

Records Oversight Committee Meeting Agenda
December 13, 2012, 9:00 A.M.
Conference Room 5.041

Call to Order (Metz)

Approval of Agenda (All)
Approval of Minutes for October 11, 2012

Old Business

Discussion and approval vote on the following retention schedules:

111-002	Supreme Court, Clerk	Smith, G., All
129-042	Department of Human Resource Management, Office of Employee Dispute Resolution	Smith, C., All
141-048	Office of the Attorney General	Vannucci., All
440-004	Department of Environmental Quality, Division of Land Protection and Revitalization	Vannucci, All
501-008	Virginia Department of Transportation, Construction Division (cross reference)	Smith, C., All
501-023	Virginia Department of Transportation, Local Assistance Division (cross reference)	Smith, C., All
501-027	Virginia Department of Transportation, Programming Division	Smith, C., All
507-001	Board of Towing and Recovery Operators (Electronic vote ratification)	Smith, C., All
999-001	Virginia Department of Alcoholic Beverage Control, Enforcement, Field Ops	Smith, G., All
999-006	Virginia Department of Alcoholic Beverage Control, Purchasing and Support	Smith, G., All
GS-8	County and Municipal Governments, Sheriff' and Jails	Smith, G., All
GS-19	County and Municipal Governments, Administrative Records	Smith, G., All
GS-21	County and Municipal Governments, Public School Records	Vannucci, All

New Business

General Schedule Update Plan, 2013 Vannucci

Next Meeting

The **2013** ROC Meetings dates have tentatively been set for the 2nd Thursday of every even month:

February 14	August 8
April 11	October 10
June 13	December 12