Ms. Mayo also reported on a scanning project with Campbell County with which Library staff has assisted. The Library loaned scanning equipment and staff expertise to the Campbell County Library for a cooperative project to scan local history materials. It is hoped that the Library may be able to help other local libraries or historical societies with small scanning projects such as these in the future.

The committee reviewed the major findings of the evaluation of the Library's LSTA Five Year Plan for 2008-2012 conducted by Lyrasis. One of the findings indicated that the library needs to improve its branding of LSTA funded programs so that the involvement of the Institute of Museum and Library Services, which administers LSTA funds, is more apparent to citizens. This will also help the Library show how LSTA money is used within the state.

The committee has been exploring what advice to give public libraries about e-books, given the high costs associated with purchasing these resources. Library Development staff have researched the subject and will advise libraries to be meticulous in negotiating contracts and adapt the contract to specific needs.

The committee will be meeting on June 12th at the Library to review state aid waivers. Ms. Mayo asked the Board to address now rather than in June the waiver requests from Craig County Public Library and Nottoway County Public Library found in the Board packet as they are time sensitive. Ms. Mayo moved to approve option one in the proposal from Craig County, which states that the Craig County Public Library will hire a qualified interim Library Director to work five hours per week, dividing those hours between the library and home at his or her discretion. The library would then hire a Library Manager with a business background to work 15 hours per week at the Library. Tasks and responsibilities would be divided between

the Director and Manager according to each individual's skill set. The Board approved this option unanimously. Ms. Mayo moved to approve the arrangement of an interim library director for Nottoway County so long as the arrangement is a temporary one. The Board approved the motion unanimously.

- **The Library of Virginia Foundation Committee**

Mr. Dan Stackhouse directed the Board to the development update. He reported that the unrestricted funding for this year is up from last year. Additionally, Mr. Stackhouse reported that the Foundation established the Sara Bearss Virginiana fund in honor of the recently deceased Ms. Sara Bearss, who was a Library employee. The fund has received over \$5,000 in contributions to date. Mr. Stackhouse reported that the winter fundraising challenge was well-received and raised close to \$4,000 in unrestricted funding.

Dr. Charles W. Sydnor Jr. moved that the Library Board adopt a resolution of appreciation for Ms. Bearss to present to her family. Ms. Mayo seconded the motion. The Board approved the motion unanimously.

The cultivation lunch and tour series will resume on April 24th, followed by another event on May 22nd. Mr. Stackhouse invited the Board to attend the lunches and bring friends.

Mr. Stackhouse thanked Ms. Kathryn Watkins for her participation in the Legislative Spouses Luncheon, which was very well attended and received much positive feedback.

Lastly, Mr. Stackhouse reported that the contract with Positive Vibe Café would not be renewed. Positive Vibe will leave the Library in early April, and the Foundation is working to fill the space with another vendor.

- **Nominating Committee**

Ms. Bailey reported that the nominating committee proposed a slate of officers for 2012-2013. The nominations are as follows:

- Ms. Meyera Oberndorf – Chair, Executive Committee
- Dr. Mark Emblidge – Vice Chair, Executive Committee
- Mr. Clifton Woodrum – Executive Committee
- Ms. Kathryn Watkins – Executive Committee
- Ms. Carole Weinstein – Executive Committee
- Ms. Ernestine Middleton – Executive Committee

The proposal is to be taken up at the Board's June meeting.

C. Report of the Librarian of Virginia

Dr. Sandra Treadway reported that First Lady Maureen McDonnell is arranging to have the governors and their spouses/guests visit the Library for a tour during the summer when the National Governors Association holds its annual meeting in Williamsburg. The

group will be traveling to Richmond for the day on Saturday, July 14th and spending some time at the Library.

Dr. Treadway also reported on the strategic planning that the Library has been doing, highlighting some of the themes that staff will be working on in the coming months. These themes are user-centered customer service; optimal utilization of public space; the importance of the collection to state and national history; improving the Library's statewide presence; and the creation of a nimble, flexible organizational environment.

D. Report of the Chair

Mr. Woodrum thanked the Board and Library staff for their work, and praised the Library's efforts to come through this past General Assembly Session relatively unscathed. Mr. Woodrum declared that the Board would need to take up the renewal of Dr. Treadway's contract at State Librarian. Dr. Sydnor moved that the Board go into Executive Session to discuss employment. The motion was seconded by Dr. Emblidge and approved by the Board unanimously. Those present who were not Library Board members or Library Board Counsel left the board room, and the Board entered into Executive Session.

Upon the conclusion of the Executive Session, all individuals returned to the board room. Dr. DiYorio moved for a roll call of each Board member certifying that the only matters discussed by the Board during the Executive Session were the matters for which the private session was convened. The move was seconded by Ms. Mayo. The roll was called and each member present certified that it was so. Mr. Woodrum stated that the State Librarian's contract was considered, and there was a technical amendment offered for paragraph one, third sentence of the contract term. The years "2016" and "2017" should be changed to "2015" and "2016," respectively. Ms. Mayo moved that the amendment be adopted, and Dr. Emblidge seconded the motion. The Board voted unanimously to adopt the amendment. Dr. Sydnor moved to renew the amended contract for the Librarian of Virginia. Ms. Ernestine Middleton seconded the motion, and the Board voted unanimously to renew the contract.

VIII. OLD OR NEW BUSINESS

None.

IX. ACTION ITEMS

- Requests from Craig County Public Library and Nottoway County Public Library were considered upon their discussion during the Public Library and Networking Committee meeting report.

X. ADJOURNMENT

There being no further business, the Board adjourned at 12:10 pm.