

Records Oversight Committee Meeting Agenda  
October 12, 2017  
Library Board Room, 2M  
9:00 a.m.

Call to Order

Introduction of Members and Guests

Approval of Agenda (All)  
Approval of Minutes for August 10, 2017

Old Business  
None

Discussion and vote on the following retention schedules:

171-194	State Corporation Commission, Bureau of Insurance, Administrative Tax Unit	Owen, All
171-217	State Corporation Commission, Bureau of Insurance, Property and Casualty	Owen., All
201-402	Department of Education	Owen, All
413-002	Commission on Virginia Alcohol Safety Action Program, Central Office	Smith, G., All
413-003	Commission on Virginia Alcohol Safety Action Program	Smith, G., All
440-005	Department of Environmental Quality, Division of Water	Owen, All
440-006	Department of Environmental Quality, Hazardous Waste Program	Owen, All
501-003	Department of Transportation, Materials Division, District	Smith, C., All
501-011	Department of Transportation, Materials Division, Central	Smith, C., All
501-011-A01	Department of Transportation, Materials Division, Central	Smith, C., All
GS-30	Virginia Alcohol Safety Action Program, County and Municipal Governments	Smith, G., All

New Business

**Next Meeting: December 14, 2017**

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Invitations for the **2018** ROC Meetings will be sent to the committee.