

**State Historical Records Advisory Board
Minutes-Tuesday April 5, 2011
The Library of Virginia, Conference Room A**

Call to Order

Meeting called to order at 1:00 PM by Deputy SHRAB Coordinator Carl Childs

Roll Call

Present: Carl Childs, Suzy Szasz Palmer, Michelle Washington, Brooks Miles Barnes, Joyce Kistner, Michael Anne Lynn, Wayne Dementi, Ervin Jordan, Susan Riggs, Amy Muraca, Frances Pollard, Sara Baron

Guest: Sandy Treadway-Librarian of Virginia

John Metz-Director Collection Management Services

Absent: Coy Barefoot

CW-150-Presentaion

Laura Drake Davis, CW150 Legacy Project, Western Region gave an overview of the CW150 scanning project. She included how people might participate by locating manuscript items within family collections that document the Civil War and the Civil War era. The items will be posted to CW150 website and any items scanned must be owned by the individual presenting the materials for digitization. Information about when the teams will be in your area can be found at www.VirginiaCivilWar.org/legacy. Renee Savits, CW150 Legacy Project, Eastern Region is another LVA staff member working with this project.

State Coordinator's Report

The National Historical Publications and Records Commission (NHPRC) grant reviews and information was mailed out no information has yet been received on funding decisions. The State and National Archival Partnership (SNAP) grant will be providing two workshops at the Library of Virginia on Monday May 9, 2011. There will be a morning and afternoon session, both are Introduction to *Basic Imaging: How to do a Small Digitization Project*. The instructor will be Kenneth Allen. Also, preparations are underway to submit a new SNAP grant to NHPRC in the fall – grant funding will allow SHRAB to meet and provide travel assistance to members and to provide for workshops and Archives Month activities.

Future Board Appointments

On October 31, 2011, seven board members' terms will expire for the State Historical Records Advisory Board (SHRAB). If you would like to be reappointed, send your information to Carl Childs. You should also contact the Office of the Secretary of the Commonwealth, Jennifer Aulgur, Director of Appointments at 804.225-4947 or by e-mail at Jennifer.aulgur@governor.virginia.gov to indicate your interest in continuing to serve.

New Business

It was announced that Sandra Treadway would be assuming the role of State Archivist and State Coordinator of the State Historical Records Advisory Board and this would be Suzy Palmer's last meeting as Acting State Archivist and State Coordinator of the State Historical Records Advisory Board.

Carl Childs: Motion to adjourn MOTION PASSES. The meeting was adjourned at 2:45pm